



TOWN OF BORDEN-CARLETON
REGULAR COUNCIL MEETING
Tuesday, Nov 12, 2024 at 7:00 p.m.
20 Dickie Road, Borden-Carleton, PE
AGENDA

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

4. APPROVAL OF PREVIOUS MINUTES:

- 4.1 Regular Council Meeting – Oct 8, 2024
- 4.2 Special Council Meeting – Oct 18, 2024

5. PUBLIC PRESENTATIONS/ INVITED GUESTS

6. STAFF REPORTS:

- 6.1 Police Report: RCMP Report for Oct 2024
- 6.2 Fire Chief's Report – Report for Oct 2024
- 6.3 Recreation Director's Report
- 6.4 Planning Dept Report
 - 6.4.1 Development Permit Approvals Oct 5 – Nov 5 2024
- 6.5 Finance and Administration Report:
 - 6.5.1 Cash Flow Report for Oct 2024
 - 6.5.2 Disbursement Listing Oct 2024
- 6.6 Sewer/Water Report Oct 2024

7. EXTERNAL REPORTS:

Nil

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 *Department of Municipal Affairs – November, 2024 Newsletter Ex*
- 8.2 *FPEIM – Newsletter October 2024*
- 8.3 *Town of Borden-Carleton Annual Council/Staff Christmas Party Dec 14*

- 8.5 Town of Borden-Carleton – Winter Parking Ban Dec 1st – Apr 30th
- 8.6 Town of Borden-Carleton- Newsletter October 2024
- 8.7 BADC Event – Dutch Thompson -Harbour Hall Nov 22nd

ACTION ITEMS:

8.9 *Department of Municipal Affairs – Annual Disclosure Forms (Deadline Nov 30th)*

9. UNFINISHED BUSINESS

- 9.1 Municipal By-Election – Update November 2024
- 9.2 Quotations- Electronic Signage– Award Tender
 - 9.2.1 Kellie Mulligan -Project Scope Change Approval
- 9.3 Request for Speed Bumps – Carleton St – No update received
- 9.4 Housing Development Read Road -Application for Funding to FPEIM submitted
- 9.5 Working Remotely Policy (under Development)
- 9.6 Revised Fees Policy (under development)
- 9.7 Fabrication Yard – Submission of Proposals Closes Nov 13 2024
- 9.8 Sidewalks – Quotes Requested from OTG Property Services

10. NOTICE OF MOTIONS:

11. NEW BUSINESS:

- 11.1 Discussion – Dates/Starting Time – Regular Council Meetings
- 11.2 Revised Development Agreement – Atlantic Aqua Farms Ltd
- 11.3 Xerox – Quote to replace Current Photo Copier

12. QUESTIONS (DISCUSSION ITEMS) COUNCIL

None Received for this meeting.

13. IN-CAMERA:

MGA Section 119:

*119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and
119(1)(d) human resource matters.*

14. ADJOURNMENT:



TOWN OF BORDEN-CARLETON

REGULAR COUNCIL MEETING

Tuesday, October 8, 2024 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

MOTIONS

1. CALL TO ORDER:

Those PRESENT: **Mayor Randy Ahearn, Deputy Mayor Larry Allen, Councilor Nicole Arsenault, Councilor Barb Wood, Councilor Laurel Palmer.**

Those Absent: **Councilor Ashley Steele**

Others Present:

Staff: **CAO Cora Lee Dunbar, Deputy CAO Holly Bernard, Outgoing CAO Jim Wentzell**

Others: **RCMP Sgt Chris Fleming , 1 citizen**

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

It was duly moved **Deputy Mayor Larry**, seconded by **Councilor Nicole Arsenault** THAT the Agenda be adopted as circulated.

MOTION CARRIED (4-0) (RR#24-10-01)

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – Sept 10, 2024

It was duly moved **Councilor Barb Wood**, seconded **Deputy Mayor Larry** THAT the minutes of the Sept 10, 2024 regular Council meeting be adopted as presented.

MOTION CARRIED (4-0) (RR#24-10-02)

5. PUBLIC PRESENTATIONS/ INVITED GUEST

Nil

STAFF REPORTS:

6.1 Police Report: Sept 2024

Sgt Chris Fleming was present at the meeting and presented the Police Report for the month of Sept 2024. Sgt Fleming answered various questions as put to him by members of Council.

Sgt Fleming agreed to follow up on ????

Sgt Fleming then left the meeting.

6.2 Fire Department Report:

The Fire Chief's report for September was circulated to members of Council

6.3 Recreation Director's Report:

6.3.1 Zamboni advertising- Consolidated Credit Union

Included in the meeting package was a layout of the advertising on the Zamboni as per contract with the Consolidated Credit Union. There are ongoing discussions with the Credit Union on possible partnerships with the Town.

6.3.2 Gateway Arena Canteen

The CAO reported that an RFP was issued for the operation of the Canteen at the Gateway Arena for the 2024/25 season. One proposal was received and staff is receiving the proposal and will report back to Council if an agreement can be reached with the potential operator of the Canteen.

6.4.1 Planning Report: (Development Permit Approvals

A list of development permits issued between Sept 9th and Oct 4th 2024 was circulated to members of Council.

6.5 Finance and Administration Report: Report included in the Council package.

6.5.1 Cash Flow Report Sept 2024

6.5.2 Disbursement Listing Sept 2024

A list of cheques and disbursements for the month of May 2024 was included in the report for Council's review.

	Monthly Totals
Town	\$ 74,187.27
Arena	\$ 5,900.37
Utility	\$ 34,203.15

It was moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood THAT the staff reports for the month of September noted under Section 6.0 be received.

MOTION CARRIED (4-0) (RR#24-10-03)

7. EXTERNAL REPORTS:

No external reports this month.

8. CORRESPONDENCE:

INFORMATION ITEMS:

8.1 FPEIM- SEMI ANNUAL MEETING OCT 19, 2024

8.2 ROYAL CANADIAN LEGION- Invitation to Nov 11th Remembrance Day Service

8.3 Department of Finance- Revised time line Street lights Gateway village

ACTION ITEMS:

Nil

9. UNFINISHED BUSINESS

9.1 Municipal By-Election – Appointment of Election Officials/Review Bylaw

An update on the By-election to be held on October 28 2024 was circulated to members of Council. Nominations to fill the vacancy of one Councillor closes on Friday Oct 11th. Jim Wentzell has been appointed the returning Officer for the by-election

9.2 Quotations – Electronic Signage

The proposals received for LED programable electronic signage are still being reviewed by staff.

9.3 Request for Speed Bumps – Carleton St

A letter was submitted to the Dept of Transportation requesting permission to install speed bumps on Carleton Street. No response from the department has been received to date.

9.4 Housing Development Read Road

Staff has requested a meeting with the developer to determine the status of the project of a housing development for Read Road.

10. NOTICE OF MOTIONS:

10.1 2nd Reading & Adoption of Bylaw 2024-01 Manage & Disposal of Records

It was duly moved by Deputy Mayor Larry Allen and seconded by Councillor Nicole Arsenault THAT Bylaw 2024-01 Manage and Disposal of Records be Read for the second time

MOTION CARRIED (4-0) (RR#24-10-04)

It was duly moved by Deputy Mayor Larry Allen and seconded by Councillor Barb Wood THAT Council approve the 2nd Reading of Bylaw 2024-01 Manage and Disposal of Records and that the Bylaw be adopted as of October 8 2024

MOTION CARRIED (4-0) (RR#24-10-05)

11. NEW BUSINESS:

11.1 Working Remotely Policy (under Development)

Staff is reviewing the Remote Work Policy of the City of Charlottetown and will present a policy for the Town at the next meeting

11.2 Revised Fees Policy Under development)

No update to report at this meeting

11.3 Discussion- Sidewalks

A memo was circulated to Town Council to spearhead discussions on the status and condition of sidewalks in the Town and seeking direction from Council.

Following discussion Council agreed that quotes should be received from Engineering firms to complete an assessment on the sidewalks in the Town with options and cost estimates to repair, replace or remove the sidewalks. Once costs are known, an application will be made to utilize Gas Tax funds to cover the costs of the study.

11.4 Meeting Calendar 2025

The MGA requires that the Town have a minimum of six public meetings per year and that the schedule of meetings be published. A draft meeting Calendar for 2025 was circulated to Council

It was duly moved by Coucillior Barb Wood and seconded Deputy Mayor Larry Allen That Council approve the meeting schedule for 2025.

MOTION CARRIED (4-0) (RR#24-10-06)

12. QUESTIONS (DISCUSSION ITEMS) COUNCIL

Questions received are being discussed under other sections of the Agenda.

13. IN-CAMERA:

MGA Section 119:

*119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and
119(1)(d) human resource matters.*

It was duly moved by Deputy Mayor Larry Allen and seconded by Nicole Arsenault to go into an in-camera – 1 item under section 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and several items under section 119(1)(d) human resource matters.

MOTION CARRIED (5-0) (RR#24-10-07)

Council went into in-camera at 7:46 pm

OTHER STAFF AND THE PUBLIC LEAVE THE MEETING AT THIS TIME

It was duly moved by Councillor Nicole Arsenault .and seconded by Councillor Barb Wood THAT Council moves back to a public meeting.

MOTION CARRIED (5-0) (RR#24-10-07)

Council returned to open session at 8:25 pm

Motions from In Camera (if any)

13. ADJOURNMENT:

There being no further business to come before the meeting, the meeting adjourned at _____ pm.

Mayor Randy Ahearn

CAO Cora Lee Dunbar



Town of Borden-Carleton

Minutes

Oct 18 2024 - 20 Dickie Road, Borden-Carleton, PE

4:30pm

1. CALL TO ORDER:

PRESENT: Mayor Randy Ahearn, Deputy Mayor Larry Allen, Councillor Nicole Arsenault, & Councillor Ashley Steele

ALSO, PRESENT: Chief Administrative Officer Cora Lee Dunbar

REGRETS: Councillor Barb Wood

1. CALL TO ORDER:

3. NEW BUSINESS

3.1 Email from Laurel Palmer Resigning from Council as of Oct 17 2024

An email was circulated to members of Council from Laurel Palmer resigning from Council due to personal reasons as of Oct 17, 2024.

Moved by Councillor **Ashley Steele**, seconded by Councillor **Nicole Arsenault** that Council accepts with regret, the resignation of Laurel Palmer as a Councillor for the Town of Borden-Carleton effective October 17, 2024.

MOTION CARRIED (3-0) RR#24-10-18-01

3.2 CAO -Update on By-Election (Set new date for a By-Election)

A report was received from the CAO in respect to an update on the upcoming by-election for vacancies on Town Council. With the resignation of Laurel Palmer, two vacancies now exist and Council would have to set a new By-Election to fill the two vacancies.

Moved by Councillor **Nicole Arsenault**, seconded by Deputy Mayor **Larry Allen**.

Whereas Eric Stewart resigned as a Councillor for the Town of Borden-Carleton on April 30, 2024; and

Whereas Council has advertised a By-election for Oct 28, 2024, to replace one (1) vacancy on Town Council; and

Whereas two nominations were received on Oct 11, 2024, and both nominations subsequently withdrawn on Oct 17, 2024, for Councillor for the Oct 28th By-Election, meaning that there are no candidates for the Oct 28, 2024 By-Election and therefore a new By-Election would have to be set; and

Whereas Laurel Palmer resigned as a Councillor for the Town of Borden-Carleton on October 17, 2024, creating a second vacancy on Town Council.

Therefore, Council hereby cancels the By-Election for one (1) Councillor slated for October 28, 2024, and sets Monday December 2, 2024, as the date for a By-Election to fill two (2) Councillor vacancies on Town Council.

