



Town of Borden-Carleton

Minutes

Feb 08 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Nicole Arsenault, Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Deputy Mayor Randy Ahearn at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 5-0

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the Dec 14, 2021 regular Council meeting be adopted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 5-0

It was duly moved and seconded that the minutes of the special meeting held on Jan 04, 2022 be adopted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 5-0

4A. Special Presentation – Re Trail Project.

Cora Sonier, Program Coordinator with the Central Development Corporation was present at the meeting and updated Council on the Trail project around Rollie's Marsh. She circulated a progress report dated Feb 8 2022. It was noted that the province would not maintain the trail and therefore it would not be required to be built to Confederation Trail's standard. This would reduce the cost of the project.

This project would tie in with the future project planned for the Marine Rail Park. The next step would be to continue negotiating with the various property owners for construction of the Trail, further work on costs to build and maintain the trail, and a wetlands study.

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Nicole Arsenault presented the Police Reports for December and January as submitted by the RCMP. She also informed Council that she had completed the RCMP's Partner's Survey on behalf of the Town.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen.

CARRIED 5-0

Fire Report:

No report was received from the Fire Chief for the month of January.

Recreation/Arena Reports:

5.3 Recreation/Arena Reports: Councillor Larry Allen presented the report of the Recreation Director for the month, it was noted that the Arena had been shut down for a month due to COVID-19 restrictions. A grant has been applied for to offset the lost revenue.

It was duly moved and seconded that the Recreation/Arena Report for the month of January be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault.

CARRIED 5-0

5.4 Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee for the past month.

It was duly moved and seconded that the Properties and Planning Report for the month of January be accepted as presented.

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Larry Allen.

CARRIED 5-0

5.5 Finance and Administration Report: Report included in Package.

It was duly moved and seconded that the Finance Cash Flow Report for December and January be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 5-0

5.6 Public Works/ Streets and Lights Report:

Councillor Barb Wood presented a verbal report on the activities of the Public Works/Streets and Lights Committee. It was noted there were a number of Street Lights not working.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 5-0

5.7 Water and Sewer Report:

There was no Water and Sewer Report for the month of January 2022 is being drawn up for another firm with licensed personnel to look after the Sewer utility at present and both the Sewer and Water systems as of January 1, 2022.

EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC.

Destination Borden-Carleton: Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee.

INFORMATION ITEMS:

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7.1 Transportation & Infrastructure – Paving of Arena Parking Lot was not approved for use of Gas Tax Funds

The CAO stated he was going to appeal this decision as this Parking Lot was a necessary part of the traffic network for the Town during the Winter months when the Winter Traffic ban was in effect.

7.2 Transportation & Infrastructure – Advising they were withholding \$100,000 Gas Tax funds for the Town as the Town currently has unallocated funds.

7.3 PEI Dept of Finance – Advising the Province has issued three tenders for the Cleanup of the former Fabrication Yard.

7.4 PEI Dept of Municipal Affairs – Acknowledging receipt of the Town’s EMO By-law adopted Dec 14 2021 by the town.

7.5 WCB PEI – Advising the Town’s WCB rate for 2022 is \$0.95 and the Arena’s rate is \$0.68

7.6 WCB PEI – Refunding to the Town \$1,823.75 as the Town’s share of the surplus realized by the WCB for 2021.

7.7 FPEI Municipalities – Inviting the Town to participate in a shared service model for finance. The CAO is considering the merits of this option

7.8 BC – Copy of Official Meeting Schedule for 2022

7.9 County Courier – Article recognizing extraordinary work of COVID workers at entry point to PEI during adverse weather conditions

7.10 – FPEI Municipalities – Newsletter – January 2022

ACTION ITEMS

7.11 – FPEI Municipalities – Inviting municipalities to submit resolutions to the PEIM Annual meeting and submit nominations for municipal awards.

The CAO will draft resolutions for Council’s consideration.

8. UNFINISHED BUSINESS

8.1 Housing Development Update

8.1.2 Engineering Services Required

The Deputy Mayor and the CAO will meet with Luc Van Huc of WSP to discuss with him Engineering services for Water and Sewer connections required for the various housing developments being proposed for the Town.

8.2 Trail Development Project

An update was discussed at the beginning of the meeting.

8.3 Five (5) Year Capital Budgeting Process Update)

This document is still under development

8.4 Water/Wastewater Rate Study

A quote was received from MRSP in the amount of \$6,500. This will be included in the 2022/23 budget

8.5 EMO Issues

8.51 EMO Preparedness Plan Update

8.52 Comfort Centre/Generator (Meeting held at Fire Hall)

An EMO Resource list as part of the Town's EMO Plan has been partially completed. A meeting was held at the Fire Hall and the need to establish a Comfort Centre at the Legion was discussed including the need for a Generator

8.6 Policy 2022-01 Use of Town Owned Vehicles (2nd Reading & Adoption)

It was duly moved and seconded that 2nd Reading of Policy 2022-01 Use of Town Owned Vehicles be approved and adopted.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5 - 0

8.7 Request to Province to Take Over Town Roads

No response has been received as yet from the Minister of Transportation.

9. NEW BUSINESS

9.1 Municipal Elections Nov 7, 2022

The CAO reported that the Town's Election Bylaw will be reviewed to comply with changes to the Provincial Election Act & Regulations

9.2 Budget Timetable 2022-23

The CAO circulated a Draft Budget timetable for 2022. Tax Rates for 2022 have to be submitted to the Province before March 31st

9.3 Water/Wastewater Management Contract

It was duly moved and seconded that Council approve the hiring of Prince County Wastewater Management to manage the Town's Water & Wastewater Utilities on a one-year contract for a fee of \$4,000 per month plus GST.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5 - 0

It was noted this contract is renewable at the end of the one-year period.

9.4 Fire Services Sharing Agreement

The CAO reported that a draft written cost sharing agreement for Fire Services with the Borden Fire District has been negotiated with the district. The agreement calls for the district to pay to the Town 35% of certain costs including capital.

Once reviewed by the District the Agreement will be presented to Council for formal approval.

9.5 Volunteer Corps

The CAO reported that Newsletters for the Town will be reinstated in the near future. Council agreed that Volunteers be sought to see who may be interested in helping out with various events and activities within the Town including EMO Comfort Centre, Gateway Days, Winter in the Park, various Recreation programs, etc.

There being no further business to come before the meeting, the meeting adjourned at 9:00 pm

Mayor Charles Mackenzie

CAO Jim Wentzell