



Town of Borden-Carleton

Nov 08, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) - _____

3. ADOPTION OF THE AGENDA

4. APPROVAL OF PREVIOUS MINUTES:

4.1 REGULAR MEETING, Oct 11, 2022

5. COMMITTEE REPORTS:

5.1 Police Report

5.2 Fire Report:

5.2.1 Appointment of new Firefighter

5.3 Recreation Director's Reports:

5.4 Properties and Planning Report:

5.5 Finance and Administration Report:

5.51 Cash Flow Report Oct 2022

5.52 Disbursement Listing Oct 2022

5.6 Public Works/ Streets and Lights Report:

5.7 Water and Sewer Report:

6. EXTERNAL REPORTS:

6.1 BADC Report: (Xmas at the Park)

6.2 Destination Borden-Carleton:

7. CORRESPONDENCE

INFORMANTION ITEMS:

- 7.1 Inclusifyy: Inline Anti-Racism Training for Council & Staff
- 7.2 Prov of PEI: Announcing the Province will be providing each Fire Dept with a portable generator to be used by the community in the event of a disaster.
- 7.3 Prov of PEI: Announcing the Province will be providing funding to Fire Depts for disaster related response equipment.
- 7.4 Prov of NS: Announcing Minimum Wage will increase from \$13.70 to \$14.50 Jan 01/23 and increase to \$15 Oct 01/23
- 7.5 Royal Canadian Legion: Remembrance Day observance activities for Nov 11/22

ACTION ITEMS

- 7.6 Dept of Municipal Affairs: List of Locations for Council Orientation Training Sessions
- 7.7 Royal Canadian Legion: Request for Property Tax Rebate for 2022

8. UNFINISHED BUSINESS

- 8.1 Housing Development Update
- 8.2 Request to Province to Take Over Town Roads
- 8.3 EMO Damage Claim Notice and EMO Planning

9. NEW BUSINESS

- 9.1 Petition – Request for Speed Bumps – Dickie Road
- 9.2 Revised Development Agreement: Arsenaault Brothers Holdings -228 Carleton St
- 9.3 Un-Official Election Results – Nov 07, 2022
- 9.4 Council (Present & New) Holiday Social/Bonuses Dec 09/22 – Legion
- 9.5 Swearing in of New Council
- 9.6 Draft Consolidated Financial Statements 2021/22
- 9.7 Quotes – Heat Pumps Fire Station/Library

10. IN CAMERA -MGA Section 119

- MGA 119(1)(b) Confidential Information
- MGA 119(1)(f) Possible legal matter



Town of Borden-Carleton

Minutes

Oct 11, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Larry Allen, Councillor Laurel Palmer-Thompson

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell
One (1) Citizen

1. CALL TO ORDER:

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

3. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0 (R#22-10-01)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the Sept 13 2022 regular Council meeting be adopted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 6-0 (R#22-10-02)

5. COMMITTEE REPORTS:

Police Report: Reports included in package. Councillor Nicole Arsenault presented the Police Reports for Sept 2022 as submitted by the RCMP.

It was duly moved and seconded that the Police Reports for Sept be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-10-03)

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report for Sept be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0 (R#22-10-04)

It was noted that the Firefighters Annual Dinner was held on Oct 7th and long service awards were presented to three firefighters on behalf of the town.

Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the Recreation Director's for the month of Sept 2022

It was duly moved and seconded that the Recreation Director's Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-10-05)

Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-10-06)

The CAO was requested to circulate to Council a list of Development Permits (Planning Decisions) issued by the Town as part of the monthly Council package.

Finance and Administration Report: Report included in Package

5.51 Cash Flow Report Sept 2022

5.52 Disbursement Listing Sept 2022

Councillor Eric Stewart presented the CAO & Finance Report for Sept

Included in the report was a list of cheques and disbursements for the month of Sept totaled:

Town 83,524.10

Arena 2,696.68

Utilities 27,175.08

It was duly moved and seconded that the Finance and CAO's report for August be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 6-0 (R#22-10-07)

5.53 Staffing Update

The CAO reported that interviews for the position of Administrative Assistant to the CAO would be held on Oct 13th and interviews for the position of Accounting Technician would take place on Oct 20th.

5.54 EMO Response/Report

The CAO circulated a report and notes on the Town's EMO response to the Hurricane Fiona that hit PEI Sept 23-24th. Council & the EMO coordinators along with staff will discuss further how better the Town and citizens can be better prepared for such emergencies. The CAO will contact the Legion to follow up with the acquisition of a Back Up Generator for the Legion as the Legion will be the primary Comfort station for the Town.

5.55 Audit Progress Update

The CAO reported that the Auditors completed their field work in two days and additional information will be given to them as requested. It is hoped that the audited statements would be available prior to the end of October.

Public Works/ Streets and Lights Report

Councillor Barb Wood gave a report on the activities of the Public Works/Streets and Lights Committee

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report for the month of August be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart.

CARRIED 6-0 (R#22-10-08)

Water and Sewer Report:

Deputy Mayor Randy Ahearn gave a report on the activities of the Water/Sewer Utilities for the past month.

It was duly moved and seconded that the Water/Sewer Utilities report for the month of August be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-10-09)

6.0 EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC for the past month. They hoped to add a couple new Board members in the near future to the BADC.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report on the activities of Destination Borden-Carleton for the past month. She stated that they were planning Christmas in the Park to take place on Dec 4th and would be looking for volunteers to help out with this event.

It was duly moved and seconded that the Report of the Destination Borden-Carleton committee be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Larry Allen.

CARRIED 6-0 (R#22-10-10)

7. CORRESPONDENCE

INFORMANTION ITEMS:

- 7.1 Atlantic Planners Institute - Invite to attend their Conference in Charlottetown Oct 19-21st
- 7.2 Dept of Environment, Energy & Climate Change – Permit for Read Road Sewer main.
- 7.3 EMO PEI – Thanking all the Municipal EMO operations on coping with the recent hurricane that hit the province.

ACTION ITEMS

None.

8. UNFINISHED BUSINESS

8.1 Housing Development Update

The CAO circulated an update on various housing developments being proposed for the Town.

8.2 Request to Province to Take Over Town Roads

Nothing new to report.

8.3 2nd Reading & Adoption Revised Tax Refund Policy

It was duly moved and seconded that Council give 2nd Reading of Policy 2022-06-01 Town of Borden-Carleton Municipal Residential Property Tax Incentive and that the Policy be adopted as of Oct 11, 2022

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Barb Wood

CARRIED 6-0 (R#22-10-11)

8.4 2nd Reading Policy Recognition of Service – Volunteer Firefighters

It was duly moved and seconded that Council give 2nd Reading of Policy 2022-07-01 Town of Borden-Carleton Recognition of Service – Volunteer Firefighters and that the Policy be adopted as of Oct 11, 2022

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-10-12)

9. NEW BUSINESS

9.1 Municipal Election Timetable

The CAO and Chief Electoral Officer circulated the Municipal Election Timelines for the November 7th Municipal Election. Nominations for a Mayor and six Councilors open on Oct 12th.

Election Dates

| | |
|--|-----------|
| Notice of Nominations Ad Publish Date: | 07-Oct-22 |
| First Day Office can be open | 11-Oct-22 |
| Nominations Open | 12-Oct-22 |
| Map of boundaries of each polling division | 14-Oct-22 |
| Nominations Open | 12-Oct-22 |
| Close of Nominations | 21-Oct-22 |
| Publish ad for extended nominations | 24-Oct-22 |

| | |
|---|-----------|
| Deadline to correct voter information | 25-Oct-22 |
| Ad Notice of Election information/List shared | 26-Oct-22 |
| Extended Nomination Day close | 28-Oct-22 |
| Advanced Poll | 05-Nov-22 |
| Election Day | 07-Nov-22 |
| Verification of Results | 09-Nov-22 |
| Deadline to request recount | 11-Nov-22 |
| MEO recount deadline | 14-Nov-22 |
| Deadline to request judicial review | 16-Nov-22 |
| Deadline Judicial review/Declaration Day | 21-Nov-22 |

9.2 Ratify – Tender Award – New Sewer Read Road

It was duly moved and seconded that Council concur with the decision made by email that the construction of a Sewer main on Read Road be awarded to Landmark Construction at a cost of \$364,623.03.