MOTION CARRIED (3-0) RR#24-10-18-02

The new timelines for Election would be as follows (see file attached)

Election Dates

Notice of Nominations Ad Publish Date:	01-Nov-24
First Day Office can be open	05-Nov-24
Nominations Open	06-Nov-24
Map of boundaries of each polling division	08-Nov-24
Nominations Open	06-Nov-24
Close of Nominations	15-Nov-24
Publish ad for extended nominations	18-Nov-24
Deadline to correct voter information	19-Nov-24
Ad Notice of Election information/List shared	20-Nov-24
Extended Nomination Day close	22-Nov-24
Advanced Poll	30-Nov-24
Election Day	02-Dec-24
Verification of Results	04-Dec-24
Deadline to request recount	06-Dec-24
MEO recount deadline	09-Dec-24
Deadline to request judicial review	11-Dec-24
Deadline Judicial review/Declaration Day	16-Dec-24
Swearing in of New Councillor	10-Dec-24

4. ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 4:57 pm

Mayor Randy Ahearn

CAO Cora Lee Dunbar

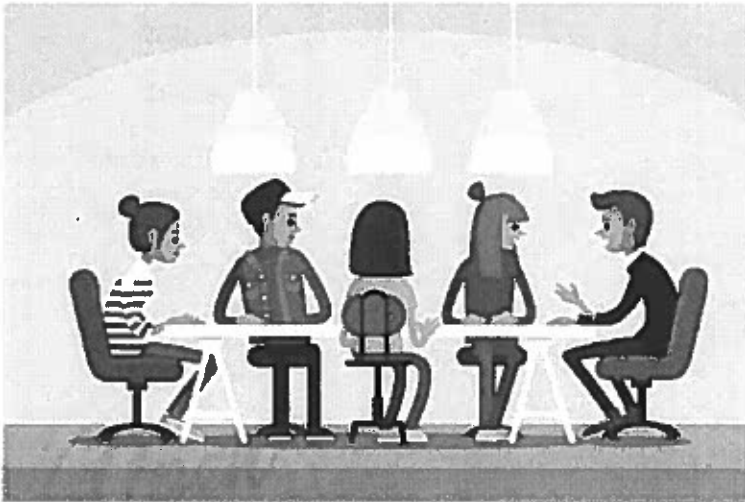
Town of Borden-Carleton



TOWN COUNCIL MEETINGS FOR 2025

**LOCATION: BORDEN-CARLETON TOWN OFFICE
UPSTAIRS.**

20 DICKIE ROAD, BORDEN-CARLETON



FOR MORE INFORMATION: (902)-437-2225



SCHEDULE OF COUNCIL MEETING 2025

MEETING DATES

FEB 11

MAR 11

APR 15

MAY 13

JUN 10

JUL 8

SEPT 9

OCT 14

NOV 18

DEC 9

ALL MEETING TIMES ARE AT
7:00 P.M.



Police

Report.

BORDEN-CARLETON FIRE DEPT.

MONTHLY REPORT

FLEET ISSUES	
TRUCK 1 GMC PUMPER	
TRUCK 3 STERLING TANKER	
TRUCK 4 FORD RESCUE	
TRUCK 5 FREIGHTLINER PUMPER	

DATE	INCIDENTS	LOCATION	MEMBERS
Oct 10, 2024	MEDICAL CALL	BORDEN-CARLETON	5
Oct 13, 2024	Alarm CALL	ALBANY	14
Oct 18, 2024	Motor VEHICLE ACCIDENT	BORDEN-CARLETON	9
Oct 25, 2024	MISC FIRE	BORDEN-CARLETON	7
Oct 29, 2024	Motor VEHICLE ACCIDENT	ALBANY	10
Nov 5, 2024	MEDICAL CALL	BORDEN-CARLETON	4
Nov 7, 2024	MEDICAL CALL	BORDEN-CARLETON	3

Submitted By
 Shawn Johnson
 FIRE CHIEF

Recreation Report

Tuesday, November 12th

The arena is now up and running. Thank you to Dennis, Art and Laurie for working hard and putting in a great sheet of ice.

We have a full minor hockey schedule lined up as well as adding in Kensington Figure Skating Club on Saturdays for three hours of power skating.

We have 2 senior women's teams back for another season as well as the Oldtimers. And as always, we are booking lots of Ringette.

With the arena being open now the canteen has followed suit. Doogall Canteen is now open for business. It has started out with a smaller menu until new equipment arrives in the next week or so. After that he will add to his menu and also start doing breakfast.

With the colder weather now here the Marine Rail Park is closed to visitors now. The building will be prepared for the winter this month.

Senior's Tea is going again. October seen 18 people. In November the Credit Union Plans on coming to talk about Fraud and how they can help prevent this from happening to seniors.

Fisheries, Tourism, Sport and Culture now has a new Minister, it is Zack Bell.

The Sweetheart Tournament has been booked in again for February. We will host 20-24 games over three days.

The Zamboni is now completely wrapped and looking amazing. Thank you to Shannon from the Credit Union for getting the design done up and to Tasha and Chris from C&R Sign Design for getting it done so quickly!

Preparations will be starting December 1st at the rink for the Christmas Eve Skate.

PEI Planning Decisions

This feature contains land use planning decisions for the communities and municipalities under provincial planning authority and municipalities with local land use planning responsibility. Search for the status of a decision and other details about subdivision, development permits or recently approved municipal bylaw amendments, including rezonings.

To search the full directory, select All under Application Type and leave remaining fields blank.

The following municipalities are not covered by this site:

- City of Charlottetown
- City of Summerside
- Town of Cornwall
- Town of Stratford
- Town of Three Rivers

For municipal contact information search the [Municipal Directory](#)

This feature contains records dating back to December of 2022. For older records, please reach out to your municipality using the municipal directory above or by contacting Provincial Planning at 902-368-5590.

Showing results 1-1 of 1

PID	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
381673	163 Kirkpatrick Street, BORDEN-CARLETON	Development Permits	New Deck and Steps	Approved	2024-10-15

Showing results 1-1 of 1

Published date: September 22, 2022

Housing, Land and Communities

General Inquiries

Land Division

J. Elmer Blanchard Building

31 Gordon Drive

PO Box 2000

Charlottetown, PE C1A 7N8

Phone: 902-368-5590

Fax: 902-368-5526

landsdivision@gov.pe.ca

FINANCIAL REPORT FOR OCTOBER 2024

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT OCTOBER 31 2024

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	58,715		8,644	50,071
TOWN	315,830	95,835	102,408	309,258
UTILITIES	137,891	54,372	20,857	171,406
Total Cash Flow	512,436	150,207	131,908	530,735

ACTIVITY OCTOBER 2024 RESERVES	Opening	Deposits	Transfers	Closing
	Balance		EFT Payments	Balance
Gas Tax ACCT	329,040	27	0	329,067

ACTIVITY OCTOBER 2024 LOANS	Opening	Deposits	Principal Only	Closing
	Balance		EFT Payments	Balance
Tanker Truck 70-9	57,000		500	56,500
Fire Truck 71-9	75,949		1,433	74,516
Sewer 72-9	388,768		2,627	386,141
Sewer Mains 74-9	62,992		284	62,708
Storm Drains 75-9	62,992		284	62,708
Water/Sewer 79-9	273,727		3,201	270,526
Total Loans Outstanding	921,428	0	8,329	913,099

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from Oct 01, 2024 to Oct 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
17576	Payment	Holly Bernard	70.00	Oct 01, 2024
17577	Payment	Ahearn, Randy	252.08	Oct 01, 2024
17578	Payment	Allen, Larry	147.08	Oct 01, 2024
17579	Payment	Bernard Arsenault, Nicole	197.08	Oct 01, 2024
17580	Payment	Steele, Ashley	177.08	Oct 01, 2024
17581	Payment	Wood, Barb	177.08	Oct 01, 2024
17582	Payment	Palmer Thompson, Laurel	197.08	Oct 01, 2024
17583	Payment	Ceretti's Grocery & Hardware	729.90	Oct 04, 2024
17584	Payment	Xerox Canada LTD	79.11	Oct 04, 2024
17586	Payment	On The Go Property Maintenance	282.61	Oct 04, 2024
17587	Payment	Prince Edward Island Potato Board	2,221.80	Oct 04, 2024
17588	Payment	Minister of Finance Justice & Public Sa	27,814.50	Oct 04, 2024
17589	Payment	SaltWire Network	456.55	Oct 04, 2024
17590	Payment	Summerside Auto Parts	534.18	Oct 04, 2024
17591	Payment	Xplore Fibre L.P.	356.48	Oct 04, 2024
17592	Payment	Orkin Canada	40.25	Oct 04, 2024
17593	Payment	Callbeck's Home Hardware	62.05	Oct 04, 2024
17594	Payment	Medacom Atlantic Inc.	279.53	Oct 04, 2024
17595	Payroll	Dunbar, Cora Lee	2,257.89	Oct 04, 2024
17596	Payroll	Wentzell, Jim	1,966.51	Oct 04, 2024
17597	Payroll	Bernard, Holly	1,737.38	Oct 04, 2024
17598	Payroll	Le, Quoc Bao	1,663.51	Oct 04, 2024
17599	Payroll	Wentzell, Alicia	1,426.52	Oct 04, 2024
17600	Payroll	Bernard, Dennis	1,483.34	Oct 04, 2024
17601	Payroll	Gallant, Arthur	583.78	Oct 04, 2024
17602	Payroll	Ranahan, Arthur	184.60	Oct 04, 2024
17603	Payment	Allen, Larry	197.08	Oct 03, 2024
17605	Payroll	Henry, Laurie	597.39	Oct 04, 2024
17606	Payroll	Wentzell, Alicia	1,426.52	Oct 18, 2024
17607	Payroll	Bernard, Holly	1,737.38	Oct 18, 2024
17608	Payroll	Wentzell, Jim	1,966.51	Oct 18, 2024
17609	Payroll	Dunbar, Cora Lee	2,257.89	Oct 18, 2024
17610	Payroll	Le, Quoc Bao	1,663.51	Oct 18, 2024
17612	Payment	Borden-Carleton Utility	792.86	Oct 18, 2024
17613	Payment	Borden-Carleton Fire Dept	1,884.36	Oct 18, 2024
17614	Payroll	Ranahan, Arthur	186.65	Oct 18, 2024
17615	Payroll	Henry, Laurie	572.46	Oct 18, 2024
17616	Payroll	Bernard, Dennis	1,734.02	Oct 18, 2024
17617	Payroll	Gallant, Arthur	1,373.48	Oct 18, 2024

Total Town Cheques issued Oct 2024

61,768.08

Town of Borden-Carleton**Cheque Log for 1001 Credit Union Current Account from Oct 01, 2024 to Oct 31, 2024**

JE#	Source #	Comment	Credits	Date
J1049	EFTRWAM	RWAM Insurance Administrators Inc	514.14	Oct 01, 2024
J1129	EFTEastlink	Eastlink	141.41	Oct 10, 2024
J1130	EFTCRA	Receiver General for Canada	11,227.81	Oct 10, 2024
J1145	EFTMar	Maritime Electric	64.91	Oct 15, 2024
J1146	EFTEastlink	Eastlink	393.08	Oct 15, 2024
J1158	EFTMar	Maritime Electric	418.57	Oct 16, 2024
J1159	CU 71	CU LN Payment FIRE TRUCK	1,820.03	Oct 16, 2024
J1163	FundsTransfer	Transfer Fund to Debit Card	500.00	Oct 17, 2024
J1171	EFTMar	Maritime Electric	1,880.24	Oct 21, 2024
J1172	EFTBell	Bell Aliant	85.29	Oct 21, 2024
J1173	CU-75	PAYMENT STORM SEWER	626.14	Oct 21, 2024
J1177	CU 70	CU LN Payment Tanker Truck	780.78	Oct 22, 2024
J1189	EFTwireless	Eastlink	145.65	Oct 25, 2024
J1192	FundsTransfer	Paid Visa Card Oct 2024	8,416.76	Oct 28, 2024
J1238	E-transfer	Wentzell, Jim (Payroll)	1,966.51	Oct 31, 2024
J1241	BS	CU CHARGES	84.95	Oct 31, 2024
Online Payments Town Oct 2024			29,066.27	
TOTAL ALL PAYMENTS TOWN Oct 2024			90,834.35	

