

Town of Borden-Carleton, PEI

Regular Council Meeting

August 6th, 2019 at 7:00 p.m.

PRESENT: Mayor MacKenzie
Councillor Ahearn
Councillor Allen
Councillor Arsenault
Councillor Leard
Councillor Palmer-Thompson
Councillor Wood

Acting CAO - Tasha Sherry

REGRETS:

OTHERS:

1. CALL TO ORDER:

- Mayor MacKenzie called the meeting to order at 7:00pm

2. ADOPTION OF AGENDA:

It was duly moved and seconded that the agenda be adopted as presented

- Moved by Councillor Ahearn
- Seconded by Councillor Allen

CARRIED - 2019-08-104
6-0

3. Additions to the Agenda

4. DISCLOSURE OF CONFLICT OF INTEREST

4.1 Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

4.2 Declaration(s) -

5. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the June 11th 2019, regular council meeting be adopted as presented.

- Moved by Councillor Arsenault
- Seconded by Councillor Wood

CARRIED - 2019-08-105
5-0

Before Council read their reports, Mayor MacKenzie introduced Rowan Caseley. Mr Caseley gave a short debrief on the Town's 100th Anniversary. Mr Caseley then presented Mayor MacKenzie with a plaque.

6. COMMITTEE REPORTS:

6.1 Police Report:

Councillor Wood had no report

6.2 Fire Report:

Report included in package

Councillor Wood read the Fire Report as submitted by Fire Chief Shaun Jessome. It was another busy month of the Department. The Department held their annual Boot Drive on Saturday, August 3rd in Gateway Village. Total amount raised was not yet confirmed/

It was duly moved and seconded that the Fire Report be accepted as presented.

- Moved by Councillor Wood
- Seconded by Councillor Allen

CARRIED - 2019-08-106

6-0

6.3 Recreation/Arena Reports:

Report included in package

Councillor Allen read the Recreation report submitted by Recreation Director Holly Bernard. Holly is currently preparing the schedule for Gateway days, which will take place in September. Holly also noted Run Under the Stars is taking place at 12:01am on August 10th on the Confederation Bridge.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

- Moved by Councillor Allen
-
- Seconded by Councillor Arsenault

CARRIED - 2019-08-107

6-0

6.4 Properties Report:

Councillor Palmer-Thompson read the Properties report. It was noted that there were a few applications for permits requested this month. The Town is now waiting to hear back from the Department of Agriculture and Land Management regarding the demolition of 214 Borden Ave.

- Moved by Councillor Palmer-Thompson

- Seconded by Councillor Allen

CARRIED - 2019-08-108

6-0

6.5 Finance and Administration Report:

Reports included in package

Councillor Leard read the Town's financial report.

It was duly moved and seconded that the Finance Report #1 for the Town account regarding cheque #'s 14320 - 14369 issued since the last regular meeting of Council, in the amount of \$30,107.59 and online payments of \$9,602.83. A total of \$39,710.42 is to be approved as submitted.

- Moved by Councillor Leard
- Seconded by Councillor Arsenault

CARRIED - 2019-08-109

6-0

It was duly moved and seconded that the Finance Report #1 for the Arena account regarding cheque #'s 5654 - 5657 issued since the last regular meeting of Council, in the amount of \$1,385.92 and online payments of \$1,094.68. A total of \$2480.60 is to be approved as submitted.

- Moved by Councillor Leard
- Seconded by Councillor Allen

CARRIED - 2019-08-110

6-0

6.6 Public Works/ Streets and Lights Report:

Councillor Arsenault had no report

6.7 Water and sewer Report:

Report included in package.

Councillor Ahearn read the Water/Sewer Report as prepared by Alan Nesbit.

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

- Moved by Councillor Ahearn
- Seconded by Councillor Bernard-Arsenault

CARRIED -2019-08-111

6-0

6.8 BADC Report:

Councillor Wood gave an oral report. It was noted that the Hall plans to host another event in August or September. Thanks to volunteers that have been cutting the grass at the Hall.

6.9 Destination Borden-Carleton

Councillor Palmer-Thompson gave an oral report. Sable Arc is currently working on a redesign for the addition to the light house. Drawings will be presented to the Board and Council when completed.

7. CORRESPONDENCE:

7.1 LETTER FROM HERB DICKIESON

It was duly moved and seconded that the Town of Borden-Carleton support this letter.

- Moved by Councillor Leard
- Seconded by Councillor Allen

**CARRIED -2019-08-112
6-0**

7.2 LETTER FROM PUBLIC SECTOR PARTNERS IN PROGRSS

It was duly moved and seconded that the Town of Borden-Carleton support this letter.