Moved by Councillor Larry Allen, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-10-13)

9.3 Tender – Snow Removal 2022/23 – 2024/25

It was duly moved and seconded that Council award the Snow Removal Contract for the Town for 2022/23- 2024/25 at a cost of:

| Snow Removal -Streets (3.1(a)) | Price | HST | Total | Fuel Cost Inc |
|--------------------------------|-----------|----------|-----------|---------------|
| Year 1: Fixed Rate: 2022/23 | 51,600.00 | 7,740.00 | 59,340.00 | 13,800.00 |
| Year 2: Fixed Rate: 2023/24 | 54,696.00 | 8,204.40 | 62,900.40 | 14,200.00 |
| Year 3: Fixed Rate: 2024/25 | 57,977.00 | 8,696.50 | 66,673.50 | 14,500.00 |
| | | | | |

| Snow Removal -Buildings (3.1(b)) | Price | HST | Total | Fuel Cost Inc |
|---|------------------|-----------------|------------------|----------------------|
| Year 1: Fixed Rate: 2022/23 | 16,250.00 | 2,437.50 | 18,687.50 | 5,465.00 |
| Year 2: Fixed Rate: 2023/24 | 17,225.00 | 2,583.75 | 19,808.75 | 5,895.00 |
| Year 3: Fixed Rate: 2024/25 | 18,258.00 | 2,738.70 | 20,996.70 | \$6,000.00 |

Moved by Councillor Barb Wood, seconded by Councillor Nicole Arsenault

CARRIED 6-0 (R#22-10-14)

9.4 Tender – Operation of Gateway Arena Canteen

It was duly moved and seconded that Council accept the proposal from Anne & Dale Pearse to operate the Canteen at the Arena for 2022/23 at a fee paid to the Town of \$5% of gross revenue plus \$200 per month.

Moved by Councillor Eric Stewart, seconded by Councillor Laurel Palmer-Thompson

CARRIED 6-0 (R#22-10-15)

9.4 Heat Pumps

It was duly moved and seconded that Council purchase three Heat Pumps and an electric hot water tank for the Fire Hall/Library.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-10-16)

It was noted that the Town was also purchasing a new Heat Pump for the Public Works Maintenance shop that had broken down last spring

10. IN CAMERA -MGA Section 119

MGA 119(e) Contract Discussions

It was duly moved and seconded that Council Go into Camera

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-10-17)

Council went into Camera at 8:45 pm

Council Returned to Open Session at 9:00pm

10.1 Letter of Intent (LOI) Read Road Development

It was duly moved and seconded that Council accept the revised time lines in the Letter of Intent from Paynter Brothers Ltd for the Development on Read Road

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 6-0 (R#22-10-18)

There being no further business to come before the meeting, the meeting adjourned at 9:02pm

Mayor Charles Mackenzie

CAO Jim Wentzell



**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
October, 2022**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

The East Prince Detachment responded to a total of 21 calls for service during the month of October, 2022.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
2. Traffic – Checkpoints/Traffic Enforcement
3. Police / Community Relations – Police Visibility / Community Events

1. This past month, the School Liaison for Amherst Cove, Cst. GRYGORCHUK, completed numerous patrols through the parking lot.
2. Throughout October, officers continued with proactive patrols of the community. Several proactive patrols were conducted to educate youth and the general public on traffic safety and the rules of the road. Three Check Points were conducted in Borden-Carleton this past month, with more than 90 vehicles checked for violations under the Provincial Highway Traffic Act. Several warnings were issued for drivers with expired vehicle inspection and registrations.
3. During this past month, Prince District RCMP organized an in-house, staff Clothing Drive, in support of the *Clothing Give Away* that was being put on by the PEI Family Violence Prevention Services. Our staff were able to fill a backseat of a PC with clothing donations! On October 25th, 2022,



Cst. Jay BARRY with the RCMP, dropped by to provide the donations to Organizer Karen MACCARVILE, who was delighted! See photo.



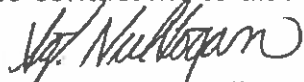
Prince District RCMP Members have reported 156 hours providing policing services to the Town of Borden-Carleton, during the month of October 2022. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

East Prince RCMP Detachment Services Assistants processed ten Criminal Record Checks, completed for various reasons, including employment, volunteering, and applications for permanent residency.

| OCCURRENCES | October 2022 |
|------------------------------|-----------------|
| Checkstops | 3 |
| Assistance Files | 1 |
| Sudden Death | 1 |
| Disturbing the Peace | 1 |
| Fail to Comply with Order | 1 |
| Fraud | 1 |
| False Alarms | 1 |
| Items Lost/Found | 1 |
| Traffic Violations | 3 |
| Theft Under \$5000 | 2 |

| | |
|----------------------------|----|
| Theft From a Motor Vehicle | 4 |
| Suspicious Person/Vehicle | 1 |
| Traffic Collision | 1 |
| Total Calls for Service | 21 |

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Acting S/Sgt. Neil Logan

District Commander

Prince District RCMP

902-436-9300

Monthly Meeting Report

| | | | |
|------------|--------------|-----------------|------------|
| October 14 | MUC | ALBANY | 4 MEMBERS |
| October 21 | Vehicle FIRE | ALBANY | 12 MEMBERS |
| November 3 | MEDICAL | BORDEN-CARLETON | 5 MEMBERS |

Fire Chief
Shawn Jensen

*Internet Firex Hall.

Borden-Carleton Fire Department Application Form for Volunteer Firefighters

*Applicant must be at least 18 years of age

Name: CALVIN SUTHERLAND

Address: 1206 RTE 10 Augustine Cove

Home Phone: 902-394-7956

Occupation: Service Worker

Date of Birth: Oct 05 1970

List ANY medical conditions &/or medications taken daily:

Fear of Heights Yes No

Physically Fit Yes No

*Subject to a criminal background check (must be clear)

*Must be living in the area for 1 year prior to applying.

The applicant will be expected to attend all fire calls if possible when called and maintain a reasonable attendance at fire hall nights depending on shift work, ect. You will also be expected to make all effort to attend all special training sessions and firefighter's association meetings within the department and participate in training sessions or school outside the department.

Acceptance is subject to a secret ballot vote conducted by the Firefighter's Association.

After a probationary or training period of one year, the applicant will be expected to assume his/her share of the responsibilities within the department and to be prepared to operate any piece of equipment he/she has received training on.

When fighting fires, practicing, or participating in department related activities, firefighters are expected to act in such a way as to bring pride and a high sense of morale to the department. They are expected to conduct themselves in such a way as to gain respect from the communities in which they serve.

Date: Sept 29/22 Applicant: Calvin Sutherland

Approved by Dept Oct 13/22 Fire Chief: Dawn Jerome

Report to Council, Tuesday November 8th RECREATION DIRECTOR

On Wednesday, November 2nd the Town kicked off the 2023 Canada Games Torch Relay. What a great honor it was. We would like to thank the 2023 Canada Games planning committee, Amherst Cove Consolidated School student and staff, the Borden-Carleton Fire Department and all our residents who came out to cheer on all of our torchbearers. We would also like to congratulate all the torchbearers who represented our Town in this amazing event.

The arena is now open for ice rentals. We have a good schedule now and lots of ice rentals are being picked up from Rustico Minor Hockey and Rustico Ringette as the new Rustico Arena is not set to be fully open until January.

The new ball fence is currently being installed by Eastern Fence. It will have new dugouts that will be enclosed for everyone's safety, as well as gates that will be going in to the field by the dugouts.

The lines are now almost completely painted at the arena. We are just waiting on them to finish the grinding of the previous lines and the add in a few more spots out front.

We have some more events coming up in November. Holly is just finalizing some facilities and times. A couple of these events will be a Christmas craft and bake sale at the Legion on November 26th, as well as Seniors Tea on November 23rd.



The 2023 Canada Winter Games Torch Relay is arriving in PEI – Nov 02, 2022

Borden-Carleton is very proud to be kicking off the PEI portion of the 2023 Canada Games Torch Relay. Beginning at the Confederation Bridge, local residents will carry the Torch throughout the Town and with it ending at Amherst Cove Consolidated School.

To celebrate the Torch Relay's journey across PEI and its start here in Borden-Carleton, a public Community Celebration is planned to take place at the Lone Oak Brewing Company, located at 103 Abegweit Blvd, Borden-Carleton at 3:00pm Wednesday, November 2nd.

We would like to invite you to this event and if possible, say a few words in support of PEI hosting the Canada Winter games.

Can you please indicate your participation by contacting our Recreation Director, Holly Bernard at bordencarletonrec@gmail.com or by calling 902 940 5566.

Looking forward to see you on November 2nd

Randy Ahearn

Deputy Mayor

Town of Borden-Carleton

BORDEN-CARLETON PERMITS ISSUED SEPT 01-2022 - OCT 31 2022

PEI Planning Decisions

Welcome to Permits Online: a centrally-located site designed to help members of the public, property owners and developers access information on recent planning decisions relating to subdivisions, development and building permits, and municipal bylaw amendments, including rezonings.