Gateway Arena**Cheque Log for 1001 Credit Union Current Account from Oct 01, 2024 to Oct 31, 2024**

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
6476	Payment	PERRY GLASS INC.	425.50	Oct 03, 2024
6477	Payment	ADL Foods	383.27	Oct 03, 2024
6478	Payment	Ceretti's Grocery & Hardware	193.99	Oct 03, 2024
6479	Payment	Bernard Welding Ltd.	145.13	Oct 03, 2024
6480	Payment	Callbeck's Home Hardware	328.44	Oct 03, 2024
6481	Payment	Monarch Enterprises Ltd.	1,301.80	Oct 03, 2024
6482	Payment	Orkin Canada	79.53	Oct 03, 2024
6483	Payment	Advance Rentals	16.68	Oct 03, 2024
6484	Payment	Security First Ltd	289.80	Oct 18, 2024
6485	Payment	Advance Rentals	103.04	Oct 18, 2024
6486	Payment	Callbeck's Home Hardware	228.01	Oct 18, 2024
6487	Payment	Borden-Carleton Utility	330.26	Oct 18, 2024
6488	Payment	C&R Signs & Embroidery	159.85	Oct 18, 2024
6489	Payment	Spring Valley Building Centre	270.96	Oct 18, 2024
6490	Payment	Spring Valley Building Centre	90.32	Oct 28, 2024
Total Arena Cheques issued Oct 2024			4,346.58	

JE#	Source #	Comment	Credits	Date
J354	Bk Statement	Bk Charge _ Debit Machine Nov	22.94	Oct 10, 2024
J361	EFTEastlink	Eastlink	154.16	Oct 15, 2024
J360	EFTIrving	Irving Energy Distribution and Marketing	213.79	Oct 15, 2024
J371	EFTGFL	Superior Sanitation Services Limited	1,045.68	Oct 16, 2024
J370	EFTMar	Maritime Electric	874.06	Oct 16, 2024
J373	BS	CU CHARGES	5.75	Oct 18, 2024
J386	Bk Statement	Bk Charge _ Debit Machine	5.00	Oct 30, 2024
J387	Bk Statement	Bk Charge _ Debit Machine Nov	28.95	Oct 31, 2024

Online Payments Arena Oct 2024 **2,350.33**

TOTAL ALL PAYMENTS Arena Oct 2024 **6,696.91**

Borden Carleton Sewer and Water Utility**Cheque Log for 1001 Credit Union Current Account from Oct 01, 2024 to Oct 31, 2024**

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3353	Payment	Minister of Finance EW&CA	775.10	Oct 18, 2024
3354	Payment	WSP Canada Inc.	117.88	Oct 18, 2024
3355	Payment	Prince County Wastewater Managemer	4,600.00	Oct 18, 2024
Total Utilities Cheques issued Oct 2024			5,492.98	

JE#	Source #	Comment	Credits	Date
J2029	BS	CU LOAN 079	3,097.98	Oct 01, 2024
J2032	BS	CU CHARGES	0.64	Oct 01, 2024
J2144	BS	CU LOAN 072	4,541.88	Oct 15, 2024
J2142	EFTEastlink	Eastlink	300.70	Oct 15, 2024
J2152	EFTMar	Maritime Electric	2,522.52	Oct 16, 2024
J2180	bank	CU Charges	5.75	Oct 18, 2024
J2186	BS	CU LOAN 074 for Oct	626.14	Oct 21, 2024
J2291	BS	CU LOAN 079	2,915.15	Oct 30, 2024
J2292	BS	CU CHARGES	5.00	Oct 30, 2024
J2307	bank	CU Charges	1.61	Oct 31, 2024
J2306	BS	CU CHARGES	27.95	Oct 31, 2024

Online Payments Utilities Oct 2024 **14,045.32**

TOTAL ALL PAYMENTS Utilities Oct 2024 **19,538.30**

MONTHLY WATER & WASTEWATER MAINTENANCE REPORT

MONTH: OCTOBER
YEAR: 2024

LOCATION: TOWN OF BORDEN-CARLETON
OPERATOR: BRAD PAUGH

WELL-HOUSE METER READINGS

DATE	SYSTEM METER	CHLORINE LEVEL	RESIDUAL
October 1, 2024	1476098	39	.45
October 3, 2024	1477199	31-51	.48
October 5, 2024	1478016	49	.45
October 7, 2024	1478996	45	.48
October 9, 2024	1480132	40	.43
October 11, 2024	1481328	31-51	.46
October 13, 2024	1481981	49	.44
October 15, 2024	1483112	43	.45
October 16, 2024	1483903	40	.44
October 18, 2024	1484895	32-52	.46
October 19, 2024	1485375	51	.44
October 21, 2024	1486213	47	.47
October 22, 2024	1486666	45	.46
October 23, 2024	1487575	40	.44
October 25, 2024	1488475	33	.47
October 26, 2024	1488993	30-50	.44
October 28, 2024	1489767	48	.45
October 29, 2024	1490280	46	.47

WELL-HOUSE – MAINTENANCE RECORDS

CHLORINE PURCHASED: 4 jugs of chlorine purchased from Island Chemical on October 30th, 2024.

CONTROL PANELS: The display screen quit this month; this happened last year as well. It will need to be replaced in the future. Currently, all the controls are functioning as intended, but the screen is black.

WELL MAINTENANCE: None noted this month.

BACK-UP GENERATOR: The generator was moved to the Town of Borden Maintenance Shop. I don't have keys to access that building. We still require a generator hookup to be installed at the wellhouse.

WATER TOWER: The water tower still has minor leaks. We should plan for Greatario to come and make the necessary repairs.

OTHER MAINTENANCE ISSUES NOTED: None noted this month.

MONTHLY WATER & WASTEWATER MAINTENANCE REPORT

MONTH: OCTOBER
YEAR: 2024

LOCATION: TOWN OF BORDEN-CARLETON
OPERATOR: BRAD PAUGH

LIFT STATIONS – VISUAL CHECKS

DATE	L.S. #1: MacDougal Steel (Industrial Dr.)	L.S. #2 Payntor Lane	L.S #3 Box Plant	L.S. #4 Fabrication Yard (Read Rd.)	L.S. #5 Confederation Cove	L.S. #6 Town Office
October 1, 2024	✓	✓	✓	✓	✓	✓
October 3, 2024	✓	✓	✓	✓	✓	✓
October 5, 2024	✓	✓	✓	✓	✓	✓
October 7, 2024	✓	✓	✓	✓	✓	✓
October 9, 2024	✓	✓	✓	✓	✓	✓
October 11, 2024	✓	✓	✓	✓	✓	✓
October 13, 2024	✓	✓	✓	✓	✓	✓
October 15, 2024	✓	✓	✓	✓	✓	✓
October 16, 2024	✓	✓	✓	✓	✓	✓
October 18, 2024	✓	✓	✓	✓	✓	✓
October 19, 2024	✓	✓	✓	✓	✓	✓
October 21, 2024	✓	✓	✓	✓	✓	✓
October 22, 2024	✓	✓	✓	✓	✓	✓
October 23, 2024	✓	✓	✓	✓	✓	✓
October 25, 2024	✓	✓	✓	✓	✓	✓
October 26, 2024	✓	✓	✓	✓	✓	✓
October 28, 2024	✓	✓	✓	✓	✓	✓
October 29, 2024	✓	✓	✓	✓	✓	✓

LIFT STATIONS – MAINTENANCE RECORDS

LIFT STATION CLEANING: Our annual cleaning is due. Last year's was completed in November 2023. Will need to hire/schedule this with Island Coastal. Last year's it was approximately 8-hour labour at 275\$/hr—roughly \$2200.

I would also like to hire them for roughly the same number of hours to flush our sewer lines.

PUMP MAINTENANCE: None noted this month

ALARM SYSTEMS: Read Rd. and Confederation Cove lift stations still require alarms to be installed, with priority given to Read Road due to its remote location. In October 2023, I had provided the town with a quote for the purchase and installation of the missing alarms; that quote listed ~4-5K per alarm. I could request an updated quote, but last year's price would be the general ballpark we will be looking at.

CONTROL PANELS: None noted this month.

OTHER MAINTENANCE ISSUES NOTED: The lift station on Read Road still requires a red light to indicate problems with the station.

MONTHLY WATER & WASTEWATER MAINTENANCE REPORT

MONTH: OCTOBER
YEAR: 2024

LOCATION: TOWN OF BORDEN-CARLETON
OPERATOR: BRAD PAUGH

UV BUILDING & LAGOONS - MAINTENANCE RECORDS

UV LIGHT CLEANING/REPLACEMENT: We will require a new set of UV bulbs to be ordered for annual maintenance in spring 2025.

SUMP PUMP MAINTENANCE: None noted this month.

ELECTRICAL MAINTENANCE: None noted this month.

LAGOON - VISUAL INSPECTION: Both lagoons look good. I would like to have a boom mower go around the edges of the large lagoon sometime.

I still recommend a sludge profile be done to assess the thickness and composition of the sludge. This summer we had a lot of complaints about the odours from the lagoons, and having that profile completed would help us determine what our next steps would need to be.

LAGOON - VALVE MAINTENANCE: None noted this month.

OTHER MAINTENANCE ISSUES NOTED: The door on the UV building requires *immediate* attention. The frame and door itself are rusted and literally falling off the building—it most likely will not make the winter.

OTHER ROUTINE MAINTENANCE

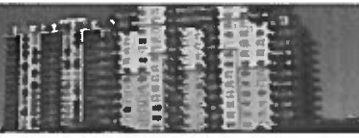
HYDRANT FLUSHING: Our annual hydrant flushing was completed on Saturday, October 19th. All the hydrants flushed well, and the water was relatively clean with only minor discolouration. By my count, we have currently 35 hydrants.

WATER SHUT-OFF REQUESTS: 101 Abegweit Blvd, 103 Abegweit Blvd, and COWS all had their water turned off for the season this month.

OTHER MAINTENANCE: I ordered 4 repair valve tops from Campbells Concrete this month to repair water shut-off valves that are damaged on Abegweit Blvd. Still pending delivery.

Get started

Incentives to reduce winter operating costs



Incentives to reduce winter operating costs



Get started



SHARE



Municipal Information Network

Your Municipal News

November 7, 2024 Edition

Your Municipal News

November 7, 2024 Edition

TOP NEWS



US Election Changes the Game

By Gord Hume

Municipalities across Canada, as well as the federal and each provincial and territorial government, are assessing the results of the US federal election. The final result in the US has reinstated. (more.)

Alberta

Helping rural municipalities with policing costs

Newfoundland and Labrador

Provincial Government Commits \$20 million to Enhance Public Safety in Newfoundland and Labrador

Canadian Interagency Forest Fire Centre

Wildfire Community Preparedness Day celebrates 10th anniversary: Applications are now open for 2025!

Government of Canada

2 Billion Trees Program Announces 160 Million New Trees and Nearly Triples Trees Committed

Port Coquitlam

New glass recycling program launching in January 2025

Maple Ridge

City Takes Home Multiple International Marketing Awards for Bold Rebrand

Colliers Project Leaders

More collaboration. Reduced capital project risk. Read our Progressive Design-Build Primer.

LEARN MORE

PREMIUM JOBS

Town of Fox Creek
Director of Operations

City of Guelph
IT Project Manager (Temporary, 2.5 years)

Waterhouse Executive Search
Chief Administrative Officer

Town of Crossfield
Level 1 Community Peace Officer

Waterhouse Executive Search
Chief Administrative Officer

[DISPLAY THE FULL LIST](#)

Regional District of Central Okanagan
OKGo marketing campaign earns an EDAC 2024 Marketing Canada Award

Brantford
City Council approves 2025-2027 Healthy Aging Strategy

Brantford
City Council approves 2025-2027 Youth Strategy



Build a better city with energy benchmarking.