- Moved by Councillor Leard
- Seconded by Councillor Allen

**CARRIED -2019-08-113
6-0**

8. UNFINISHED BUSINESS:

9. NEW BUSINESS:

9.1 Adoption by Council of the 2019-2020 Financial Plan (MGS Section 150).

It was duly moved and seconded that the Town of Borden-Carleton make a motion to adopt the 2019-2020 Financial Plan (MGA Section 150).

- Moved by Councillor Leard
- Seconded by Councillor Ahearn

**CARRIED -2019-08-114
6-0**

10. ADJOURNMENT:

There being no further business Mayor MacKenzie adjourned the meeting at 7:16pm

11. IN CAMERA

Charles MacKenzie
Charles MacKenzie, Mayor

Tasha Sherry
Tasha Sherry

Aug 14th / 2019
Date

Aug 15 / 2019
Date

Report to Council, August 6th

The tickets and posters for the Ellis Family Band are now in and have been advertised that they are for sale. You can pick up your tickets at the Town office or by messaging Nicole or Holly. If anyone on council would like to take any to sell please talk to Tasha or Holly when she gets back from vacation.

Holly will be on vacation from August 2nd until the 19th.

Our ball field, along with 3 others will be used for Mosquito provincials the weekend of August 16th. This is through Bedeque Minor Ball so they will let the other teams that use of field know that it is not available these dates.

The rest of the Gateway Days schedule will be finalized and advertised when Holly gets back from vacation.

Strait Crossing will be borrowing some of our things for their Run Under the Star event taking place at 12:01am on August 10th. These items include; garbage cans, picnic tables, and our portable PA system.

Accounts @ Town of Borden-Carleton

From: laurellynnthompson@yahoo.com
Sent: Thursday, August 15, 2019 8:48 AM
To: accounts@borden-carleton.ca
Subject: Planning and Properties Report

**Planning and Properties Report
August 6, 2019**

This month we received an application for a deck. It is a standard permit and the Development Officer will move forward with approving it.

1 permit was also received for a 80 x 100 ft expansion to Atlantic Aqua Farms. This application requires an Environmental Impact Assessment. The permit will not be issued until the Province completes the EIA.

1 Permit was also approved for a single detached dwelling.

-We are waiting to receive instruction from the Department of Agriculture and Land Management on next steps to complete for the demolition of 214 Borden Avenue. The property owner did not comply with the Town's order and now the matter has been turned over to the Province

Destination Borden Carleton August 6, 2019

A joint meeting of Destination Borden-Carleton and Council was held on July 10 to review the final site plan and lighting locations for the park. The Board and Council did not require any changes to the plans as presented by the consultants and therefore the tender for the lighting was sent out. The tender is scheduled to close August 8.

Sable Arc is currently working on a redesign for the addition to the light house. Revised drawings will be presented to the Board and Council when completed. Due to the project being delayed for the 100th celebrations a project extension was submitted to ACOA for November.

I move for adoption of this report as presented.

Sent from my iPhone

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from July 9h, - Aug 6th, 2019