Community
 Address or Street:
 Application Type:
 File Number:
 Include Archived: (Default: Only Show Items Older Than One Month)

| Application Type | PID | Civic Number | Street | Decision Date | File Number | Details | Approved Number of |
|------------------|--------|--------------|------------------|---------------|-------------|--|--------------------|
| Permits | 381608 | 168 | Borden Avenue | 09/09/2022 | BC-22-21 | 8' wide x 12' long accessory/storage building | |
| Permits | 380592 | 178 | Howatt Street | 10/12/2022 | BC-22-19 | two-storey addition to the existing single family dwelling (approx. 16 feet wide 36 feet long) | |
| Permits | 211110 | 2617 | Route 10 | 18/10/2022 | BC-22-23 | new accessory building (storage) (approx. 8 feet wide by 12 feet long) | |
| Permits | 913111 | 169 | Industrial Drive | 19/10/2022 | BC-22-24 | install a double sided illuminated sign (72? wide x 15? long) | |

FINANCIAL REPORT FOR OCT 2022

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT OCTOBER 31 2022

| BANK ACCOUNTS | Opening | EFT Receipts | Cheques | Closing |
|------------------------|----------------|----------------|----------------|----------------|
| Account | Balance | Deposits | EFT Payments | Balance |
| ARENA | 20,653 | 970 | 3,528 | 18,095 |
| TOWN | 121,886 | 86,876 | 74,514 | 134,248 |
| UTILITIES | 75,639 | 48,725 | 54,367 | 69,997 |
| Total Cash Flow | 218,178 | 136,571 | 132,409 | 222,340 |

| ACTIVITY OCT 2022 | Opening | Deposits | Transfers | Closing |
|-------------------|---------|--------------|--------------|---------|
| RESERVES | Balance | EFT Payments | EFT Payments | Balance |
| Gas Tax ACCT | 485,350 | 40 | 0 | 485,390 |

| ACTIVITY OCT 2022 | Opening | Deposits | Principal Only | Closing |
|--------------------------------|------------------|--------------|----------------|------------------|
| LOANS | Balance | EFT Payments | EFT Payments | Balance |
| Fire Truck 71-9 | 113,851 | | 1,667 | 112,184 |
| Sewe 72-9 | 451,814 | | 2,627 | 449,187 |
| Sewer Mains 74-9 | 68,308 | | 278 | 68,030 |
| Storm Drains 75-9 | 68,308 | | 278 | 68,030 |
| Water/Sewer 79-9 | 310,526 | | 2,985 | 307,541 |
| Total Loans Outstanding | 1,012,807 | 0 | 7,835 | 1,004,972 |

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from Oct 01, 2022 to Oct 31, 2022

| Cheque N | Cheque Type | Payee | Amount | Cheque Date |
|---|-------------|--|------------------|--------------|
| 15796 | Payment | Ahearn, Randy | 197.08 | Oct 01, 2022 |
| 15797 | Payment | Allen, Larry | 197.08 | Oct 01, 2022 |
| 15798 | Payment | Bernard Arsenault, Nicole | 197.08 | Oct 01, 2022 |
| 15799 | Payment | Holly Bernard | 70.00 | Oct 01, 2022 |
| 15800 | Payment | Mackenzie, Charles | 252.08 | Oct 01, 2022 |
| 15801 | Payment | Palmer Thompson, Laurel | 197.08 | Oct 01, 2022 |
| 15801 | Payment | Palmer Thompson, Laurel | 197.08 | Oct 01, 2022 |
| 15802 | Payment | Stewart, Eric | 177.08 | Oct 01, 2022 |
| 15803 | Payment | Wood, Barb | 197.08 | Oct 01, 2022 |
| 15804 | Payroll | Wentzell, Alicia | 1,001.28 | Oct 07, 2022 |
| 15806 | Payroll | Perry, Frankie | 1,000.41 | Oct 07, 2022 |
| 15808 | Payroll | Bernard, Holly | 1,643.34 | Oct 07, 2022 |
| 15809 | Payroll | Henry, Laurie | 860.77 | Oct 07, 2022 |
| 15810 | Payroll | Bagnall, Brandon | 624.22 | Oct 07, 2022 |
| 15811 | Payment | Jim Wentzell Petty Cash | 200.00 | Oct 05, 2022 |
| 15812 | Payroll | Ranahan, Arthur | 163.51 | Oct 07, 2022 |
| 15813 | Payroll | Bernard, Dennis | 1,935.76 | Oct 07, 2022 |
| 15814 | Payment | Advance Rentals | 146.69 | Oct 05, 2022 |
| 15815 | Payment | Borden-Carleton Utility | 436.78 | Oct 05, 2022 |
| 15816 | Payment | Ceretti's Grocery & Hardware | 911.06 | Oct 05, 2022 |
| 15817 | Payment | Good Equipment | 19.99 | Oct 05, 2022 |
| 15818 | Payment | Kinkora Regional High School | 25.00 | Oct 05, 2022 |
| 15819 | Payment | Medacom Atlantic Inc. | 261.63 | Oct 05, 2022 |
| 15820 | Payment | Prince Edward Island Potato Board | 1,058.00 | Oct 05, 2022 |
| 15821 | Payment | Spring Valley Building Centre LTD | 1,043.01 | Oct 05, 2022 |
| 15822 | Payment | Xerox Canada LTD | 36.41 | Oct 05, 2022 |
| 15823 | Payment | Schurmans Concrete Ltd. | 409.42 | Oct 05, 2022 |
| 15824 | Payroll | Wentzell, Jim | 1,865.93 | Oct 21, 2022 |
| 15825 | Payroll | Wentzell, Alicia | 1,213.17 | Oct 21, 2022 |
| 15826 | Payroll | Bernard, Holly | 1,545.48 | Oct 21, 2022 |
| 15827 | Payroll | Henry, Laurie | 982.16 | Oct 21, 2022 |
| 15828 | Payroll | Gallant, Arthur | 1,164.15 | Oct 21, 2022 |
| 15829 | Payroll | Ranahan, Arthur | 163.51 | Oct 21, 2022 |
| 15830 | Payment | MJS Marketing & Promotions | 86.25 | Oct 19, 2022 |
| 15831 | Payment | SaltWire Network | 341.55 | Oct 19, 2022 |
| 15832 | Payment | Abegweit Screenprinting and Embroide | 28.75 | Oct 19, 2022 |
| 15833 | Payment | Borden-Carleton Fire Dept | 2,005.12 | Oct 19, 2022 |
| 15834 | Payment | Braemed LTD. | 3,088.83 | Oct 19, 2022 |
| 15835 | Payment | Howatt, Tanya | 50.00 | Oct 19, 2022 |
| 15836 | Payment | Derek A. French | 1,178.75 | Oct 19, 2022 |
| 15837 | Payroll | Bernard, Dennis | 1,325.69 | Oct 21, 2022 |
| 15838 | Payment | Minister of Fiance Justice & Public Safe | 26,325.75 | Oct 20, 2022 |
| 15839 | Payment | Alicia Wentzell | 159.94 | Oct 20, 2022 |
| 157592 | Payroll | Wentzell, Jim | 1,822.53 | Oct 07, 2022 |
| 157594 | Payment | Alicia Wentzell | 159.94 | Oct 20, 2022 |
| Total Town Cheques issued October 2022 | | | 56,966.42 | |

| JE# | Source # | Comment | Credits | Date |
|-------|---------------|---|------------------|--------------|
| J903 | EFT RWAM | RWAM Insurance Adminstrators Inc | 340.66 | Oct 03, 2022 |
| J950 | EFT BA | Bell Aliant | 266.35 | Oct 06, 2022 |
| J943 | EFT EL | Eastlink | 240.10 | Oct 06, 2022 |
| J947 | EFT EL MOBLIE | Eastlink | 282.78 | Oct 06, 2022 |
| J941 | EFT ESSO | Imperial Oil | 159.43 | Oct 06, 2022 |
| J942 | EFT IE | Irving Energy Distribution & Marketing | 312.22 | Oct 06, 2022 |
| J952 | EFT CRA | Receiver General for Canada | 8,515.20 | Oct 06, 2022 |
| | EFT VISA | VISA Purchases | 1,658.64 | Oct 11 2022 |
| J982 | EFT | Maritime Electric | 366.42 | Oct 18, 2022 |
| J994 | EFT EL | Eastlink | 247.11 | Oct 20, 2022 |
| J993 | EFT EL | Eastlink Wireless | 282.78 | Oct 20, 2022 |
| J990 | EFT ME | Maritime Electric | 1,828.04 | Oct 20, 2022 |
| J1026 | BS | CU CHARGES | 84.95 | Oct 31, 2022 |
| | | Online Payments Town September 2022 | 14,584.68 | |
| | | TOTAL ALL PAYMENTS TOWN October 2022 | 71,551.10 | |