It's all in the details.
Especially when we're talking municipal insurance -

intact public entities

APPOINTMENTS | RETIREMENTS | ELECTIONS | ACHIEVEMENTS | PEOPLE

Halifax
New council sworn in, predominantly women for first time

St. John's
3rd time's the charm for St. John's Ward 3 winner Greg Noseworthy



Colliers Project Leaders

More collaboration. Reduced capital project risk. Read our Progressive Design-Build Primer.

[LEARN MORE](#)

ARTICLES

Municipal Information Network
Mother Nature Wins Again
By Gord Hume
Municipal Information Network

[READ](#)

EMPLOYEE RELATIONS | AGREEMENTS | BARGAINING

Newfoundland and Labrador
Provincial Government Introduces Amendments to the Labour Standards Act to Give Workers Stronger Job-Protected Leave

Alberta
Over half of workers compensation claims in Alberta construction are 1st-year workers

Tofield
Company to pay \$200K in connection with death of worker at Tofield arena



It's all in the details.
Especially when we're talking municipal insurance -

intact public entities



GREEN MUNICIPAL FUND FONDS MUNICIPAL VERT **FCM** Canada

Improve your community's health by planting new trees

WITH UP TO \$10M IN FUNDING

POLITICS | MUNICIPAL GOVERNANCE

Ontario

EVENTS

Date: 7 Nov 2024
AORS Training: Trenching Safety

Date: 14 Nov 2024
Free Webinar: Scaling Finance Operations for Efficiency, Cost Management and Compliance

Date: 14 Nov 2024
AORS Training: Winter Road Patroller

Date: 18 Nov 2024 au 19 Nov 2024
AORS Training: Winter Maintenance School

Date: 19 Nov 2024
AORS Training: Supervisor Due Diligence (In Person)

All Parties in Ontario Legislature Support Extending Per-Vote Subsidy



[DISPLAY THE FULL LIST](#)



ETHICS | JUSTICE | LEGAL

Windsor
Minister says he's 'open to working with' Windsor after the city says it's suing over convoy expenses

British Columbia
B.C.'s chief electoral officer defends election integrity after 'human errors'

Newfoundland and Labrador
Public safety a concern for system at 'breaking point,' N.L. Crown Attorneys Association says

ARTICLES

THE 360° PERSPECTIVE **Municipal Information Network**
Pumpkin Spice Time
By Gord Hume
Municipal Information Network

[READ](#)



MARIJUANA | CANNABIS

Surrey
City greenlights 8 companies to open 12 cannabis stores



INDIGENOUS RELATIONS

Atlantic Canada
Wabanaki-Labrador Indigenous Health Research Network receives \$4M from Ottawa

FINANCIAL | BUDGETS | TAXES

Alberta

[Alberta asks municipalities to name oil companies not paying taxes, reeve says no use](#)

[Nova Scotia Power](#)

[N.S. Power to get \\$31M from ratepayers for Michelin plant upgrade](#)

[District of Sooke](#)

[District of Sooke Advancing Municipal and Regional District Tax Application](#)

[Langford](#)

[Langford considers buying Westhills YW/YMCA as facility loses \\$10M since opening](#)

[Georgina](#)

[Town releases 2025 proposed budget](#)

[Ottawa](#)

[Committees approve long-range financial plan update for housing](#)

[Terrace](#)

[Terrace Community Forest contributes \\$200,000 to City](#)

ECONOMY | INVESTMENTS

[Surrey](#)

[City invests Canada Community-Building Funding to enhance parks and sidewalks](#)

[Greater Victoria](#)

[Destination Greater Victoria calls for more hotels with visitor numbers rising](#)

INFRASTRUCTURE | PUBLIC WORKS

[Newfoundland and Labrador](#)

[Paradise sewage station problem could last for a week, mayor says](#)

[Vancouver](#)

[Construction on water tunnel beneath Stanley Park to kick off this month](#)

[Winnipeg](#)

['We need more revenue': Winnipeg's public works facing cost overruns](#)

Advertiser: [Camping and RV Industry Definitions for Municipalities | Learn More »](#)

Advertiser: [Solar Vision – Commercial solar lighting solutions](#)

URBAN PLANNING | HOUSING | LAND MANAGEMENT

[Village of Pemberton](#)

[Council Adopts New Housing Strategy](#)

[Calgary](#)

[Liberty Housing Organization breaks ground on Non-Market Housing Development in Parkdale](#)

[Charlottetown](#)

[Backlog has some developers waiting 'months or more' for building permits](#)

[Cambridge](#)

[Council votes in support of motion to clear encampments](#)

[West Vancouver](#)

[District considers controversial plan to build private docks on public land](#)

[Ottawa](#)

[Barrhaven residents gather to oppose proposed 'sprung structures' for asylum seekers](#)

ENVIRONMENT | ENERGY

[2 Billion Trees program](#)

Government of Canada and Memorial University Announce Funding for New Tree Nursery

Queen's University
Building landfills that safeguard the environment

Ottawa
Large wetland near Tewin development gets protected

Courtenay
BC Hydro Funding Supports Habitat Restoration in Courtenay

Government of Canada
Tuktut Nogait National Park Management Plan Tabled in Parliament

Advertiser : [Unlock the benefits of hiring a forest professional](#)

HEALTH | FOOD

Region of Peel
Seniors Health and Wellness Village at Peel Manor opens doors to Long Term Care residents, Adult Day Services clients, and expanded Community Support Services

St. John's
Infrastructure boost needed ahead of the new hospital opening in St. John's, says mayor

PARKS | RECREATION | SPORTS | ARENAS

Oakville
Council approves new Parks, Recreation and Library Master Plan

District of Lake Country
Accessible dock and kayak launch installed on Wood Lake thanks to funding collaboration

Advertiser : [Poop happens! Pick-up bag dispensers & waste bin combos from Practica](#)

Advertiser : [Solar Vislon – Commercial solar lighting solutions](#)

TRANSIT | TRAFFIC | CYCLING | PEDESTRIANS

Ontario
Province Taking Next Step to Build Hamilton LRT

Ontario
Ontario making GO Transit free for veterans, members of Canadian Armed Forces

Sarnia
New Community Bus Set to Launch

POLICE | FIRE | EMERGENCY | PARAMEDIC

New Brunswick
'Everything is on the table,' Fundy Shores mayor says as communities question RCMP service

Fredericton
Frustration boils over as Fredericton business owners meet with city, police about downtown crime

Ajax
Enbridge Gas teams up with Ajax Fire to reduce fire & CO deaths through Safe Community Project Zero

Calgary
Fire Department launches lithium-ion battery safety campaign

Lethbridge
Police officer facing assault charge stemming from on-duty altercation

Special Investigations Unit
SIU clears Peel police officer after 15-year-old evading arrest sustained serious injuries

Special Investigations Unit
SIU Concludes Investigation into Man Seriously Injured in Fall from Toronto Apartment Window

Special Investigations Unit
SIU Concludes Investigation into Teen's Serious Injury While Fleeing Police in Mississauga

Special Investigations Unit
SIU Concludes Investigation into Man Shot at by OPP Officers in Timmins Area

TOP NEWS ON OUR NETWORKS



Municipal (french)
Saison été-automne 2025 - Début de la période de dépôt des demandes d'aide financière pour les festivals et les événements touristiques



Education
Carleton University
University launches new tech-forward nursing program, partners with Queen'sway Carleton Hospital to transform nursing education



Education (french)
Association québécoise de pédagogie collégiale - L'appel de communications 2025 est lancé !

Web: https://municipalinfonet.com/MS/bulletin/MIN_Nov_7_2024.htm

This message is sent to our members and participants.

If you no longer wish to receive our newsletter, you may remove your email address from this list : [https://municipalinfonet.com/unsubscribe.php?choice=news&txtMail=\[\[Courriel\]\]](https://municipalinfonet.com/unsubscribe.php?choice=news&txtMail=[[Courriel]])

[[adresse]]



(<https://fpei.ca/>)

Town of Kensington Receives Municipal Achievement Award

The Town of Kensington has won the 2024 Municipal Achievement Award from the Federation of PEI Municipalities.

The award recognizes the town's



commitment to
improving the
quality of life of
residents.

FPEIM President Bruce MacDougall, left, presents the
Municipal Achievement Award to Mayor Rowan Caseley,
Town of Kensington.

“The Town of Kensington is a town with a vision,” says Federation President Bruce MacDougall. “Council and staff worked together with residents to create that vision and then to use it to build a thriving community.”

In 2019, the town adopted its first strategic plan, *Town of Kensington, Where People Choose to Be*. It included four key priorities: economic prosperity, community strength and resilience, sustainable infrastructure, and organizational excellence. The town has since moved forward with the ten-year plan by taking tangible actions that include a new business park, recreation opportunities, support for seniors and youth, and initiatives in areas that include policing, beautification, accessibility, energy-efficiency, transparency, and accountability.

“The Town of Kensington was very pleased to receive the Municipal Achievement Award,” says Mayor Rowan Caseley, who accepted the award on the town’s behalf. “This achievement speaks to the hard work, dedication, and progressive thinking of staff and council.”

Kensington CAO Geoff Baker adds, “This award is a testament to what we can accomplish when we work together towards a common goal.”

The award was presented at the Federation’s recent Semi-Annual Meeting in the Rural Municipality of Abram-Village.



(
h
t
t
p
:
/
f
-
p
e
i
m
.
c
a
.)

FPEIM Semi-Annual to offer strategies for conflict resolution

PEI's municipal leaders will gather to learn about conflict resolution, mental health during climate emergencies, and municipal updates during the 2024 FPEIM Semi-Annual Meeting.

Hosted by the Rural Municipality of Abram-Village, the meeting takes place Saturday, Oct. 19, 9 am to 3 pm, at Village Musical Acadien.

The event will give mayors, councillors, and CAOs the chance to learn conflict resolution strategies they can apply to their work and lives.

In the morning, mediator and conflict resolution coach Kirstin Lund will lead a Turning Conflict into Collaboration workshop. In the afternoon, four municipal leaders will share their personal experiences and strategies. Delegates will then discuss issues related to conflict during municipal round tables.

Municipal
leaders
will also
increase
their



SEMI-ANNUAL MEETING

MEETING SPEAKERS



MAYOR PHILLIP LEBLANC
Welcome from Host
Rural Municipality of Abram-Village



KIRSTIN LUND
Turning Conflict
into Collaboration



CORRINE HENDRICKEN-ELDERSHAW
Mental Health First Aid
for Climate Emergencies

MUNICIPAL PANEL ON CONFLICT



**COUNCILLOR
KATHERINE BRYSON**
Rural Municipality
of Belfast



MAYOR ROWAN CASELEY
Town of Kensington



MAYOR DAN KUTCHER
City of Summerside



**MAYOR HELEN
SMITH-MACPHAIL**
Rural Municipality
of West River

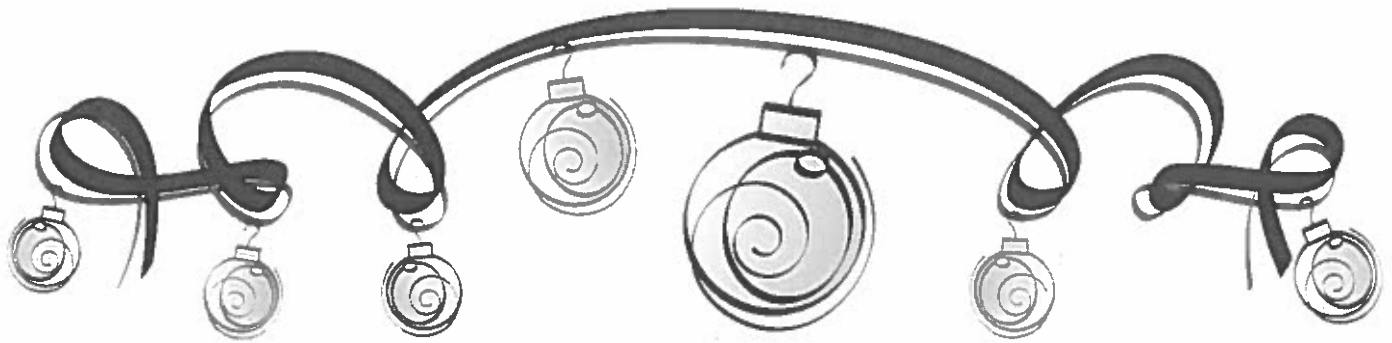
understanding of emergency response during Mental Health First Aid for Climate Emergencies, presented by Corrine Hendricken-Eldershaw. A Canadian certified counsellor and counselling therapist, she will explain how trauma and stress affect the mind and body; provide practical mental health first aid skills to address climate change challenges; and emphasize the role of communities in creating stigma-free, supportive environments.

