



Town of Borden-Carleton

Minutes

Oct 12, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the Sept 14, 2021 regular Council meeting be adopted as presented.

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0

It was duly moved and seconded that the minutes of the special meeting held on Sept 20, 2021 be adopted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood.

CARRIED 5-0

XX SPECIAL ORDER OF BUSINESS

xx.1 Presentation 2019-20 and 2020-21 Audited Statements

Michelle Burge was present and presented to Council the Consolidated Audited statements to March 31 2020 as well as the Audited statements to March 31 2021. She answered various questions as put to her by members of Council.

It was duly moved and seconded that Council approve the 2019/20 and 2020/21 Audited Financial statements for the Town of Borden, Borden-Carleton Water Utilities and Gateway Arena as presented by Michelle Burge with the auditing firm MRSB

Moved by Councillor Nicolle Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0

Annual Surplus (Deficit) Results	2020/21	2019/20
Town (Schedule 2)	\$96,684	\$367,060
Sewerage (Schedule 6)	(5,151)	(19,732)
Water (Schedule 7)	(26,769)	(53,940)
Gateway Arena (Schedule 8)	(26,515)	37,654
Total	\$ 38,249	\$255,734

The CAO pointed out that Surpluses and (deficits) could be misleading as Capital grants are included in Revenue but Capita expenditures are not included in expenditures (they are recorded as Assets)

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Nicole Arsenault presented the Police Reports for July and August as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn.

CARRIED 5-0

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn.

CARRIED 5-0

Recreation/Arena Reports:

5.3 Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the report of the Recreation Director for the month,

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0

Also circulated was the Gateway Arena information package circulated to User groups for 2021/22 as well as the latest COVID-19 requirements for Recreation facilities.

5.4 Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Barb Wood.

CARRIED 5-0

Included in the Council package was the Borden-Carleton Public Library Report for 2020

5.5 Finance and Administration Report: Report included in Package. The CAO reviewed his report for Sept.

It was duly moved and seconded that the Finance and CAO's report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen.

CARRIED 5-0

5.6 Public Works/ Streets and Lights Report:

Councillor Barb Wood circulated a report on the activities of the Public Works/Streets and Lights Committee.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicolle Arsenault.

CARRIED 5-0

5.7 Water and Sewer Report:

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.
Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood.

CARRIED 5-0

EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee.

7. CORRESPONDENCE

INFORMANTION ITEMS:

- 7.1 South Shore Pharmacy – Planning Flu Shots at the Legion on Oct 27th
- 7.2 Dept of Environment – Permit to KOA Campground to install Water/Sewer line for 27 Campsites to be hooked up at Paynter Lane.
- 7.3 Intact Insurance – Informing the Town to expect increase in the cost of Automobile Insurance & Deductibles

ACTION ITEMS

- 7.4 Kinkora Regional High School-Request for donation-Annual Roast Beef Dinner Fundraiser

It was duly moved and seconded that the Town give Kinkora Regional High School a donation of \$25 for Annual Roast Dinner Fundraiser.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicolle Arsenault.

CARRIED 5-0

7.5 Royal Canadian Legion – Request for Municipal Tax Grant for 2021/22

It was duly moved and seconded that the Royal Canadian legion be given a grant of \$868.64 as a tax rebate for 2021/22.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood.

CARRIED 5-0

7.6 Royal Canadian Legion – Request for a prize donation for their Annual Draw Dec 4th

It was duly moved and seconded that the Town give the Legion two \$25 Gas Cards for their Annual Draw being held Dec 4th.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0

7.7 Maritime Electric – Scheduling conversion of Street Lights to LED (what type)

Council discussed the two types of options available for the changeover of LED Street Lights in the Town to LED lights. The CAO will follow up on this matter.

8. UNFINISHED BUSINESS

8.1 Housing Development Update (Discussed in Camera)

8.2 Water Tower Project

8.2.1 Tender for Water Storage tank Upgrade

8.2.2 IRAC Approval Permit for Water Storage Tank Upgrade

The CAO reported one tender was received for the upgrades to the Water Storage Tank. The tender was reviewed by the Town's Engineer (WSP) who were recommending that the Tender be awarded.

It was duly moved and seconded that Council accept the tender from Greatario Industrial Storage Systems Ltd for Upgrades at the Town's Water Tower at a cost of \$400,200 including HST.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Larry Allen

CARRIED 5-0

8.3 Trail Development Project

The Province of PEI has awarded the Town a grant of \$290,000 towards a Trails project with a total cost of \$509,238.

Council will be meeting with the Hon Jamie Fox and Barbara Weeks of the CDC at 7:45pm on Wednesday Oct 13th to discuss whether this project could go ahead as it was expected that the grant would be 100% of the total cost.

9. NEW BUSINESS

9.1 Tender- Fire Dept Bunker Gear

The CAO reported that three tenders had been received for the replacement of Bunker Gear for the Fire Dept. The fire dept met and recommended that the tender from Nova Fire Equipment Ltd as their product was better suited for the needs of the Fire Dept.

It was duly moved and seconded that Council accept the Tender from Nova Fire Equipment Ltd for 20 sets of Bunker gear at a cost of \$51,290.00 including GST

Moved by Councillor Barb Wood, seconded by Councillor Nicole Arsenault

CARRIED 5-0

9.1 Resolution : Credit Card Application

It was duly moved and seconded that the Town approve a Corporate Credit Card for the CAO James Wentzell and the Recreation Director Holly Bernard for a credit limit of \$10,000 to be used only when alternate pavement methods aren't available for purchases for the Town.

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0

10. IN CAMERA -MGA Section 119

MGA 119 (e) Contractual Discussions (Housing) & MGA 119(d) Human Resource Matters

It was duly moved and seconded that Council Go into Camera

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen

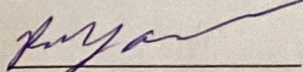
CARRIED 5-0

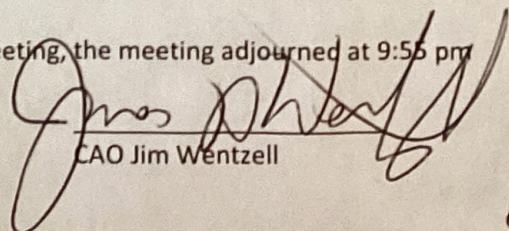
Council went into Camera at 9:14 pm

Council Returned to Open Session at 9:55pm

The CAO had reported to Council that Alan Nisbet Plumbing & Heating had resigned as the Town of Borden Water and Wastewater Operator as of Oct 11, 2021. A replacement will be sought as soon as possible.

There being no further business to come before the meeting, the meeting adjourned at 9:55 pm


Mayor Charles Mackenzie


CAO Jim Wentzell