



**Town of Borden-Carleton**  
**Regular Council Meeting Minutes**  
**June 13<sup>th</sup>, 2023 – 20 Dickie Road Borden-Carleton, PE**  
**7:00pm**

**PRESENT:** Mayor Randy Ahearn; Councillor Barb Wood, Councillor Nicole Arsenault; and Councillor Eric Stewart.

**REGRETS:** Deputy Mayor Larry Allen; Councillor Laurel Palmer-Thompson and Councillor Ashley Steele.

**STAFF PRESENT:** Chief Administrative Officer, Jim Wentzell  
Assistant to CAO, Joanne Smith

**ALSO PRESENT:** Cpl. Travis Gallant, East Prince RCMP Detachment (left meeting at 7.22 p.m.)

**1. CALL TO ORDER:**

Mayor Randy Ahearn called the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF CONFLICT OF INTEREST:** Nil

Part VI, Section 23 of the Municipalities Act, which maintains that

*No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

There were no conflicts of interests declared at this council meeting.

**3. ADOPTION OF THE AGENDA:**

**It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Eric Stewart**

**THAT** the agenda be approved as presented.

**MOTION CARRIED (3-0) (RR#23-06-01)**

**4. APPROVAL OF PREVIOUS MINUTES:**

**It was duly moved by Councillor Eric Stewart and seconded by Councillor Barb Wood**  
**THAT** the minutes of the May 9<sup>th</sup>, 2023 regular Council meeting be adopted as presented.

**MOTION CARRIED (3-0) (RR#23-06-02)**

## 5. **PRESENTATIONS:** Nil

## 6. **COMMITTEE REPORTS:**

### 6.1 **Police Report:**

Council welcomed Cpl. Travis Gallant to the Council meeting.

The RCMP report for the month of May 2023 submitted by Acting Sergeant Logan was presented by Cpl. Travis Gallant.

Cpl. Travis Gallant answered questions from Council members on issues regarding Town parking, speeding within Town limits and police jurisdiction regarding municipal bylaws.

Council thanked Cpl. Gallant for attending the Council meeting.

**It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood**

**THAT** the policing reports for the Town of Borden-Carleton be accepted as presented.

**MOTION CARRIED (3-0) (RR#23-06-03)**

### 6.2 **Recreation Director's Report:**

The Recreation Director's Report for the month of May 2023 was submitted and found in the Council package and presented by Councillor Eric Stewart.

**It was duly moved by Councillor Eric Stewart and seconded by Councillor Barb Wood**

**THAT** the Recreation Director's report for the month of May 2023 be accepted as presented.

**MOTION CARRIED (3-0) (RR#23-06-04)**

### 6.3 **Properties and Planning Report:**

Councillor Barb Wood gave a report from the Properties and Planning Committee.

**It was duly moved by Councillor Barb Wood and seconded by Councillor Nicole Arsenault**

**THAT** the Properties and Planning Committee report be accepted as presented.

**MOTION CARRIED (3-0) (RR#23-06-05)**

**6.3.1** A report of the development permits issued for the month of May 2023 was circulated to Council.

### 6.4 **Finance and Administration Report:** Report included in the Council package.

#### 6.4.1 Cash Flow Report May 2023

- 6.4.2 Disbursement Listing May 2023
- 6.4.3 CAO Update – Various Activities
- 6.4.4 Electronic Council Meetings Report

Councillor Eric Stewart presented the Finance and Administration report for the month of May 2023.

A list of cheques and disbursements for the month of May 2023 was included in the report for Council's review.

Monthly totals: Town \$63,660.13  
 Arena \$13,743.46  
 Utility \$18,288.13

**It was duly moved by Councillor Eric Stewart and seconded by Councillor Nicole Arsenault**

**THAT** the Finance and Administration report be accepted as presented.

**MOTION CARRIED (3-0) (RR#23-06-06)**

#### **6.4.3 CAO Update – Various Activities**

The CAO circulated members of Council an update on various activities during the past month.

#### **6.4.4 Electronic Council Meetings Report**

A report was circulated to members of Council on tablets to be used at Council meetings by members of Council and staff.

**It was duly moved by Councillor Eric Stewart and seconded by Councillor Nicole Arsenault**

**THAT** the Town purchase 10 iPad tablets for Council and staff to use for future Council meetings at a cost of \$399 per tablet; \$130 per pen; plus, GST.

**MOTION CARRIED (3-0) (RR#23-06-07)**

**7. EXTERNAL REPORTS:** No external reports this month.

**8. CORRESPONDENCE:**

#### **INFORMATION ITEMS:**

- 8.1 *The Friends of Seacow Head Lighthouse Inc. – We'll Keep the Light on* – Official Opening Ceremonies
- 8.2 Develop West Prince – *Municipal Approaches to Housing Supply and Affordability* workshop  
Email was sent to Council on June 5<sup>th</sup>, 2023 to see if they wished to attend the workshop.
- 8.3 Department of Municipal Affairs – June 2023 Newsletter

**9. UNFINISHED BUSINESS:**

**9.1 Participation in PEI Discovery and Research Centre**

An email was received from Ron Perry, CEO of the PEI Discovery and Research Centre, advising that they were still reviewing their options for the location of the PEI Discovery and Research Centre and hoped to make a decision by the end of June.

**9.2 Housing Issues Update**

A report was circulated by the CAO on various housing developments currently underway in the Town as well as ongoing discussions with the province and CMHC in respect to housing funding opportunities.

**10. NEW BUSINESS:**

**10.1 Quote from MRSB to complete Water and Sewer Application to IRAC**

**It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood**

**THAT** Council accept the quote from MRSB to undertake a sewer and water rate application to be submitted to IRAC at a cost of \$5,900 plus HST.

**MOTION CARRIED (3-0) (RR#23-06-08)**

**12. ADJOURNMENT:**

Council meeting adjourned at 7:48 p.m.

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Mayor, Randy Ahearn

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CAO, Jim Wentzell