The day's agenda also includes news on FPEIM's advocacy and programs, presentation of the 2024 Municipal Achievement Award, and networking with municipal leaders from across the province.

Find the agenda and meeting registration [here \(https://fpeim.ca/2021-fpeim-semi-annual-meeting/\)](https://fpeim.ca/2021-fpeim-semi-annual-meeting/).

Copyright © 2024 Federation of PEI Municipalities · Website by TechnoMedia
(<https://technomediapei.com/>) • Log in (<https://fpeim.ca/wp-login.php>)

[Return to top](#)



THE TOWN OF BORDEN-CARLETON
Cordially invites you and a guest to attend the
Staff, Mayor, and Council

ANNUAL HOLIDAY PARTY

December 14th

6:30pm - Social

7:00pm - Dinner

8:00pm - Christmas Trivia (Downstairs)

Borden-Carleton Legion

Please R.S.V.P. by November 29th to
Holly at 902-437-2225 or bordencarletonrec@gmail.com

DRESS CODE: UGLY CHRISTMAS SWEATER OR HOLIDAY THEMED ATTIRE





TOWN OF BORDEN-CARLETON WINTER PARKING

Take notice that **no vehicle** is permitted to be parked, Stopped or left on any highway and street within the Town of Borden-Carleton between December 1st and April 30th.

Vehicles that obstruct snow clearing and/or winter road maintenance is in Violation of the Motor Vehicles Act and are subject to being ticketed and/or towed at the expense of the owner.

Your cooperation in allowing snow plowing operation be successful this winter is appreciated.

Safety is a prime concern for Vehicles, snow plow operators and our citizens especially the elderly and our children.

THANK YOU



Borden-Carleton
The coastal heart of PEI!

November 2024



TOWN OF BORDEN-CARLETON WINTER PARKING

Take notice that no vehicle is permitted to be parked, Stopped or left on any highway and street within the Town of Borden-Carleton between December 1st and April 30th.

Vehicles that obstruct snow clearing and/or winter road maintenance is in Violation of the Motor Vehicles Act and are subject to being ticketed and/or towed at the expense of the owner.

Your cooperation in allowing snow plowing operation be successful this winter is appreciated.

Safety is a prime concern for Vehicles, snow plow operators and our citizens especially the elderly and our children.

THANK YOU



PERMITS – ARE REQUIRED

Whenever a structure is built or placed on a property a *development permit* is required.

Permits are required for the following:

- ✓ Fences over 6 feet. (All fences must be on the owner's property)
- ✓ Swimming Pools (fencing also required)
- ✓ Food Trucks/Temporary Vendors
- ✓ Storage Buildings/Garages
- ✓ Temporary Recreation Trailers
- ✓ Signage

Permit Applications can be obtained at the Town office or by emailing admin@borden-carleton.ca

THIS NEWSLETTER will be published bi-monthly and will be circulated to residents and businesses in the Town via Canada Post.

Submissions, comments and questions may be sent to the Recreation Director, Holly Bernard at bordencarletonrec@gmail.com Electronic copies are also available upon request.

Current Council as of Oct 23rd, 2024

Mayor - Randy Ahearn

Deputy Mayor - Larry Allen

Councillor - Nicole Bernard-Arsenault

Councillor - Ashley Steele

Councillor - Barb Wood

NEW CAO HIRED



The Mayor & Town Council is pleased to announce that *Cora Lee Dunbar* of Summerside has been appointed CAO for the Town of Borden-Carleton.

Jim Wentzell, who has been CAO for the past four years retired. Council thanks Jim for his dedicated service to the Town and well wishes to him on his retirement!



Borden-Carleton
Annual Christmas Eve Skate

Monday, December 24th
1:00-3:00PM

Gateway Arena (246 Main St)

Come out for an afternoon of skating, Christmas lights, decorations, snacks, warm drinks, a visit from Santa, family, friends and a beautiful Town tradition that we have built over the past 15 years!

We hope to see you all out for this wonderful event full of Christmas Cheer!



SANTA IS COMING TO TOWN... ON THE
FIRETRUCK

Date to be announced

Santa and his good friends at the Borden-Carleton Fire Department will be making their rounds

In December (date to be determined)

Be sure to head out to the end of your driveway for a chance to say hi to Santa, and see some Christmas lights.

Thank you to the Borden-Carleton Fire Department for all of their hard work to make this event such a great success as well as making it a big part of the Town's Christmas Traditions!



Borden-Carleton Fire Department 6th
Annual Food Drive

Borden-Carleton Fire Hall (244 Borden Ave)
Ceretti's Grocery and Hardware

Date to be announced

The men and women of our local volunteer fire department will be on hand to collect any non-perishable food items as well as any monetary donations people may have in support of the South Shore Food Share!



Christmas In the Park

Sunday, December 1st

Marine Rail Park

6:30pm – Santa's Shop Opens

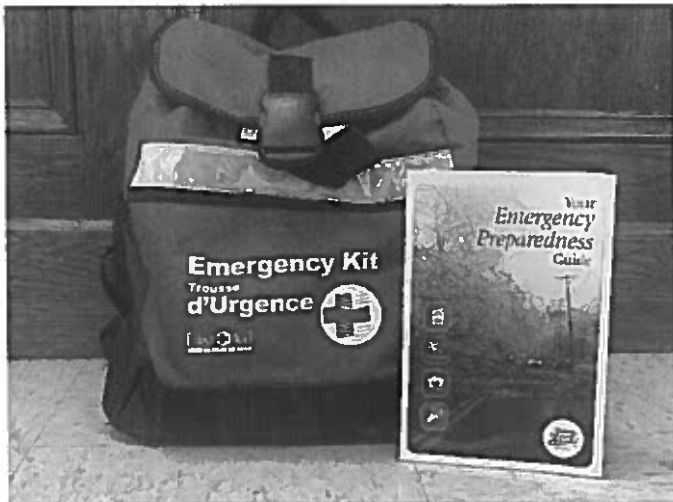
7:00pm- Santa & Mrs. Claus arrive
Tree lighting & visit with Santa in the Gazebo

Come down to the Marine Rail Park to enjoy some Christmas Music, ad the festive Lighthouse Lightshow! Mingle and get your picture taken with Christmas characters. Warm your hands by the fire with your neighbour at one of our bonfire pits, and be sure to bring all your letters to Santa for the Canada Post drop box.

(Christmas flyers will be sent out at the end of the month.)



EMERGENCY PREPAREDNESS



Are you prepared?

The Emergency Kit in the picture above is a 72 Hour Emergency Kit. It contains items that a person would need to be self sufficient for 72 hours after a major storm that has caused damage or loss of power.

Limited copies of the Prince Edward Island Emergency Preparedness Guide are available at the Town office.

GATEWAY ARENA CANTEEN

The Gateway Arena Canteen will be opening for business very soon.

It will be run by Isaac MacDougall.

Check Gateway Arena on Facebook for updates on opening day.



GATEWAY ARENA

PRIVATE ICE RENTAL \$175/HOUR

BIRTHDAY RENTAL \$125/HOUR

CALL 902-437-2410 TO BOOK



GATEWAY ARENA PUBLIC SKATES

MONDAYS – 3:15-4:00PM

THURSDAYS – 3:15-4:15PM

SUNDAYS – 3:15-4:15PM

USEFUL PHONE NUMBERS

TOWN OFFICE	902 437 2225
ARENA OFFICE	902 437 2410
EMERGENCIES (POLICE/FIRE/MEDICAL)	911
HOSPITAL (PRINCE COUNTY)	902 438 4200
HOSPITAL (QUEEN ELIZABETH)	902 894 2111
LIBRARY	902 437 6492
PHARMACY (SOUTH SHORE)	902 658 2212
RCMP (EAST PRINCE) (non-emergency)	902 436 9360
SCHOOL (AMHERST COVE)	902 437 8525



Flu/Covid Shot Clinic



Thank you to Lisa from the South Shore Pharmacy for coming out to administer Flu Vaccines. If you were not able to get yours yet, you can visit the pharmacy to get one today!

Senior's Tea

Upcoming dates: Nov 20th, Dec 11th, Jan 15th and Feb 19th

Location: 190 Howatt St., Building B, common room at 11:00 AM.

Sandwiches, sweets, tea and coffee are supplied.

NEW TOWN WEBSITE

We have developed a new website for the town please visit www.town-borden-carleton.ca



MUNICIPAL BY-ELECTION

Due to a vacancy on Council, there will be a special **By-Election on Monday Dec 2, 2024**

NOMINATIONS

WILL BE ACCEPTED Nov 6 - Nov 15 2024

<https://www.princeedwardisland.ca/en/topic/municipal-elections>



*Outdoor service at 10:30am at the Royal Canadian Legion Branch #10
240 Main Street*

2025

Mayors Levy

Jan 1, 2025

At the Royal Canadian Legion

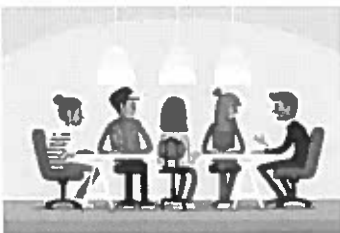
11am-2pm

Town of Borden-Carleton



TOWN COUNCIL MEETINGS FOR 2025

**LOCATION: BORDEN-CARLETON TOWN OFFICE UPSTAIRS.
29 DICKIE ROAD, BORDEN-CARLETON**



FOR MORE INFORMATION: (902)-437-2225



SCHEDULE OF COUNCIL MEETING 2025

MEETING DATES

FEB 11
MAR 11
APR 15
MAY 13
JUN 10
JUL 8
SEPT 9
OCT 14
NOV 18
DEC 9

ALL MEETING TIMES ARE AT 7:00 P.M.



Gateway Arena is ready to hit the ice for another exciting season! We extend our thanks to Consolidated Credit Union for their generous sponsorship of our Zamboni. Let's make some memories!



Island Waste Management Corporation

We have been made aware of some issues with the recent waste and/or compost pick up within the Town.

The Town office has been in contact with Island Waste about this issue.

If there are any further concerns, please contact the Town Office and we will do our best to help resolve this issue.

Storyteller

Fundraiser

DUTCH THOMPSON

STAR OF CBC BYGONE DAYS

Laughter is ...