Gateway Arena

Cheque Log for 1001 Credit Union Current Account from Oct 01, 2022 to Oct 31, 2022

| Cheque | Cheque Type | Payee | Amount | Cheque Date |
|--------|-------------|--|-----------------|--------------|
| 6219 | Payment | Borden-Carleton Utility | 249.56 | Oct 05, 2022 |
| 6220 | Payment | Callbeck's Home Hardware | 79.06 | Oct 05, 2022 |
| 6221 | Payment | Ceretti's Grocery & Hardware | 294.29 | Oct 05, 2022 |
| 6222 | Payment | Orkin Canada | 68.20 | Oct 05, 2022 |
| 6223 | Payment | Callbeck's Home Hardware | 822.28 | Oct 20, 2022 |
| 6224 | Payment | Spring Valley Building Centre | 275.52 | Oct 20, 2022 |
| 6225 | Payment | C&R Signs & Embroidery | 907.35 | Oct 20, 2022 |
| 6226 | Payment | Security First Ltd | 282.90 | Oct 14, 2022 |
| 6226 | Payment | Security First Ltd | 282.90 | Oct 20, 2022 |
| | | Total Arena Cheques issued October 2022 | 3,262.06 | |

| JE# | Source # | Comment | Credits | Date |
|------|----------------|--|-----------------|--------------|
| J402 | BS | CU CHARGES | 0.06 | Oct 03, 2022 |
| | | Eastlink Wireless | 47.13 | Oct 06 2022 |
| J413 | EFT EL | Eastlink | 122.79 | Oct 06, 2022 |
| J415 | EFT IE | Irving Energy Distribution and Marketir | 355.28 | Oct 06, 2022 |
| J412 | BS, CU | BANK CHARGES | 28.70 | Oct 11, 2022 |
| J429 | EFT ME | Maritime Electric | 854.48 | Oct 18, 2022 |
| J430 | BS, CU CHARGES | BANK CHARGES | 5.75 | Oct 18, 2022 |
| J430 | BS, CU CHARGES | BANK CHARGES | 5.00 | Oct 28, 2022 |
| J435 | BS | CU CHARGES | 23.70 | Oct 31, 2022 |
| | | Online Payments Arena October 2022 | 1,442.89 | |
| | | TOTAL ALL PAYMENTS Arena October 2022 | 4,704.95 | |

Borden Carleton Sewer and Water Utility
Cheque Log for 1001 Cash in bank from Oct 01, 2022 to Oct 31, 2022

| Cheque | Cheque Type | Payee | Amount | Cheque Date |
|--|--------------------|---|------------------|--------------------|
| 3211 | Payment | Hyndman Insurance Group Ltd | 411.00 | Oct 05, 2022 |
| 3212 | Payment | WSP Canada Inc. | 10,593.47 | Oct 05, 2022 |
| 3213 | Payment | Greatario Industrial Storage System LTI | 16,100.00 | Oct 20, 2022 |
| 3214 | Payment | Island Chemicals Inc. | 245.93 | Oct 20, 2022 |
| 3215 | Payment | Environment Water and Climate Chang | 1,104.00 | Oct 20, 2022 |
| 3216 | Payment | Prince County Wastewater Managemen | 5,750.00 | Oct 20, 2022 |
| Total Utilities Cheques issued October 2022 | | | 34,204.40 | |

| JE# | Source # | Comment | Credits | Date |
|--|-----------------|-------------------|------------------|--------------|
| | EFT | BANK CHARGES | 0.62 | Oct 03 2022 |
| J2000 | EFT EL | Eastlink | 285.20 | Oct 06, 2022 |
| | EFT | Debit Charges | 11.45 | Oct 11, 2022 |
| J2107 | EFT ME | Maritime Electric | 2,327.99 | Oct 17, 2022 |
| J2111 | BS | CU CHARGES | 5.75 | Oct 18, 2022 |
| J2114 | EFT EL | Eastlink | 293.75 | Oct 20, 2022 |
| J2178 | BS CU | BANK CHARGES | 5.00 | Oct 28, 2022 |
| | EFT | BANK CHARGES | 1.48 | Oct 31 2022 |
| | EFT | BANK CHARGES | 26.45 | Oct 31 2022 |
| Online Payments Utilities October 2022 | | | 2,957.69 | |
| TOTAL ALL PAYMENTS Utilities October 2022 | | | 37,162.09 | |

Town of Borden-Carleton
Public Works -Streets- Lights Report
October 2022

Some of activities during the month of October that pertained to Public Works/Streets /Lights include:

The Town truck is at the Body Shop being repaired and should be ready for pickup by the end of the week. A new set of Winter tires and rims will be installed as well.

As a dumpster was not available, we had a contractor pick up and haul away the debris at the maintenance site.

There are a number of street lights out on Borden Ave and Main St that we are following up with Maritime Electric.

A walking lane in front of the Arena will be painted to tie in with the section of sidewalk in front of the Ballfield.

Town of Borden-Carleton
Sewer – Water Report
October 2022

Some of activities during the month of October that pertained to Sewer and Water include:

The UV lights at the Sewer Treatment Plant are being replaced. They are normally replaced once a year.

We had a report of low water pressure and it was caused by the water level in the Water Tower being low. This was due to a breaker being tripped and water not being pumped to the tower. The low water level alarm had been turned off during the recent work on the Water tower and inadvertently not reset when the work was completed.

A water meter was purchased for the CDC building on Industrial Drive and spare remotes for reading meters were purchased as well.

Plans are in place to remove the bull rushes in the Sewer Lagoon before winter.

Both the Sewer extension on Carleton St and the new Sewer main on Read Road should start this week.

Jim Wentzell

From: Amanda Fernandez <a.fernandez@inclusifyy.com>
Sent: October 24, 2022 7:14 PM
To: Amanda Fernandez
Subject: EDI/Anti-Racism Training for Council and Municipal Leaders
Attachments: EDI-Anti-Racism Council Training-2022.pdf

Hello!

I hope this email finds you and yours well, happy, and safe.

What: Inclusifyy, a Canadian organization, is offering a two-part workshop on equity, diversity, and inclusion (EDI), and anti-racism training designed specifically for council and municipal leaders. We have previously supported council and municipal leaders, and the federal and provincial government in building communities and organizations of inclusion and belonging, and these workshops are the foundation.

When: These workshops will be offered twice in two separate cohorts.

Cohort 1: December 06 and December 08, 2022; 12:30-3:30 (Eastern)

Cohort 2: January 17 and January 19, 2023; 12:30-3:30 (Eastern)

Where: Online/real-time

For Whom: Councillors, CAOs, CFOs, Managers, Mayors, Deputy Mayors, Treasurers, Directors, Clerks, HR, EDI Managers

Deliverables:

- 1.
2. Two workshops delivered in real-time/virtually.
- 3.
4. A feedback survey between each workshop (this will ensure we are meeting attendees where they are in their equity journey).
- 5.
6. Slide deck for both workshops.
- 7.

8. A post-workshop discussion guide for municipal council members and senior municipal leaders.
- 9.
10. A resources toolkit.
- 11.
12. EDI audit guide and resource.

Learning Objectives:

Part 1: Foundations

- 1.
2. Alignment: Develop shared language to ensure alignment and commitment;
- 3.
4. Understand: Our historical and contemporary location and context when it comes to making anti-racism and EDI progress;
- 5.
6. Kaizen (Continuous Improvement): Develop the mindset for conducting equity work as municipal council members and senior municipal leaders: (1)Executing a four-step Kaizen process to ensure sustainability of equity efforts; (2) Executing a four-step feedback process to sustain growth of communities;
- 7.
8. Equity Literacy: Build racial and equity literacy as well as effective communication skills around racism, gender discrimination, transphobia and oppression;
- 9.
10. Systemic Barriers: Develop an understanding of anti-Black racism, anti-Indigenous racism, gender discrimination, transphobia and other forms of oppression that are faced by marginalized community members;
- 11.
12. Accountability: Leadership and council's core values and accountability in relation to equity work.

Part 2: Execution/Implementation

Guest Speaker: Gerald Taiiaki Alfred
Topic: Learning from Indigenous governance systems

- 1.
2. Behaviours: municipal council members and senior municipal leaders' behaviours required to do anti-racism and anti-oppression work in communities;
- 3.
4. Hard conversations: Facilitating uncomfortable conversations (how to respond when someone says or does something racist);
- 5.
6. Policy: Identify evolving manifestations of segregation, assimilation, and integration in policy, practice, and process;
- 7.
8. Budget: Allocating and managing resources in an equitable manner;
- 9.
10. Metrics/Measurement: Equity, diversity and inclusion metrics and key performance indicators;
- 11.
12. EDI audits/reviews, action plan, and next steps (now that we have learned all of this, what do we do next).

Registration deadline: November 25, 2022

Please see attached for more details on pricing, etc. Kindly share widely.

Alternatively, tickets can be purchased via Eventbrite:

1. December 06 & December 08: <https://www.eventbrite.com/e/edianti-racism-training-for-council-and-municipal-leaders-dec-06-08-tickets-41603169098>
2. January 17 & January 19: <https://www.eventbrite.com/e/edianti-racism-training-for-council-and-municipal-leaders-jan-17-19-tickets-416080527057>

It is with hope that I close this email.

With appreciation,
Amanda

Amanda Fernandez, MI, MBA
Founder, Inclusifyy
+1647.801.5223
a.fernandez@inclusifyy.com
www.linkedin.com/in/amandafernandez--inclusifyy/



I would like to acknowledge the land on which I live & work: Mississauga. I am grateful to the original caretakers of this land and seek to create a relationship of meaning, respect, and dignity. This land is part of the Treaty Lands and Territory of the Mississaugas of the Credit. For thousands of years, Indigenous peoples inhabited and cared for this land. In particular, I acknowledge the territory of the Anishinabek, Huron-Wendat, Haudenosaunee, and Ojibway/Chippewa peoples; the land that is home to the Metis; and most recently, the territory of the Mississaugas of the Credit First Nation who are direct descendants of the Mississaugas of the Credit.

