



TOWN OF BORDEN-CARLETON
REGULAR COUNCIL MEETING

Tuesday, February 11, 2025, at 6:00 p.m.

20 Dickie Road, Borden-Carleton, PE

MINUTES

1. CALL TO ORDER:

Those PRESENT: Mayor Randy Ahearn, Deputy Mayor Larry Allan, Councilor Nicole Bernard Arsenault, Councilor Barb Wood, Councilor Ashley Steele, Councilor Marcia Green, And Councilor Patricia Marshall

Others Present:

Staff CAO Cora Lee Dunbar and Administrative Assistant to CAO Alicia Wentzell

Others: 0 ()

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that.

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) - Nil

3. ADOPTION OF THE AGENDA:

It was duly moved Councilor Nicole Bernard, **seconded by** Deputy Mayor Larry Allan **THAT** the Agenda be adopted as circulated.

MOTION CARRIED (6-0) (RR#25-02-01)

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – Dec 9, 2024

It was duly moved Deputy Mayor Larry Allan, **seconded** Councilor Marcia Green **THAT** the minutes of the Dec 9, 2024, regular Council meeting be adopted as presented.

MOTION CARRIED (6-0) (RR#25-02-02)

5. PUBLIC PRESENTATIONS/ INVITED GUEST

Nil

STAFF REPORTS:

6.1 Police Report: Jan 2025

Council discussed the ongoing issue of speeding within the community and resolved to request a meeting with the Royal Canadian Mounted Police (RCMP). The purpose of this meeting will be to address these concerns and explore potential solutions. Council also discussed the need for a separate meeting with the RCMP to develop a traffic management plan for Borden-Carleton following the Cavendish Beach Festival. This plan would involve directed traffic enforcement. Council also held preliminary discussions regarding the potential renewal of the town's contract with the province to provide RCMP service to the Town. This matter will be formally addressed at a future council meeting.

6.2 Fire Department Report Jan 2025

6.3 Recreation Director's Report Dec 2024 & Jan 2025:

Gateway Arena hosted the North River Minor Hockey Sweetheart tournament which is the 17th year. We had 25 games played out of our rink.

LED sign has been installed at the arena, and we have electrician booked to finish hooking it up.

The heat pump has been installed at the fire hall, and we have the electrician booked to finish hooking it up.

Gateway arena is looking into Partnering with NHL Streets and Southside Minor Hockey Association to deliver a 6-week ball hockey program.

Christmas eve skate was a huge success! Thanks to Paynter Brothers & Consolidated Credit Union for their donations and a Thank you to Kyle Wigner for playing Santa and to the staff.

On February 5th we welcomed the Black Culture Society to our Town to raise the flag for Black History month which is celebrated all of February. Thank you to Mayor Ahearn, Councilor Marshall, staff members and the public for coming out and celebrating this event with us.

Council discussed the removal of the rink's spectator stand heaters. Concerns were also raised regarding the wheelchair ramp adjacent to the stands, which is reportedly deteriorating and requires replacement. Chief Administrative Officer Cora Lee Dunbar indicated that she would request Maintenance personnel Dennis Bernard with assessing the condition of the ramp.

6.4 Planning Report: (Development Permit Approvals)

A list of development permits was issued between Dec 5th, 2024 - Feb 5 2025 was circulated to members of Council.

6.5 Finance and Administration Report:

6.5.1 Cash Flow Report Jan 2025

6.5.2 Disbursement Listing Jan 2025

A list of cheques and disbursements for the month of Jan 2025 was included in the report for the Council's review.

	Monthly Totals
Town	\$178,385.55
Arena	23,504.42
Utility	19,127.09

6.5.3 Budget Progress Report

Included in the Council package were Income/Expense statements to January 31, 2025 for the Town, Arena, Sewer and Water Utilities.

6.5.4 Provincial Court Fines

Also included was a recap of Fine Revenue received for the current year to Jan 31 2025 compared to the Fine Revenue received for 2023/24

6.6 Sewer/Water Report for Dec 2024 and Jan 2025.

It was moved by Deputy Mayor Larry Allan and seconded by Councillor Patricia Marshall THAT the staff reports for the month of December noted under Section 6.0 be received.

MOTION CARRIED (6-0) (RR#25-02-03)

7. EXTERNAL REPORTS: No external reports this month.

8. CORRESPONDENCE:

INFORMATION ITEMS:

8.1 Department of Municipal Affairs – Newsletter (moving forward – subscribe)

8.2 PEI Cares – Fireworks

An email was sent to the CAO Cora Lee Dunbar regarding the potential negative impacts of fireworks on animal welfare, specifically in relation to the PEI Cares Fireworks event. During the discussion, Council has decided to include information on this topic in the next newsletter. This will allow residents to be better informed about the issue

8.3 Federation of PEI Municipalities – Memorandum (Vacancy on Board)

8.4 Canada Post Review – Deadline Feb 14th

An email to CAO Cora Lee Dunbar regarding the Industrial Inquiry Commission and the importance of a municipal submission. Council has discussed the matter and has resolved to submit a response to the Commission. We are currently in the process of preparing our submission and will ensure it is received by the designated email address (edsc.cdi-iic.esdc@labour-travail.gc.ca) on or before the February 14, 2025 deadline.