Cheque #	Payee	Amount	Cheque Date	Reason
14320	MRSB Chartered Accountants	7,417.50	Jul 11, 2019	Maria Sanderson
14321	Holly Bernard	350.00	Jul 16, 2019	Donation for Softball
14322	PEI Liquor Commission	50.00	Jul 16, 2019	Liquor license
14323	Minister of Finance, Energy & Municipal Affa	1,518.00	Jul 17, 2019	Annual repairs on radios
14324	Prince Edward Island Potato Board	954.50	Jul 17, 2019	Rent for the month of July
14325	Pressed 4 Time	244.66	Jul 17, 2019	Posters, sponsor board, decals
14326	The Dorchester Group	894.53	Jul 17, 2019	Payment for CAO recruitment
14327	Callbeck's Home Hardware	152.75	Jul 17, 2019	Flags, stapler and screws
14328	Bernard, Dennis	1,181.39	Jul 19, 2019	Payroll
14329	Perry, Frankie	831.31	Jul 19, 2019	Payroll
14330	Bernard, Holly	1,038.70	Jul 19, 2019	Payroll
14331	Macleod, Mandy	865.23	Jul 19, 2019	Payroll
14332	Matthew MacKenzie	831.31	Jul 19, 2019	Payroll
14333	Bagnall, Brandon	831.31	Jul 19, 2019	Payroll
14334	Johnston, Lorna	831.31	Jul 19, 2019	Payroll
14335	Gallant, Margaret	831.31	Jul 19, 2019	Payroll
14336	Sherry, Tasha	1,248.10	Jul 18, 2019	Payroll
14337	Reeves, Faith	865.23	Jul 18, 2019	Payroll
14338	Keough, Claire	865.23	Jul 18, 2019	Payroll
14339	Sherry, Tasha	25.85	Jul 16, 2019	Travel cheque
14340	Minister of Finance, Energy & Municipal Affa	450.72	Jul 18, 2019	Property tax
14341	Steele, Ashley	126.79	Jul 19, 2019	Cleaning contract
14342	Experience PEI	575.00	Jul 23, 2019	Sandsculpting
14343	Xerox Canada LTD	353.28	Jul 23, 2019	Copier contract payment
14344	MRSB Chartered Accountants	253.23	Jul 23, 2019	Prepare and file HST
14345	Orkin Canada	132.83	Jul 25, 2019	Pest control for the Bell building
14346	Ceretti's Grocery & Hardware	1,069.58	Jul 23, 2019	Supplies for the month of July
14347	Keough, Claire	1,002.69	Aug 02, 2019	Payroll
14348	Reeves, Faith	1,002.69	Aug 02, 2019	Payroll
14349	Macleod, Mandy	1,002.69	Aug 02, 2019	Payroll
14350	Bagnall, Brandon	831.31	Aug 02, 2019	Payroll
14351	Matthew MacKenzie	831.31	Aug 02, 2019	Payroll
14352	Bernard, Dennis	1,145.05	Aug 02, 2019	Payroll
14353	Sherry, Tasha	1,275.52	Aug 02, 2019	Payroll
14354	Keough, Claire	137.46	Aug 02, 2019	Income Tax backpay
14355	Reeves, Faith	137.46	Aug 02, 2019	Income Tax backpay
14356	Macleod, Mandy	152.07	Aug 02, 2019	Income Tax backpay
14357	Ahearn, Randy	197.08	Aug 01, 2019	Honorarium
14358	Allen, Larry	197.08	Aug 01, 2019	Honorarium
14359	Bernard Arsenault, Nicole	197.08	Aug 01, 2019	Honorarium
14360	Wood Barb	197.08	Aug 01, 2019	Honorarium
14361	Palmer Thompson, Laurel	197.08	Aug 01, 2019	Honorarium
14362	Leard, Fred	197.08	Aug 01, 2019	Honorarium
14363	MacKenzie Charles	252.08	Aug 01, 2019	Honorarium
14364	Bernard, Dennis	200.00	Aug 01, 2019	Monthly travel cheque
14365	Sherry, Tasha	50.00	Aug 01, 2019	Monthly travel cheque
14366	Johnston, Lorna	831.31	Aug 02, 2019	Payroll
14367	Gallant, Margaret	831.31	Aug 02, 2019	Payroll
14368	Perry, Frankie	831.31	Aug 02, 2019	Payroll
14369	Bernard, Holly	1,038.70	Aug 02, 2019	Payroll
Cheque Total		30,107.59		

Date	Online Payments	Amount	Reason
11-Jul-19	Borden-Carleton Water & Sewer	\$426.63	Utility
11-Jul-19	Staples - DesJardines card services	\$73.77	Office supplies
11-Jul-19	Eastlike Wireless	\$219.32	Office cell phones
11-Jul-19	Eastlink	\$206.73	Office phone/internet
16-Jul-19	Canada Revenue Agency	\$3,803.52	Payroll Remit
18-Jul-19	Maritime Electric	\$1,775.92	Power
18-Jul-19	Maritime Electric	\$89.66	Power
18-Jul-19	Maritime Electric	\$1,839.13	Power
23-Jul-19	Maritime Electric	\$156.69	Power
23-Jul-19	Bell Aliant	\$45.92	Pagers
25-Jul-19	Esso Card	\$580.19	Fuel
25-Jul-19	Esso Card	\$385.35	Fuel
Total On-line		\$9,602.83	
Grand Total		39,710.42	

Arena Cheques June 11th - August 5th, 2019

Cheq #	Payee	Amount	Reason
5654	Jamieson Electric	722.20	Rental reclaim unit
5655	Superior Sanitation	292.10	Garbage pick-up
5656	Ceretti's Grocery & Hardware	181.87	Supplies for the month of July
5657	Orkin Canada	189.75	Pest control
	Total Arena Cheques	1,385.92	

Online payments			
Date	Payee	Amount	Reason
11-Jul-19	Maritime Electric	\$637.87	Power
11-Jul-19	Eastlink	\$101.31	Phone/internet
11-Jul-19	Eastlink	\$98.84	Phone/internet
18-Jul-19	Borden-Carleton Water & Sew	\$256.66	Utility
	Total Online	\$1,094.68	
	Grand Total	\$2,480.60	

Town of Borden-Carleton

August 5, 2019

- 1) Water consumption for July 15,415 cubic meters
- 2) Total of 10 water samples taken for July
- 3) UV lights cleaned
- 4) Lift stations checked

Ongoing items

- 1) The water and sewer service on Borden Avenue are installed.
- 2) Fire hydrant repairs on industrial drive
- 3) Pump excess grease from lift stations, I expect to have this done this month.
- 4) Chlorinate well #3