The Best Medicine

DOORS OPEN
AT 6:30

22 NOVEMBER, 2024

SHOW START
@ 7:00 PM

ADVANCE TICKETS \$10

\$15 AT THE DOOR

Advance Tickets
Available

Event @
Harbour Hall

Ceretti's Groceries
Howatt's Shell
Borden Legion

223 Carleton Street
Borden-Carleton
+902-403-2494

Light refreshments & Bake Sale

50/50 draw - Door prize - \$50 Lone Oak Gift Card

SORRY - NO WHEELCHAIR ACCESS



MUNICIPAL GOVERNMENT ACT

Disclosure Statement Form

PURSUANT TO SECTION 107(2)D AND 107(2)E OF THE *MUNICIPAL GOVERNMENT ACT*

This disclosure statement is (check which applies):

- Annual council member disclosure statement for the year of _____
- Annual spouse disclosure statement for the year of _____
- Post-election council member disclosure statement
- Post-election spouse disclosure statement

CITY/TOWN/RURAL MUNICIPALITY OF _____

Name of Council Member: _____

Council Member Phone Number: _____

Council Member E-mail: _____

Address: _____

Name of Spouse (if applicable): _____

Date of Last Disclosure: _____

Note: This form must be completed by each council member within **30 days** of being elected and filed with the Chief Administrative Officer in accordance with clause 107(2)(d) of the *Municipal Government Act*.

Additionally, this form must be completed by each council member by November 30, of each year the member serves on council, and filed with the Chief Administrative Officer in accordance with clause 107(2)(e) of the *Municipal Government Act*.

If applicable, each Council member shall complete a separate disclosure statement for their spouse and certify that the information is accurate and complete; on both an annual basis, and after an election.

The contact information collected in this form could be used by Municipal Affairs staff for communication purposes.

Disclosure of Source of Income

I hereby disclose any updates since my previous disclosure statement regarding the name of every employer, person, corporation, organization, association, or other body from which I receive remuneration for services performed as an employee, director, manager, operator, contractor, or agent:

Name(s) of Payer	Nature of Relationship

Disclosure of Property Holdings

I hereby disclose the municipal address or legal description of any property located in the municipality or an adjoining municipality that is owned by:

- a) me and/or my spouse; or
- b) a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which I am a director or senior officer or in which I or have a controlling interest:

Owner(s)	Municipal Address or Legal Description	Municipality

Disclosure of Liabilities to Municipality

I hereby disclose any and all liabilities incurred or discharged by myself as a debt or debts owing to the municipality:

Debt(s) Owing to the Municipality

Disclosure of Corporate Interests

I hereby disclose the name of each corporation in which I have a controlling interest, or of which I am a director or a senior officer:

Name(s) of Corporation	Nature of Interest or Position

Member Disclosure of Partnerships

I hereby disclose the name of each partnership or firm of which I am a member:

Name(s) of Partnership or Firm(s)

Member Disclosure of Business Arrangements:

I hereby disclose the name of any corporation, enterprise, firm, partnership, organization, association, or body that I direct, manage, operate or am otherwise involved in that:

- a) transacts business with the municipality;
- b) the Council considers appropriate or necessary to disclose; or
- c) is required by the Act:

Name of Corporation, Enterprise, Firm, Partnership, Organization, Association, or Body

Member: Disclosure of Contracts and Agreements:

I hereby disclose the general nature and any material details of any contract or agreement involving me that could reasonably be perceived to be affected by a decision, recommendation or action of the Council and to affect my impartiality in the exercise of my office: **General Nature and Any Material Details of Any Contract or Agreement**

General Nature and Any Material Details of Any Contract or Agreement

CITY/TOWN/RURAL MUNICIPALITY OF _____
COUNCIL DISCLOSURE STATEMENT DECLARATION

I, _____, of the City/Town/Rural Municipality of _____, in the Province of Prince Edward Island, do hereby declare that the information, belief, and statements contained and made in this annual disclosure form are, to the best of my knowledge, true, accurate and complete.

If applicable, I further do hereby declare that the information, belief, and statements contained and made in this form in relation to my spouse are, to the best of my knowledge, true, accurate and complete.

I also do hereby declare that I will comply with all Conflict of Interest and Code of Conduct rules established under the *Municipal Government Act* and by Council, by bylaw.

Dated this ___ day of _____, 20_.

Signature of Declarant

Witness

Date Received



TOWN of BORDEN-CARLETON
Municipal By-Election and Nomination Proceedings
PURSUANT TO THE MUNICIPAL GOVERNMENT ACT

NOTICE

Public notice is hereby given to the electors of the TOWN of BORDEN-CARLETON that a Municipal By-Election will be held on **December 2, 2024**, to fill vacant Council positions for the Town of Borden-Carleton for the term of office ending on December 6th, 2026.

The by-election scheduled for October 28, 2024, has been cancelled.

The nomination period for the vacant Councillor positions commences on **Wednesday November 6, 2024, at 9:00am** and closes at **2:00 pm** on **Friday November 15, 2024**.

Nomination Procedures

Nomination papers are available at the election office, 20 Dickie Road, Borden-Carleton, PE. Every candidate for the vacant seat on council must be nominated, in writing, by five (5) electors.

Nominations shall only be received during office hours at the election office. The election office hours shall be Monday to Friday from 8:30am – 4:30 pm.

A candidate must file their completed nomination paper at the election office with a Municipal Electoral Officer prior to the nomination deadline.

Eligibility for Candidates:

1. Not less than 18 years of age.
2. A Canadian citizen.
3. A resident of the Town for a period of six months preceding the date of the election.

Elector Information

The deadline for correcting elector information shall be no later than 11:59 am on Tuesday, November 19, 2024.

Qualifications of Electors:

- Not less than 18 years of age.
- A Canadian citizen.
- Has been a resident of the province of PEI for a period of six months preceding the date of the election.
- Is an ordinary resident of the Town on election day.

The Municipal Election Officer, **CORA LEE DUNBAR**, can be contacted (902) 437-2225 or by email at: [**bcadmin@borden-carleton.ca**](mailto:bcadmin@borden-carleton.ca)

Analysis of Quotes Received

LED PROGRAMABLE SIGNAGE

TO: Cora Lee Dunbar, CAO

From: Jim Wentzell

Date: Oct 22 2024

The Town had issued an RFP for LED Programable signage for The Arena and Fire Hall that could be used to promote events at the Arena, Community Notices and for EMO Purposes.

On Sept 10th, 5 quotes were received for 3' x 7' signs and 6 quotes were received for 4'x8' signs. Three different types of signs were quoted upon. I discussed the quotes received with all three suppliers and here is a summary of my findings:

- Watchfire Signs are higher quality signs than the other brands and the company provides a better warranty service (even if just one pixel goes, the company will replace it)
- The operating system on the Watchfire sign is FREE and no surcharges will apply, will on the other signs a n operating fee is charged after two years.
- The watchfire sign uses cellular technology, does rely on wi-fi and can be programmed from anywhere in the world through a phone or computer.
- The watchfire sign is user friendly. Basis training is provided as web -based training.
- Both suppliers of the Watch fire brand talked highly of the support provided by Watchfire and that parts were guaranteed available for a minimum of 10 years and service is done locally (from Charlottetown)
- The company who bid on the Cirrus signs admitted that that sign was a good sign but not as robust as the Watchfire sign.
- The company from Ontario did not specify a sign brand. Their signs were half the price, but the quality and reliability were unknown as well as servicing the sign that would come from Ontario. Crapaud had purchased a non-name sign and they had lots of trouble with the sign,

Conclusions & Recommendation

- It is my opinion that there is too much risk accepting the low bidder with a no name brand that would need to be serviced from Ontario.
- The Watchfire brand seems to be the best choice for a programable LED Electronic sign. Due to the price, it is recommended that the Town purchase just one sign and that the sign be placed at the Gateway Arena
- AS the Arena is back away from the street, it is recommended a 4' x8' sign be purchased.

Action Required & Other Considerations

1. Amending Funding Agreement with the province

That staff will contact Kelli Mulligan for approval to amend the funding agreement to one sign from two signs at a revised cost of \$38,102.99. This would not change the provincial funding for the electronic signage.

2. Sign – No cost to the Town

The sign is fully financed: Prov Grant \$20,000: Balance \$18,102.99 Covid monies in the Town as prepaid revenue.

3. Award Tender

Both Charlottetown suppliers were very close in bidding on the same sig. A quote was received from Dalmac Signs for \$31,168.99 plus GST and a quote was received from Gemini Group for \$32,580.00 plus GST.

It is recommended that Council accept the tender from Dalmac Signs, Charlottetown for a 4' x 8' Watchfire Programable LED Electronic Sign to be installed at the Gateway Arena at an installed price with extended warranty of \$31,168.99 plus GST.

4. Pre-Wiring for Sign

That staff engages the services of an electrician to work with Dalmac Signs to provide electrical service from the Panel to the outside wall of the Arena.

5. Signage Use Policy

That a Policy be drafted to be approved by Council on the use of the sign to include such clause as: Only authorized full-time town employees to post notices on the sign; messages to be for town events, sponsorship of town events, town notices, Arena events, EMO purposes and town based non-profit organizations; (no commercial advertising)

6. Ongoing Discussions with Consolidated Credit Unit

That the intention to putting the Electronic Sign on the front of the Arena be discussed with the Credit Union as they have mentioned an interest in partnering with the Town in a bigger sponsorship of the Arena including revamping the face of the Arena, naming of the Arena, re-location of ATM, etc. Its possible this sign could be part of such a partnership.

END OF REPORT

The new timelines for Election would be as follows (see file attached)

Election Dates

Notice of Nominations Ad Publish Date:	01-Nov-24
First Day Office can be open	05-Nov-24
Nominations Open	06-Nov-24
Map of boundaries of each polling division	08-Nov-24
Nominations Open	06-Nov-24
Close of Nominations	15-Nov-24
Publish ad for extended nominations	18-Nov-24
Deadline to correct voter information	19-Nov-24
Ad Notice of Election information/List shared	20-Nov-24
Extended Nomination Day close	22-Nov-24
Advanced Poll	30-Nov-24
Election Day	02-Dec-24
Verification of Results	04-Dec-24
Deadline to request recount	06-Dec-24
MEO recount deadline	09-Dec-24
Deadline to request judicial review	11-Dec-24
Deadline Judicial review/Declaration Day	16-Dec-24
Swearing in of New Councillor	10-Dec-24

ELECTRONIC LED SIGN QUOTES SEPTEMBER 10 2024

ONE SIGN

Company	Dalmac Signs	Gemini Group	Real LED Signs	Gemini Group	Gemini Group
Model	Watchfire 8mm	Watchfire 8mm	Option 3 - 8mm	Cirrus 6mm	Cirrus 9mm
Size	3'x7'	3'x7'	37.75" x 88"	3'x8'	3'x8'
Price per Sign	21,955.04	21,950.00	9,850.00	18,943.50	16,831.60
Total 2 Signs	43,910.08	43,900.00	19,700.00	37,887.00	33,663.20
Delivery	Inc	Inc	1,100.00	Inc	Inc
Installation	3,049.80	4,000.00	5,850.00	4,000.00	4,000.00
Extras	N/A	N/A	N/A	N/A	N/A
Total before GST	25,004.84	25,950.00	16,800.00	22,943.50	20,831.60
GST	3,750.73	3,892.50	2,520.00	3,441.53	3,124.74
Warranty	5 years	5 years	3 years	3years	3 years
Extra Warranty	1,500.00				
			Local Installation		
			If installed by others delete installation if plug Ready?	an Option	

Company	Real LED Signs	Real LED Signs	Dalmac Signs	Gemini Group	Gemini Group	Gemini Group
Model	Option 1 - 8mm	Option 2 - 8mm	Watchfire 8mm	Watchfire 8mm	Cirrus 6mm	Cirrus 9mm
Size	37.75 x 100"	50" x 100"	4'x8'	4'x8'	4'x8'	4'x8'
Price per Sign	10,675.00	13,590.00	28,119.19	28,580.00	22,685.90	19,500.00
Total 2 Signs	21,350.00	27,180.00	56,238.38	57,160.00	45,371.80	39,000.00
Delivery	1,225.00	1,225.00	Inc	Inc	Inc	Inc
Installation	5,850.00	5,850.00	3,049.80	4,000.00	4,000.00	4,000.00
Extras	N/A	N/A	N/A	N/A	N/A	N/A
Total before GST	17,750.00	20,665.00	31,168.99	32,580.00	26,685.90	23,500.00
GST	2,662.50	3,099.75	4,675.35	4,887.00	4,002.89	3,525.00
	Option to use Local Installer					
Warranty	3 years	3 years	5 years	5 years	3 years	3 years
	Local Installation	Local Installation				
	an Option	an Option				
	plug Ready?	plug Ready?				