8.5 Lagoon House – door has been ordered

8.6 Gateway Village Lights- First phase will be done the week of Feb 10

8.7 Coldest Night- Still time to register a team if anyone is interested

ACTION ITEMS

Nil

9. WORK IN PROGRESS

9.1 Housing Development - Read Rd Subdivision

Regarding the Read Rd Subdivision, Town Planner Derek French suggested that a letter be drafted for the developer's signature, outlining the requirements for moving the subdivision project forward. Council approved this course of action and directed CAO Cora Lee Dunbar to proceed with drafting the letter.

9.2 Town of Borden-Carleton – Proposed changes to bylaw 2018-01 Fees and charges bylaw

Council reviewed a report outlining proposed changes to the Town's fees and charges, as authorized by Bylaw 2018-01. Council directed Chief Administrative Officer Cora Lee Dunbar to conduct further research into the proposed fee adjustments prior to making a final decision.

9.3 Working remotely policy – being developed.

9.4 Active Transportation Fund – Submitted

Proposal from Upland Planning & Design to prepare an Active Transportation Plan for the Town. An application for funding of the Plan has been submitted to the province.

9.5 Firehall heat pump and fans – Update

Funding has been approved for an additional heat pump at the Fire Hall and the new heat pump has been installed.

9.6 Arena LED Sign – Update

The new programmable LED sign for the Arena has been installed, and final electrical connections are scheduled. Staff are currently developing a policy to govern the display of messages on the sign.

9.7 Provincial Housing – 3rd Building

CAO Cora Lee Dunbar has corresponded with the provincial government via email regarding the planning and development considerations for the third row of housing on Harbourview Lane. A response is pending.

9.8 Carleton Street Speed Humps

Council members inquired about the proposed speed humps for Carleton Street. It was noted that this topic would be discussed at the next regular council meeting scheduled for March.

9.9 Sidewalks

Council members inquired about updates regarding sidewalk projects. It was noted that this topic would be discussed at the next regular council meeting.

9.10 Library Concerns

Councillor Patricia Marshall inquired of CAO Cora Lee Dunbar regarding complaints received from the Librarian concerning recent changes implemented at the library. CAO Cora Lee Dunbar responded that she had met with the Librarian, Sharon Leard, representatives from the Friends of the Library group, and provincial officials to address these concerns, and that the issues had been resolved.

10. NOTICE OF MOTIONS:

11. NEW BUSINESS:

11.1 Lions Club -Interested in establishing a club in Borden-Carleton
The CAO Cora Lee Dunbar met with officials from the Lion's Club and these discussions are ongoing

11.2 Canada Games Baseball – Donation request
Deputy Mayor Larry Allan announced that he has items to donate to Baseball PEI for their auction. The proceeds from the auction will be used to raise funds for teams traveling to out-of-province tournaments in 2025.

11.3 CDC – Community Housing Fund Application
CAO Cora Lee Dunbar and Gordon Coffin had a meeting to discuss the community health study. The purpose of the meeting was to review the study's status and to determine the next steps in its implementation.

11.4 Federation of PEI Municipalities – Nomination for Vacancy on Board (Feb 14th)

It was moved by Councillor Nicole Bernard Arsenault and seconded by Councillor Ashley Steele THAT Council Nominate Deputy Mayor Larry Allan to be on the Board of FPEIM to be effective February 11, 2025.

MOTION CARRIED (6-0) (RR#25-02-04)

12. QUESTIONS (DISCUSSION ITEMS) COUNCIL

12.1 Federation of PEI Municipalities – Board Position Nomination
Dealt with under agenda item 11.4 above.

12.2 Read Rd Subdivision
The CAO and the Town's Development Officer have been working with the developer proposing Housing on Read Road. Funding has been applied for under the FPEIM Housing Fund.

13. IN-CAMERA:

MGA Section 119:

*119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and
119(1)(d) human resource matters.*

It was duly moved by Councillor Ashley Steele and seconded by Deputy Mayor Larry Allan to go into an in-camera – 1 item under section 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and several items under section 119(1)(d) human resource matters.

MOTION CARRIED (6-0) (RR#25-02-05)

Council went into the camera at **7:01** pm

It was moved by Councilor Nicole Arsenault and seconded by Deputy Mayor Larry Allan THAT Council moves back to a public meeting.

MOTION CARRIED (6-0) (RR#25-02-06)

Council returned to open session at 8:17pm.

14.. ADJOURNMENT:

There being no further business to come before the meeting, the meeting adjourned at **8:17 pm**.

Mayor, Randy Ahearn

CAO, Cora Lee Dunbar