I wouldn't be who I am today without the original caretakers. I am grateful to have the opportunity to work and live on this land, and by doing so, give my respect to its first inhabitants. I recognize that this land acknowledgement is only the beginning of cultivating strong relationships with Canada's First Peoples, and I need to do better in cultivating an understanding and appreciation of their cultures to ensure they are the beneficiaries of my diversity, equity and inclusion initiatives.

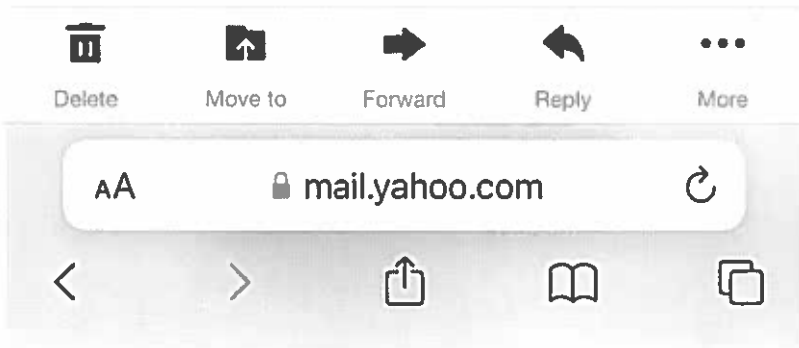


1 attachment

Chief's,

As a heads up there will be an announcement later today where the Dept of Environment and Energy Corp will be providing Island Fire Departments with (up to) 15 portable generators in the size of 4500 kw along with fuel cans and cords. The intention is that these units be used for your department's operations and for any community groups in your area that are in need of such units in the event of a disaster such as what we faced with FIONA.

Logistics on how these units will be dispersed to Island fire department will be coming in the next few days from our Office.



10:26 ↗

LTE 



As a quick heads up there will be an announcement later today from the Minister for (one time only) funding for Fire Services totaling 1 million dollars for disaster response equipment, this is in addition to last weeks announcement on the generators (details on that disbursement will be coming out in the days to come as logistics are still being worked out). The break down on this funding will be \$700,000.00 for disaster related response equipment (each department will receive \$20,000.00) and \$300,000.00 in PIC's 2 portables and spare batteries.

These funds will be dispersed through the PEIFFA in the days to come. It is strongly recommended that the funds for equipment go towards equipment for disaster response such as Chainsaws and related safety equipment but the spending is up to your discretion.



Delete



Move to



Forward



Reply



More

AA

 mail.yahoo.com



Minimum Wage Order: The minimum rate of wages for all employees shall be:

| | |
|----------------|------------------|
| 1 October 2023 | \$15.00 per hour |
| 1 January 2023 | \$14.50 per hour |
| 1 April 2022 | \$13.70 per hour |
| 1 April 2021 | \$13.00 per hour |
| 1 April 2020 | \$12.85 per hour |
| 1 April 2019 | \$12.25 per hour |
| 1 April 2018 | \$11.55 per hour |
| 1 April 2017 | \$11.25 per hour |

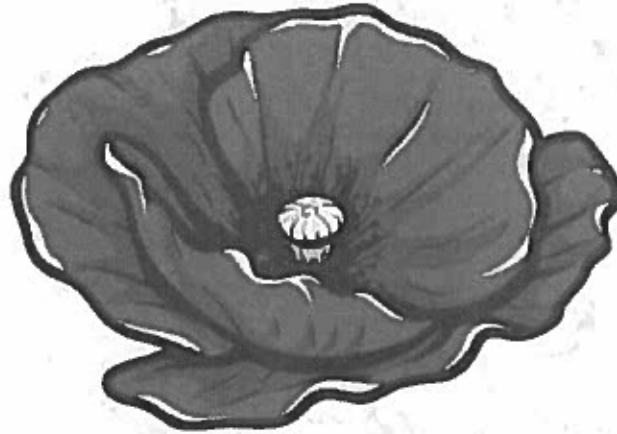
Board and Lodging

2(1) Effective 1 April 2021, the maximum amounts that may be deducted from the wages of an employee where the board and lodging are as follows:

| | |
|-------------------|------------------|
| Board and Lodging | \$61.60 per week |
| Board Only | \$49.50 per week |
| Lodging Only | \$27.50 per week |
| Single Meals | \$4.25 per meal |

ROYAL CANADIAN LEGION BORDEN-CARLETON

NOVEMBER 11, 2022



REMEMBRANCE DAY

• LEST WE FORGET •

Branch Interfaith Service Info:
Inside Service @ 9:55am
Cenotaph Service @ 10:55am
Kinkora Service @ 1:00pm

Entertainment in the Lounge:
Rob & Friends @ 2:00pm
Jonny Ray @ 8:00pm

Jim Wentzell

From: Kevin McCarville <kmccarville@gov.pe.ca>
Sent: October 25, 2022 2:09 PM
To: city@charlottetown.ca; gordon.macfarlane@city.summerside.pe.ca;
admin@communityofcrapaud.com; cao.rmek@gmail.com;
communityofkinkora@eastlink.ca; miminegash1968@gmail.com;
communityofmiscouche@pei.aibn.com; morellcommunity@eastlink.ca;
mountstewart@eastlink.ca; office@murrayharbour.ca; cao.rmek@gmail.com;
administrator@northshorepei.ca; resortmunicipal@eastlink.ca; stpeters@eastlink.ca;
rmoftynevalley@gmail.com; victoriamunicipaltypei@gmail.com;
villagewellingtonpei@gmail.com; admin@westriverpe.ca; info@townofalberton.ca;
bcadmin@borden-carleton.ca; kcoady@cornwallpe.ca;
townmanager@townofkensington.com; aclerk.northrustico@gmail.com;
olearyadm@eastlink.ca; smlavie@sourispei.com; jcrosby@townofstratford.ca;
jwalsh@threeriverspei.com; Chancey@townoftignish.ca
Cc: Marley Kingston; Tracey Allen; Natalie Doyle; Danny Jenkins; Christine MacKinnon;
Shelly Hurry; Ashley Eastman
Subject: Council orientation

Good afternoon CAO's

As a follow up to the November 7th municipal elections, Municipal Affairs has scheduled a series of orientation sessions across the Province for the newly elected/acclaimed Councils.

In an effort to maximize the benefit to participants we have designed and are offering, as much is possible, the sessions to council members whose municipalities provide similar services.

The schedule for these sessions for your municipality is :

Now 9 locations to choose from (see attached)

| Date | Time | Location | Address |
|--------------------------------------|-------------|---------------------------------|-------------------------------|
| Monday, November 14 th | 6:30-8:30pm | Mount Stewart Community Complex | 87 Main Street, Mount Stewart |
| Tuesday, November 15 th | 6:30-8:30pm | North Rustico Lion's Club | 17 Timber Lane, North Rustico |
| Wednesday, November 16 th | 6:30-8:30pm | O'Leary Town Complex | 18 Community Street, O'Leary |
| Thursday, November 17 th | 6:30-8:30pm | Victoria Old School | 730 Victoria Road, Victoria |

The expectation is that a Council member would attend one(1) orientation session.

As well, Municipal Affairs will schedule make up sessions for a Saturday if necessary.

Municipal Affairs recognizes the timing of these sessions differs from previous elections. We believe it is important for Council members and their CAO's to have some orientation prior to Council taking office in December. As well, we encourage municipalities to do more in depth orientations specific to their own municipality.

Please advise all members of your new Council of these sessions immediately after the election, thereby allowing them time to set the date in their calendar.

Municipal Affairs believes this is an important session not only for the Council members but also for you, the Chief Administrative Officers. We strongly encourage you to attend.

Your assistance in getting this information to your new Council members is appreciated. Please contact us with any questions you may have.

Thank you
Municipal Affairs Team

see full list attached

Council Orientation Sessions

Municipal Affairs, in partnership with the Federation of PEI Municipalities, has scheduled a series of orientation sessions across the Province for the newly elected/acclaimed councils. There is no cost to participants.

In an effort to maximize the benefit to participants we have designed and are offering, as much as possible, the sessions to council members whose municipalities provide similar services.

The first four are for those with more services, the last five are for those with fewer services, however, council members may attend whichever session is most convenient to them.

| Date | Time | Location |
|----------------------|-------------|---|
| Monday, Nov. 14th | 6:30-8:30pm | Mount Stewart Community Complex |
| Tuesday, Nov. 15th | 6:30-8:30pm | North Rustico Lion's Club |
| Wednesday, Nov. 16th | 6:30-8:30pm | O'Leary Town Complex |
| Thursday, Nov. 17th | 6:30-8:30pm | Old School, Victoria |
| Tuesday, Nov. 22 | 6:30-8:30pm | Brackley Commons |
| Wednesday, Nov. 23 | 6:30-8:30pm | Linkletter Community Centre |
| Monday, Nov. 28 | 6:30-8:30pm | Riverview Community Centre, Clyde River |
| Tuesday, Nov. 29 | 6:30-8:30pm | Ellerslie Legion |
| Wednesday, Nov. 30 | 6:30-8:30pm | Georgetown Playhouse |

The expectation is that a Council member would attend one(1) orientation session. If you are unable to make any of these session please contact Municipal Affairs at 902-620-3558.