Alicia Wentzell

From: bcadmin@borden-carleton.ca
Sent: November 4, 2024 4:04 PM
To: 'Alicia Wentzell'
Subject: FW: Electronic Programable LED signs

Please add to the council meeting

Thanks

Cora Lee

From: Kellie Mulligan <KAMULLIGAN@gov.pe.ca>
Sent: November 4, 2024 3:58 PM
To: bcadmin@borden-carleton.ca
Cc: accountant@borden-carleton.ca
Subject: RE: Electronic Programable LED signs

Hi Cora Lee,

There is no issue with the change of companies to purchase the LED signs. We have already issued first payment, and our remaining grant will be prorated based on the total eligible expenditures.

Your contract deadline is December 31st, will all the work be completed by that date?

Thanks,

Kellie

From: bcadmin@borden-carleton.ca <bcadmin@borden-carleton.ca>
Sent: Monday, November 4, 2024 2:28 PM
To: Kellie Mulligan <KAMULLIGAN@gov.pe.ca>
Cc: accountant@borden-carleton.ca
Subject: Electronic Programable LED signs

Hi Kellie,

Attached is a memo regarding our electronic programmable LED signs. We have received quotes and decided on a firm. We have attached the quote and amended funding agreement. Please review and contact me if any questions or concerns. Before we proceed ahead, we will need confirmation from you for funding. Our next council meeting is Tuesday November 13, 2024.

Looking forward to hearing from you.

Kind regards,

Cora Lee

Cora Lee Dunbar, B.Comm
Chief Administrative Officer

Request for Speed Humps and Improved Pedestrian Infrastructure on Carleton Street in Borden-Carleton

To: The Town Council of Borden-Carleton

From: Alicia Wentzell and Concerned Residents of Borden-Carleton

Date: July 11, 2024

Subject: Request for Speed Humps and Improved Pedestrian Infrastructure on Carleton Street

We, the undersigned residents of Borden-Carleton, are writing to express our growing concern about the safety of Carleton Street for pedestrians and cyclists. Excessive speeding and inadequate infrastructure pose a serious threat to our community, particularly our children, many of whom walk or bike on Carleton Street. This is especially concerning for the **approximately 30 children who live on Carleton Street, including at least 8 Children with disabilities.**

Reasons for Concern:

- **Increased Traffic Volume:** Carleton Street has experienced a significant increase in traffic volume recently due to new housing developments in the area, and an influx of tourists during the season.
- **Speeding Drivers:** We have observed a concerning number of vehicles travelling well above the posted speed limit on Carleton Street. This increase in traffic volume, coupled with speeding, creates a dangerous situation for everyone.
- **Unsafe Sidewalks and Road Conditions:** The sidewalk on Carleton Street, particularly near the corner of Harbourview Lane, is in disrepair and not fit for safe walking or cycling. This forces pedestrians and cyclists to share the road with speeding traffic, significantly increasing the risk of accidents.

Proposed Solutions:

We urge the Town Council to take immediate action to improve the safety of Carleton Street. We propose a two-pronged approach:

1. **Install Speed Humps:** Speed humps are a proven traffic calming measure that can effectively reduce vehicle speeds and improve safety for pedestrians and cyclists on Carleton Street.
2. **Upgrade Pedestrian Infrastructure:** The sidewalk on Carleton Street, especially near the corner of Harbourview Lane, needs significant repair to create a safe and separated space for pedestrians and cyclists.

Benefits of These Solutions:

- **Reduced Traffic Speeds on Carleton Street**

- Improved Safety for Pedestrians and Cyclists on Carleton Street, particularly children
- A More Walkable and Bikeable Community
- Increased Property Values (Studies have shown that traffic calming measures can increase property values)

Call to Action:

We believe that these solutions are necessary investments in the safety and well-being of our community. By implementing speed humps and improving pedestrian infrastructure on Carleton Street, we can create a safer environment for all residents, especially our children, including those with disabilities. We urge the Town Council to act swiftly to implement these solutions.

We are open to discussing this matter further and exploring other potential traffic calming measures for Carleton Street. Thank you for your time and consideration.

Sincerely,

Alicia Wentzell

On Behalf of the Concerned Residents of Borden-Carleton

SPEED HUMP INSTALLATION POLICY TIE POLICY

The Department of Transportation, Infrastructure and Energy does not install permanent or temporary speed humps on Provincially owned highways (streets or right-of-ways). The Department will allow installation of Temporary Speed Humps under the following conditions:

1. The proposed locations for the temporary speed humps are located within an incorporated municipality.
2. The Municipality carries liability insurance to a value not less than Two Million Dollars and provides proof to the Department that they have notified their insurer provider that they are installing these devices in the public Right of Way. This proof should be provided annually.
3. These installations will not be permitted on any Provincially owned highway that is classified as an Arterial, Collector, or Local Class 1 highway according to the Roads Act - Highway Access Regulations (HAR's). This restriction shall also apply to any highway that the Municipality may also consider to be a collector (connector) type road within its boundary.
4. These installations will not be permitted on any provincially owned highway that has a posted speed greater than 50 km/h.
5. These devices shall not be installed within 75m of a traffic signal.
6. These devices are suited best to an urban cross-section (with curbs on both sides of roadway) but may be permitted on ditched cross sections when approved devices are placed adjacent the speed humps that deter vehicles from driving around the speed humps.
7. These devices shall not be located within 25m of a stop sign or a bus stop.
8. These devices shall not be placed on grades greater than 8 percent.
9. If a series of speed humps are to be installed on a street the spacing shall not be less than 60m and should not exceed 250m.
5. For greater certainty on any particular highway that is restricted from the installation of these temporary speed humps a municipality should contact the Traffic Operations Engineer or Regional Engineer at TIE.
6. These temporary speed hump installations are only permitted during the period of May 1st to October 31st in any particular calendar year.
7. These installations shall be installed as per manufacturers instructions and any holes in the driving surface left after removal each year shall be filled with an approved asphaltic or bituminous sealant.
8. These installations may be installed full width of the asphalt driving surface or may be less than full width to allow for passage of bicycles at the outer edge of the asphalt. The height of the speed humps shall not be greater than 76.2mm (3 inches) if the length to be crossed is less than 4.267m (14 feet)
9. The Town's of Stratford and Cornwall have installed temporary Rubber Mini Speed Humps for at least two years now that measure 53mm (2.1 inches) in height and a crossing length of 902mm (35.5 inches). These units are considered acceptable by the Department. Speed Bumps are not permitted.
10. The installations shall be provided and be maintained with the appropriate warning signs as directed by TIE. These signs and appropriate poles and mounting hardware may be purchased by the municipality from TIE.



Borden-Carleton
The coastal heart of PEI!

October 24 2024

Greenside Atlantic Limited
c/o Daniel Mullins
Charlottetown, PE

Dear Daniel

Housing Development 70 Read Road – Support RE Application FPEIM MIF Funding

Council is pleased to accept your company to develop much needed housing on Town Property on Read Road known as PARCEL A & PARCEL B– PID # 876375 to built a number of single family and a number of town houses. The proposal is subject to entering into Development Agreement with the Town for the housing development.

On July 23, 2024 at a meeting of the Town Council, Council passed a resolution supporting your (Daniel Mullins-Greenside Atlantic Limited) application for funding under the FPEIM MIF Program for a housing development on town owned property on Read Road.

Following are ways the Town is supporting the project,.

Town support includes the following:

1. Making the lands available at a minimal cost permitted by the MGA (\$200,000 plus HST as per 2022 appraisal) and as per RFP issued by the Town dated October 11 2023
2. In 2023 the Town installed a sewermain along Read Road with both sewer and water laterals installed to the lands being used for Housing. The cost to install the sewer on Read Road totaled \$471,473.00
3. We have asked the province to include the paving of Read Road on their 5 year Capital Budget.
4. The project includes provision for a future daycare facility (also much needed in the town) that the town is very supportive of.
5. All the housing built on the lands will be connected to the Town's Sewer & Water Utilities central water & sewer systems.
6. The project will receive a municipal property tax rebate over five years as per policy (100% municipal tax rebate for each phase for five years if a signed development agreement is in place and the project commences prior to December 31 2025 (See signed **Property Tax Incentive - Policy 2022-06-01 attached to this letter.**

Cora Lee Dunbar
CAO

bcadmin@borden-carleton.ca

Town of Borden-Carleton
PO Box 89
Borden-Carleton PE C0B 1X0
Tel: 902-437-2225 Fax: 902-437-2610
www.borden-carleton.ca

Development Agreement

THIS AGREEMENT made on this ____ day of _____, A.D., 2024.

BETWEEN:

The Town of Borden-Carleton of Queens County, Province of Prince Edward Island, a body corporate under the provisions of the Municipal Government Act, R.S.P.E.I. 1988 Cap. M-12.1 (hereinafter referred to as the "**Town**");

OF THE FIRST PART

AND:

Atlantic Aqua Farms Ltd of Orwell, Queens County, Province of Prince Edward Island, (hereinafter referred to as the "**Developer**")

OF THE SECOND PART

RECITALS:

WHEREAS the Developer and the Community entered into a Development Agreement on the 10th day of January, 2000, ("Development Agreement") with Confederation Cove Mussel Ltd;

AND WHEREAS the Developer and the Community entered into an amending agreement on the 24th day of December 2007, ("Development Amending Agreement") with 3664805 Canada Inc;

AND WHEREAS the developer has requested the community approve additions to the development consisting of the establishment of a mussel processing operation facility in a building situated on 10 Borden Avenue, Borden-Carleton, PE, having PID number 878280, and the Community has agreed to such amendments.

AND WHEREAS the Developer Agreement provides that it may be amended with the express consent written consent of both parties;

AND WHEREAS neither the agreement dated the 10th of January 2000, nor the Amending Agreement dated the 24th day of December 2007 is registered at the Registry of Deed in the Province of Prine Edward Island

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the Development Agreement, the premises hereto, and other good and valuable consideration, the parties hereto agree as follows:

1. The Development

That this agreement replaces the original agreement dated the 10th of January 2000, and the Amending Agreement dated the 24th day of December 2007 along with clauses 1.7, 1.8, 5.5 and along with appendix "A"

- 1.1 The Development consists of the establishment of the establishment of a mussel processing operation in a building situated on part of the former Marine Atlantic property (identified as property number 878280-000 (Formally part of PID 381640)
- 1.2 In order to accommodate the said Development, the Developer shall enlarge and modify the existing building, according to the plans prepared by Ratelle & Associates Ltd. (Contract 99055);
- 1.3 The Developer shall construct an addition to the main building measuring thirty feet high and Eight feet in diameter according to building permit and building permit application submitted August 3, 2005 for a fiberglass ice machine storage tank on a parcel of land identified as parcel number 878280-000
- 1.4 The Developer shall construct an addition to the main building, measuring 16 feet by 44 feet to the main building, on a concrete foundation, exterior wall finished in vinyl siding and asphalt roofing, for processing, according to building permit and building permit application submitted July 16, 2027, on a parcel of land identified as parcel number 878280-000.
- 1.5 The Developer shall construct an addition, a concrete pad measuring 30 feet by 40 feet to locate mussel tanks on, according to building permit and building permit application submitted September 18, 2007 on a parcel of land identified as parcel number 878280-000.
- 1.6 The Developer shall construct an addition to the main building, measuring 18 feet by 65 feet, on a concrete foundation, exterior wall finished in cement siding and asphalt roofing, for cold storage, according to building permit and building permit application submitted September 18, 2007, on a parcel of land identified as parcel number 878280-000.