Register by:

- Calling Federation of PEI Municipalities at 902-566-1493
- Emailing Federation of PEI Municipalities at info@peim.ca

Resources for Council Orientation:

- *Municipal Government Act - MGA and Regulations*
- *Council Training (Videos, etc.)*
- *Local Governance Handbook (Currently being updated.)*

<https://peimunicipalelections.ca/councilorientation>



Royal Canadian Legion
Borden-Carleton Branch #10

November 1, 2022

Town of Borden-Carleton
Borden-Carleton PE
C0B 1X0

Re:Property No 380782-000

To Whom it May Concern,

On behalf of the members and officers of the Royal Canadian Legion, Borden-Carleton Branch #10, I am writing to ask for a grant in lieu of Municipal property tax for this property. I am also requesting if this could be done each year for us.

The Royal Canadian Legion is a non-profit organization dedicated to Veterans, Community, Seniors and youth.

Our mission is to serve Veterans, which includes serving military, RCMP and their families, to promote Remembrance and to serve our communities and our country.

Your Consideration for this request is greatly appreciated.
Please advise, you may call my cell 902-439-1668 or contact me at the Branch.

Yours in Comradeship,

Keith Sigsworth
Keith Sigsworth

\$ 910.90

P.O. Box 98 Borden-Carleton, Prince Edward Island
Canada C0B 1X0
E-mail: rcl10@pei.aibn.com
Telephone: (902) 855-2660

5372

Town of Borden-Carleton
CAO Report RE: Pending Developments
Update October 2022

228 Carleton Street The sewer extension & lateral will be installed in November. The developer has applied for a Development and Building Permit

70 Read Road

A new Letter of Intent (LOI) has been signed. The new Sewer main and Water service laterals will be installed in November.

Fiona Storm Damage Update

EMO Issues

An Insurance Claims Adjuster was here and examined damage to Town property caused by Hurricane Fiona.

We will be submitting an Insurance Claim for the repairs to the Arena roof, recapping of the Chimney in the Arena, and water damage to the upstairs rooms and the Recreation Director's office.

We will be submitting a Claim to the EMO Disaster Fund for non insured damage of clean up and removal of Trees at the Memorial Park and at the Town lot next to the Fire Hall and for overtime by staff the weekend of the storm.

EMO Planning

Priority will be given to the updating of the Town's Emergency Plan, updating of the Town's Resource list and follow up with the Legion to obtain a stand by generator and use of their facility as a Comfort Centre, if need be.

The province is providing funding to Fire Depts for portable generators and communication equipment to use in the event of a disaster.



Borden-Carleton
The coastal heart of PEI!

October 31, 2022

PEI EMO - PDFAP
PO Box 911
Charlottetown, PE
C1A 7L9

LETTER OF INTENT

Please be advised that the Town of Borden-Carleton intends to submit a claim for PEI Disaster Financial Assistance, our estimate of uninsured damages as a result of the Post-Tropical Cyclone Fiona event.

The damage sites and estimate include the following sites:

1. 2648 Hwy 10, PID 211045; Clean Up & Remove Fallen Trees - \$5,000
2. 240 Borden Ave PID 381368 Clean Up & Remove Fallen Trees -\$8,000
3. Overtime (only) Staff dealing with Power Outages Various Town Facilities \$1,500

The assessment is ongoing and we will submit a final claim in due course.

Yours truly,

James A Wentzell

CAO

bcadmin@borden-carleton.ca

Town of Borden-Carleton
PO Box 89
Borden-Carleton PE C0B 1X0
Tel: 902-437-2225 Fax: 902-437-2610
www.borden-carleton.ca

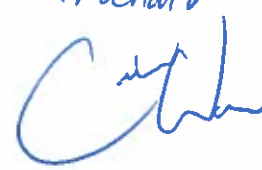

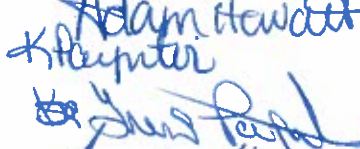
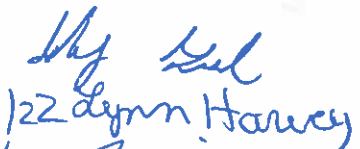
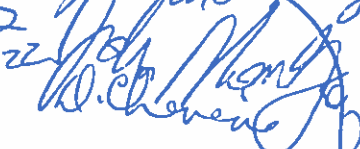
October 13, 2022

Attention Province of Prince Edward Island and Town of Borden-Carleton.

We, the residents of the Town of Borden-Carleton, petition the Province of Prince Edward Island and the Town of Borden-Carleton, to install safety/speed bumps on Dickie Rd.

The speed limit on Dickie Rd is 60km/hour with is not being adhered to. This road is residential with multiple families residing. With recent events of a collision involving a motor vehicle and a child, we, the residents, demand speed bumps be installed to help prevent any further accidents.

| Name (Print) | Address | Date | Signature |
|---------------------------|---------------|------------|-----------------|
| 1. Shannon Warren | 255 Dickie Rd | Oct 14/22 | S. Warren |
| 2. Robby Warren | 255 Dickie Rd | Oct 14/22 | R Warren |
| 3. Wally Ross | 102 Dickie Rd | Oct. 14/22 | Wally Ross |
| 4. TAD / STRALAY TRAMMERS | 161 Dickie RD | OCT 14/22 | TAD Tramm |
| 5. Paula White | 187 Dickie Rd | OCT. 4/22 | Paula White |
| 6. Darlene + Leo Chausson | 211 Dickie Rd | Oct 14/22 | Aubree Chausson |
| 7. Mikhael Vasile | 245 Dickie Rd | Oct 14/22 | MU |
| 8. Lucian Vasile | 245 Dickie Rd | Oct 14 22 | LV |
| 9. Lynn Noonan | 236 Dickie Rd | Oct 14/22 | Lynn Noonan |
| 10. Colleen Cameron | 248 Dickie Rd | Oct 14/22 | Colleen Cameron |
| 11. Amanda Cameron | 248 Dickie Rd | Oct 14/22 | a Cameron |
| 12. Wayne Cameron | 248 Dickie Rd | Oct 14/22 | Wayne Cameron |
| 13. Haley O'Connor | 254 Dickie Rd | Oct 14/22 | H O'Connor |
| 14. NANCY O'CONNOR | 254 Dickie Rd | Oct 15/22 | NO'Conner |

- 15. Rachel Richard 117 Dickie rd Oct 14/22 Rachel Richard
- 16. Cohen Warren 255 Dickie rd Oct 14/22 
- 17. Meach Warren 255 Dickie rd
- 18. JENNA MUTTART 2075 RTE 10. BORDEN-CARLETON Oct 14/22
- 19. Joy McKenna 552 Newton Rd Oct 15/22 
- 20. Lilly Reeves-McKenna 205 Dickie Rd Oct 15
- 21. Pamela McKenna 3185 North Carleton Rd Oct 16th/22 Jay McKenna
- 22. Adam Howard 3185 North Carleton Rd Oct 16th Lilly Reeves
- 23. Kathy Faynter 2663 Rte 10 Borden Oct 17/22 McKenna
- 24. KATHY FAYNTER 2663 Rte # 10 Oct 17/22 Adam Howard
- 25. Sandra Sandt 2100 Rte # 10 Oct 18/22 
- 26. Irene McCall Kinkora Oct 18/22 Sandra Sandt
- 27. Ashley Gramble 126 Dickie Rd Oct 18/22 Irene McCall
- 28. Lynn Harvey 222 Dickie Rd Oct 18/22 Lynn Harvey
- 29. Janice Montgomery 239 Dickie Rd Oct 18/22 
- 30. John Montgomery 239 Dickie Rd Oct 18/22 Janice Montgomery
- 31. DIANNE Chaverie 103 Dickie Rd Oct 20/22 
- 32.
- 33.
- 34.
- 35.
- 36.
- 37.

Jim Wentzell

From: Stephen Yeo <sjyeo@gov.pe.ca>
Sent: June 18, 2021 9:33 AM
To: Jamie Fox; badmin@borden-carleton.ca
Subject: Re: Fwd: Speeding Dickie Road _Speed Humps

Speed bump would not be allowed on Dickie Road as we only allow them on Sub division streets or dead end roads

Steve

Stephen J. Yeo, P.Eng.
Chief Engineer
Capital Projects Division
PEI Department of Transportation and Infrastructure
ph: (902) 368-5105
fax: (902) 368-5425 >> Jamie Fox <jdfoxmla@assembly.pe.ca> 6/14/2021 9:59 AM >>>
Hi,

It is my understanding after a discussion with Stephen, that the province would not purchase speed bump systems, that any purchased must be by the municipality however the department of Transportation would install as per their requirements. This conversation was in regards to Dickie Road.

Get [Outlook for Android](#)

From: badmin@borden-carleton.ca <badmin@borden-carleton.ca>
Sent: Sunday, June 13, 2021 8:01:08 PM
To: Jamie Fox <jdfoxmla@assembly.pe.ca>
Cc: Charles MacKenzie <Judy@pei.sympatico.ca>
Subject: Speeding Dickie Road _Speed Humps

Hi Jamie

It is our understanding that some residents approached you about Speeding on Dickie Road and that there was a discussion between you and Councillor Palmer-Thompson regarding the possibility of installing Speed Humps on Dickie Road. The Mayor and I met with officials from the Dept of transportation and they gave us the PEI Dept of Transportation Speed Hump Installation Policy (see attached) and told us the Department would not permit Speed Humps on Dickie Road.

Jim Wentzell
CAO
902 437 2225

Caution External Email - Do not click links or open attachments unless you recognize the sender.

SEPERATE

Development Agreement

THIS AGREEMENT made on this ____ day of _____, ____.

BETWEEN :

DOCUMENT

The Town of Borden-Carleton of Queens County, Province of Prince Edward Island, a body corporate under the provisions of the Municipal Government Act, R.S.P.E.I. 1988 Cap. M-12.1 (hereinafter referred to as the "Town");

OF THE FIRST PART

AND:

Arsenault Bros Holdings Inc. of Cornwall, Queens County, Province of Prince Edward Island, (hereinafter referred to as the "Developer")

OF THE SECOND PART

RECITALS:

WHEREAS the Town is the registered owner of parcel number 380733, civic number 228 Carleton St, Borden-Carleton, PE (the "Property") consisting of 1.77 acres, located in the Town of Borden-Carleton. The Property is shown on the Geolinc Map in Schedule "A" and the survey plan prepared by Locus Surveys Ltd., drawing number 97392 in Schedule "B";

AND WHEREAS the Purchaser wishes to purchase the Property from the Town as per the Letter of Intent, executed between the Town and the Developer on June 28, 2021 (the "LOI").

AND WHEREAS the Developer is desirous of constructing (in phases) two, 4-unit and one 5-unit townhouse for a total of thirteen residential dwelling units on the subject Property (the "Development"). This Development Agreement shall set out the basic terms to be used in this development, but which basic terms are not comprehensive and it is expected that additional terms will be added, and existing terms may be amended or deleted at the mutual agreement of the Developer and the Town;

AND WHEREAS the Developer has provided the Town with Development plans, true copies of which are annexed hereto as composite Schedule "C" (the "Development Plans");

AND WHEREAS the Development shall be reviewed and approved in accordance with all applicable Town Zoning and Development Bylaw 04-15.

AND WHEREAS the Developer shall also obtain a building permit for the Development from the PEI Department of Agriculture and Land Inspection Services, 31 Gordon Drive, Charlottetown.

Jim Wentzell

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: November 7, 2022 9:55 PM
To: 'Jim Wentzell'
Cc: 'Sylvia Magnotta'
Subject: RE: Unofficial Election results - Town of Borden-Carleton

The Unofficial Results are :

| | |
|---------------------------|-----|
| Allen, Larry | 164 |
| Bernard-Arsenault, Nicole | 156 |
| Hagen, Krista | 100 |
| O'Connor, Brian | 105 |
| Palmer-Thompson, Laurel | 125 |
| Steele, Ashley | 144 |
| Stewart, Eric | 145 |
| Wood, Barbara | 148 |

Eligible Voters = 513

Additional Voters Sworn in = 16

Voters Advance Poll= 13

Voters Election Day = 209

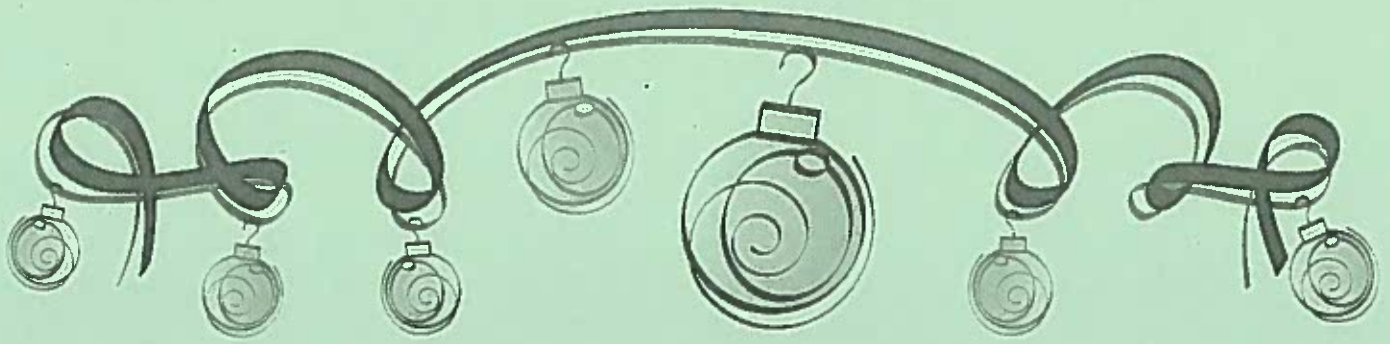
Total Ballots Cast = 222

No of Rejected Ballots = 1

No of Spoiled Ballots = 0

The results will be confirmed on Wednesday, Nov 9th. The Current Council remains in Office up to and including Dec 6, 2022 Thank You to all who ran for Office and congratulations on the top six vote getters who will form Council along with Mayor Elect Randy Ahearn.

Jim Wentzell
Chief Electoral Officer



TOWN OF BORDEN-CARLETON
Cordially invites you and a guest to our
Staff, Mayor, and Council

ANNUAL HOLIDAY PARTY

December 9th

6:00pm - Social

6:30pm - Presentations/Swearing in of council/pictures

7:00 - Dinner

Borden-Carleton Legion

Please R.S.V.P. by November 21st to
Holly at bordencarletonrec@gmail.com



Jim Wentzell

From: Tracey Allen <tallen@gov.pe.ca>
Sent: November 7, 2022 8:44 AM
To: Jim Wentzell
Cc: 'Alicia Wentzell'; Randy Ahearn; Charles MacKenzie
Subject: RE: Swearing in Mayor & Council

Good morning Jim,

The new council take office December 7. They need to complete the Oath of Office <https://peimunicipalelections.ca/candidateforms> within 15 days of the 7th of December (*MGA s. 80*) but can complete it anytime after elected. There is nothing that I'm aware of that requires the oath of office or swearing in to be at a public meeting. So yes, December 9th works.

Have a great election day!
Tracey

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Sunday, November 6, 2022 7:02 PM
To: Tracey Allen <tallen@gov.pe.ca>
Cc: 'Alicia Wentzell' <accounts@borden-carleton.ca>; Randy Ahearn <randahearn@msn.com>; Charles MacKenzie <Judy@pei.sympatico.ca>
Subject: Swearing in Mayor & Council

Hi Tracey

You mentioned to me the existing Council's term ends on Dec 6th and the new Council is sworn in and takes over after that date. Am I correct that the swearing in of the Mayor & Council should be done at a Public meeting?

Should I have a special meeting on the 6th or can I swear them in on Dec 13th, the next scheduled Council meeting? We do have a Christmas Social planned for Dec 9th that will involve the Old Council, the New Council and Staff. Could Council be sworn in at that event even though it isn't a public event?

Thanks

Jim Wentzell
CAO
902 437 2225

Caution External Email - Do not click links or open attachments unless you recognize the sender.

TOWN OF BORDEN-CARLETON
Consolidated Financial Statements
March 31, 2022

SEPERATE
DOCUMENT

Hand
Brew

Jim Wentzell

From: Nick Walker <nwalker@gov.pe.ca>
Sent: November 2, 2022 10:07 AM
To: badmin@borden-carleton.ca
Subject: RE: Heat Pump Rebates

Hi Jim,

Yes municipalities qualify for our Business Energy Rebates program which has a mail-in rebate for heat pumps. It is \$600 per complete system (only one rebate if it's a multi head system)

Here's the info on the program and you can find the application form there. You apply after the installation
<https://www.princeedwardisland.ca/en/service/business-energy-rebate-online-application>

Regards

Nick Walker

Commercial & Institutional Program Manager

efficiencyPEI

Environment, Energy and Climate Action

Phone (902) 620-3690

Cell (902) 213-0657

Fax (902) 620-3796

www.efficiencyPEI.ca



From: Jim Wentzell <badmin@borden-carleton.ca>
Sent: Tuesday, November 1, 2022 4:13 PM
To: efficiencypei <efficiencypei@gov.pe.ca>
Subject: Heat Pump Rebates

You don't often get email from badmin@borden-carleton.ca. [Learn why this is important](#)

The Town of Borden-Carleton is in the processing of having Heat Pumps installed in our Fire Station and Library. Do municipalities/Fire Depts/Libraries qualify for a rebate on Heat Pumps. The present heating system is Oil

We are looking to install 2-3 units in the Fire Hall and 1 unit in the Library. We will be using one of the contractors on your approved list.