- 1.7 The Developer shall construct an addition to the main building 76 feet by 74 feet for shellfish wet holding and value-added processing as per development permit BC-20-19 dated Oct 5 2020, on a parcel of land identified as parcel number 878280-000

- 1.8 The Developer as per application dated August 30 2024 shall construct an addition to the side of the original, building and fill in between the existing two buildings along with proposed waste treatment facility along with proposed waste treatment facility along the Harbour side of the facility with the purified water outfall being on the Northumberland Strait side of the facility as per site plan attached as Appendix "A". The new addition being 103 feet 7 inches by 30 feet 8 inches with the combined buildings totaling 15,900 sq ft, on parcel of land identified as parcel number 878280-000

2. Site Development Standards

- 2.1 The Developer shall develop the site in accordance with the provisions of the Borden-Carleton Development By-law, the Community of Borden-Carleton Official Plan, the Community of Borden-Carleton Signage and Advertising By-law, and all other applicable regulations.

- 2.2 The Developer may operate a small retail sales outlet in the building.

- 2.3 The Developer shall provide adequate space to accommodate seventy-seven motor vehicles.

- 2.4 The Developer shall take reasonable steps to ensure that any odor from the operation is minimized.

- 2.5 The Developer may construct a fence along the northern boundary line of property. If such is the case, the primary construction material must be wood.

- 2.6 The Developer shall screen outside refuse containers to capture windblown material and block from public view. The screening shall be constructed of brick, cement board, wood, or other natural materials.

- 2.7 The Developer shall ensure that any material or equipment stored outside shall be hidden from view by means of a landscaped buffer or architectural screening such as a wall, fence or other appropriate structure. Outdoor storage shall not be permitted in the front yard or the yard abutting the northern property boundary.
- 2.8 The Community reserves the right to require the developer to install one or more water storage tanks, at his expense, in order to regulate variations in water use.

3. Permits and approvals

- 3.1 The Developer shall be in receipt of all necessary permits and approvals, prior to initiating development.
- 3.2 No conditions shall be attached to the building permit which do not conform to this agreement.
- 3.3 The Developer shall not undertake any development on the water lot described in Locus Survey's drawing 99695 without prior approval of the Community of Borden-Carleton. The Community shall consider any such request based on the provisions of the Borden-Carleton Development By-law, the Community of Borden-Carleton Official Plan and any other applicable regulations.

4. Amendments

- 4.1 This Agreement may be amended with the consent of both parties.

5. General

- 5.1 The Developer shall, at all times, indemnify and save harmless the Community from and against all claims, demands, losses, costs, damages, actions, suits, or other proceedings by whomever made, sustained, brought or prosecuted to the extent that the foregoing is based upon, occasioned by or attributable to anything done or omitted by the developers, their servants, or their agents or employees in the fulfillment of any of its obligations under this Agreement.
- 5.2 It is agreed that the provisions of this agreement are severable from one another and that the invalidity of one provision shall not prejudice the validity

the validity of enforcement of any other provision.

- 5.3 This Agreement shall be to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns (and those with whom they contract).
- 5.4 Time shall be of the essence in all matters pertaining to this Agreement and the parties hereto agree to comply with the terms of this Agreement in a timely manner.
- 5.5 The parties hereto agree that the Town may enforce the provisions of this Development Agreement by way of injunction.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their corporate seals, duly attested by the signatures of their proper signing officers on the date shown.

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness:

Witness:

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness:

THE TOWN OF BORDEN-CARLETON

Per: _____

Name: Randy Ahearn

Title: Mayor

I have the authority to bind the municipality

Per: _____

Name: Cora Lee Dunbar

Title: Chief Administrative Officer

I have the authority to bind the municipality

ATLANTIC AQUA FARMS LTD.

Per: _____

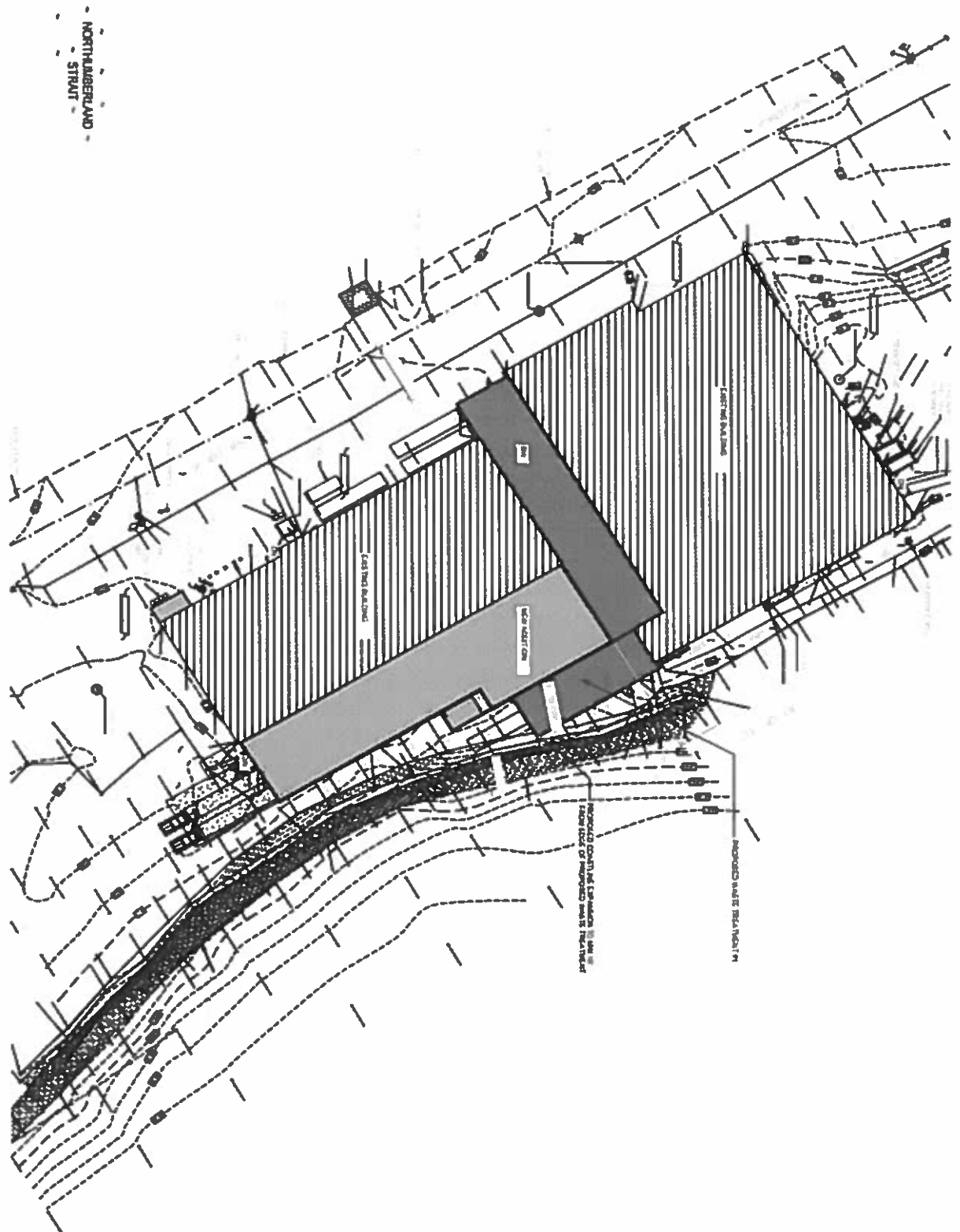
Name:

Title:

I have the authority to bind the corporation

{Signature Page to Development Agreement between Atlantic Aqua Farms LTD & Town of Borden-Carleton}

APPENDIX "A"
DEVELOPMENT AGREEMENT -ATLANTIC AQUA FARMS LTD
PID 878280

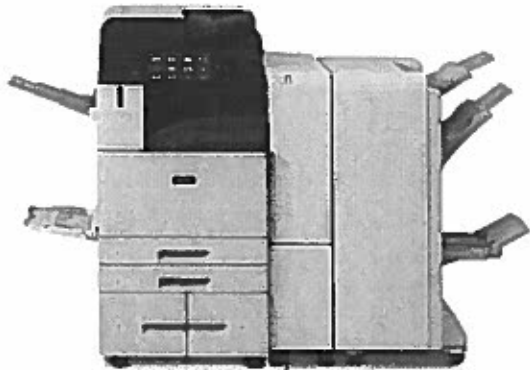


Proposed Solution

Option #1

Xerox Altalink C8145H

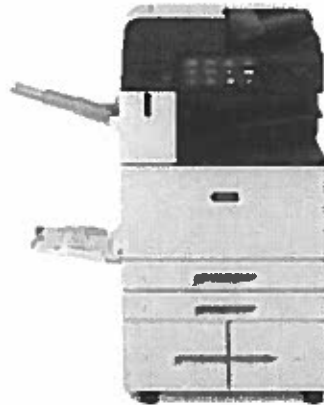
Replacing Xerox 5945i SN: X76370811
Office Finisher, C/Z Fold, 3- Hole Punch, Fax



Option #2

Xerox Altalink C8145H

Replacing Xerox 5945i SN: X76370811
Fax



The ideal digital workplace assistant for demanding teams

Virtual Demo Link: [C8135/45 Virtual Demo](#).

- Colour MFP with support for Tabloid
- Copy, print, scan, fax, and email
- Tablet-like intuitive user interface lets you personalize, simplify and speed through repetitive tasks.
- Native mobility features make it easy to connect and print to any device.
- Bridge the gap between physical and digital worlds with apps and solutions for every business.
- Comprehensive security is built in.
- Superior colour consistency and rendering for the critical office colour user.

Additional options for AltaLink C8145

BR Booklet Maker Finisher

The BR Booklet Maker Finisher adds a 1,500-sheet document stacker and a 500-sheet top tray. It has 50-sheet multi-position stapling and hole punch, plus V-fold and saddle-stitch booklet-making capabilities.

C Fold / Z Fold

Adds A3 Z-folding, A4 Z-folding, A4 C-folding to the BR Finisher or BR Booklet Maker Finisher.

Brochure: <https://www.xerox.ca/office/latest/AC8BR-05C.PDF>

Specifications: <https://www.xerox.ca/office/latest/AC8SS-03C.PDF>

Curt Bulmer - Account Manager . curt@novaimprint.ca . 506-864-4321

Financial Proposal

CURRENT SOLUTION

	Lease	Full-Service Maintenance Contract (Xerox Print Services)			Total Spend	
	Monthly Lease	Meter	Impression Cost per Page (CPC)	Average Monthly Volume	Average Monthly Service Cost (volume x CPC)	Average Monthly Total Invoice
XEROX 5845i Xerox SN: X76370811	\$102.40	Mono Color	\$0.0121 Unknown	5,900 Unknown	\$173.79 \$0.00	\$276.19

PROPOSED SOLUTION

	Lease	Full-Service Maintenance Contract (Xerox Print Services)			Total Spend	
	Monthly Lease	Meter	Impression Cost per Page (CPC)	Average Monthly Volume	Average Monthly Service Cost (volume x CPC)	Average Monthly Total Invoice
Altalink C8145H With Finishing Option #1	\$230.77	Mono Color	\$0.0083 \$0.061	5,900 Unknown	\$48.97 unknown	\$279.74
Altalink C8145H + Fax Option #2	\$130.00	Mono Color	\$0.0083 \$0.061	5,900 Unknown	\$48.97 unknown	\$178.97

- Full-Service Maintenance Contract covers your device by including unlimited Xerox supplies and technical service & repair whenever needed throughout the life of your contract. Access to Printer Management portal for online service calls and placing orders.
- Delivery is included, On-Site Technician Installation is included, Removal of old Xerox devices is included.
- Lease Term is 66 months and is billed quarterly.

Curt Bulmer - Account Manager . curt@novaimprint.ca . 506-864-4321