Thank You

Jim Wentzell
CAO
902 437 2225

Jim Wentzell

From: Admin -Doc Dawson Ent. <docdawsonpei2@hotmail.com>
Sent: November 7, 2022 11:44 AM
To: badmin@borden-carleton.ca
Subject: Sales Quote 447 from Doc Dawson Enterprises
Attachments: salquote_447.pdf; Scan2022-11-07_114130.pdf

Good Morning ,

Please find the information you have requested.

The 36000 BTU Keeprite Seer 18 and HSPF 10 The 12000 BTU Keeprite Seer 22 and HSPF 12.7 I am including the website with the information <https://ashp.neep.org/#/> as well as a pdf for the 36000 and 12000 with the spec sheet. If you have any questions please don't hesitate to contact me at 902 786-3679 Thanks Doc Dawson

If you are unable to view the attached sales quote, please contact us immediately.



Doc Dawson Enterprises
 33315 Western Road
 Mount Pleasant, Prince Edward Island C0B 1J0
 Canada
 docdawsonpei2@hotmail.com

QUOTE

Quote No.: 447
 Date: 11/07/2022
 Page: 1
 Ship Date:

Sold To:
 Borden Firehall
 Carleton

Ship To:
 Borden Firehall
 Carleton

Business No.: 8537065880002

| Item No. | Quantity | Unit | Description | Tax | Unit Price | Amount |
|---|----------|------|---|-----|---------------------|-----------|
| | 1 | | Supply and install with all the materials to complete the job according to manufacturer | H | | 13,450.00 |
| DLCSRAH36AAK/ DLFSHAH36XAK | 1 | Each | 36000 Keeprite In/out AHRI201835681 Seer 18 HSPF 10 in the Bay back wall | H | | |
| DLFSHBH12XAK/ DLCSRBH12AAK | 1 | Each | 12000 BTU Keeprite Indoor/Outdoor(AHRI206361890) in the library Seer 22 HSPF 12.7 | H | | |
| DLFSHBH12XAK/ DLCSRBH12AAK | 11 | Each | 12000 BTU Keeprite Indoor/Outdoor(AHRI206361890) | H | | |
| | 1 | | Electrical by Platts Electric Warranty 10 years parts and labour | H | | |
| | | | All units are eligible for the PEI Efficiency Rebate | | | |
| | | | Subtotal: | | | 13,450.00 |
| | | | H - HST 15% GST/HST | | | 2,017.50 |
| Shipped by | | | | | | |
| Comments Quote is valid for 30 days. Thank you for your business . | | | | | Total Amount | 15,467.50 |
| Sold By: | | | | | | |

Buchanan Electric Inc
 368 Driscoll St
 Summerside, Prince Edward Island C1N 6N2
 Canada
 Tel: (902) 432-3400
 Fax: (902) 432-7536
 buchananelectric@bellaliant.com

QUOTE

Quote No.: 1608
 Date: 10/19/2022
 Page: 1
 Ship Date:

Sold To:
 Town of Borden-Carleton
 PO Box 89
 167 Industrial Dr
 Summerside, PE C0B 1X0

Ship To:
 Town of Borden-Carleton
 PO Box 89
 167 Industrial Dr
 Summerside, PE C0B 1X0

Business No.: 801808759 RT0001

| Item No. | Quantity | Unit | Description | Tax | Unit Price | Amount |
|--|----------|------|---|-----|---------------------|-----------|
| | | | Quote for the following | | | |
| | 1 | | Main Hall - Supply and install 2 - 24000btu Kerr Heat Pumps - Includes electrical and Inspection permit Materials and Labour | H2 | 10,700.00 | 10,700.00 |
| | 1 | | Lounge Area - Supply and install 1 - 12000btu Kerr Heat Pump - Includes electrical and Inspection permit Materials and Labour | H2 | 4,350.00 | 4,350.00 |
| | 1 | | Library - Supply and install 1 - 18000btu Kerr Heat Pump - Includes electrical and Inspection permit Materials and Labour | H2 | 4,750.00 | 4,750.00 |
| | | | Subtotal: | | | 19,800.00 |
| | | | H2 - HST 15% HST | | | 2,970.00 |
| Buchanan Electric Inc HST: #801808759RT0001 | | | | | | |
| Shipped by | | | | | Total Amount | 22,770.00 |
| Terms: Net 30. Due 11/18/2022. | | | | | | |
| Comments Thank you for the opportunity to work with you, we appreciate it! | | | | | | |
| Sold By: | | | | | | |

Jim Wentzell

From: buchananelectric@bellaliant.com
Sent: November 2, 2022 8:41 AM
To: badmin@borden-carleton.ca
Subject: Borden-Carleton Fire Station/Library Quotes

Hi Jim

| BTUH | Seer ratings | HSPF |
|--------|--------------|------|
| 12,000 | 25.5 | 13 |
| 18,000 | 21.5 | 13 |
| 24,000 | 21.5 | 12 |

We should be able to get them installed this month.
Would likely get the electrical done right away, so it would be ready to go for heat pump installers.
Thanks
Scott

From: Jim Wentzell <badmin@borden-carleton.ca>
Sent: Tuesday, November 01, 2022 5:31 PM
To: buchananelectric@bellaliant.com
Cc: Holly Bernard <bordencarletonrec@gmail.com>
Subject: Borden-Carleton Fire Station/Library Quotes

Hello

We are reviewing the quotes received for Heat Pumps for our Fire Station and Library. I have a couple questions concerning your quotes:
What is the SEER and HSPF ratings on the units you are proposing?
If awarded, what is the time frame for this work to be done?

Thank You

Jim Wentzell
CAO
902 437 2225

QUOTE

RAMSAY'S APPLIANCE REPAIR INC.
1571 UNION RD, ALBERTON,
PE COB 1B0

QUOTE: TOWN OF BORDEN/FIRE DEPARTMENT
ATTEN:

FIRE DEPARTMENT TRUCK BAYS:

We would recommend three Fujitsu Heat Pumps, model number AOUG15LZAH1 with indoor model number ASUG15LZBS , supplying 15000 BTU'S OF COOLING AND 18000 BTU'S OF HEATING.
The price for these units is \$ 4,600.00 per unit plus HST. \$ 13,800.00

MEETING ROOM, UPSTAIRS IN FIRE HALL

To supply and install one Fujitsu Heat Pump , model number AOUG15LZAH1 with indoor model number ASUG15LZBS , supplying 15000 BTU'S OF COOLING AND 18000 BTU'S OF HEATING
The price is \$ 4,600.00 plus HST \$ 4,600.00

LIBRARY

To supply and install one Fujitsu Heat Pump , model number AOUG15LZAH1 with indoor model number ASUG15LZBS , supplying 15000 BTU'S OF COOLING AND 18000 BTU'S OF HEATING
The price is \$ 4,600.00 plus HST \$ 4,600.00

MAINTENCE BUILDING

To supply and install one Fujitsu Heat Pump , model number AOUG15LZAH1 with indoor model number ASUG15LZBS , supplying 15000 BTU'S OF COOLING AND 18000 BTU'S OF HEATING
The price is \$ 4,600.00 plus HST \$ 4,600.00

SUBTOTAL: \$ 27,600.00
HST: \$ 4,140.00
TOTAL: \$ 31,740.00

Electrical from Breaker panel to outdoor units is not included in this quote.

If you have any questions, don't hesitate to contact us.

Thanks,

Karen Yeo-Ramsay
Ramsay's Appliance Repair Inc.

QUOTE



GILLIS HEATING INC.

Hot Air & Hot Water Furnace Installation

Corey Gillis
Owner Operator

- Licensed Oil Burner Mechanic - Plumber on Staff -
- Certified Retrofit Specialist - Oil Tank Installation -

Tel: (902) 888-2556
Fax: (902) 888-3124
Cell: (902) 888-9504

Box 194
2 Main Street
Miscouche, PE C0B 1T0

gillisheating@eastlink.ca

October 13, 2022

Town of Borden-Carleton
Maintenance Shop, Read Road
Borden-Carleton, PE
902-940-5566 (Holly)
bordencarletonrec@gmail.com

Quote

To supply & install a 24,000 BTU Daikin Aurora heat pump with a 12-Year Limited Warranty. Outdoor model # RXL24UMVJUA, indoor model # FTX24UVJU. This price includes all material and labour necessary to complete the installation. Electrical work is not included.

Material & labour - \$5,800.00 plus HST \$870.00 for a total of \$6,670.00

Payment is due upon completion of work.

This quote will be in effect for fifteen (15) days from the above date.

Corey Gillis
Owner/Operator