



Town of Borden-Carleton

Regular Council Meeting Agenda

June 08, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) - _____

3. ADOPTION OF THE AGENDA

4. APPROVAL OF PREVIOUS MINUTES:

4.1 REGULAR MEETING May 11, 2021

4.2 SPECIAL MEETING May 31, 2021

5. COMMITTEE REPORTS:

5.1 Police Report: Report included in package.

5.2 Fire Report: Report included in package.

5.3 Recreation/Arena Reports: Report included in package.

5.3.1 LaBelle Alliance -Participation in Canada Day

5.3.2 Council members participation in Canada Day activities

5.3.3 Borden-Carleton Youth representation on Prov 16U Girls Team

5.4 Properties and Planning Report: Verbal Report

5.5 Finance and Administration Report: Verbal Report

5.6 Public Works/ Streets and Lights Report: Verbal Report.

5.6.1 Prov of PEI Speed Bump Installation Policy

5.6.2 Rte. 1/Rte. 10 Intersection Road Safety Report Sept 2020

5.7 Water and Sewer Report: Report included in Package

6. EXTERNAL REPORTS:

6.1 **BADC Report:**

6.2 **Destination Borden-Carleton:**

7. CORRESPONDENCE

INFORMATION ITEMS:

- 7.1 Age Friendly PEI- Advising of their services throughout PEI
- 7.2 Agriculture & Land – Land Matters Advisory Committee holding public consultations
- 7.3 Stewart-McKelvey – Advising that the Coastal Heart of PEI Trademark has now been registered

ACTION ITEMS:

- 7.4 Change in Committee Chair Request

8. UNFINISHED BUSINESS

- 8.1 RCMP Policing – Email re appointment of new Deputy Minister
- 8.2 Housing (EOI) (will be discussed in Camera)
- 8.3 Customer Satisfaction Survey
- 8.4 Water Tower Project
- 8.5 Opening of Province- Use of Gateway Village/ Parking Lots
 - 8.5.1 Email from Stephen Yeo re retuning parking areas to green space
 - 8.5.2 Copy of information letter sent to residents
 - 8.5.3 Discussion: Ways the Prov can Assist the Town in light of major impacts to the Town by major change.

9. NEW BUSINESS

- 9.1 G C Bell Memorial Scholarship – 2 applications received
- 9.2 PEI Municipal Government Check list and requirements
 - 9.2.1 Draft Town Code of Conduct Policy
- 9.3 Annual Community Awards Process

10. IN CAMERA -MGA Section 119

- MGA 119 (e) Contractual Discussions



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Town of Borden-Carleton

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May 11, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Elect Eric Stewart.

ALSO, PRESENT: Interim Chief Administrative Officer Jim Wentzell
One (1) Citizen

1. CALL TO ORDER

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Councillor Larry Allen, seconded by Councillor Barb Wood.

CARRIED 5-0

3. RESULTS OF MAY 10, 2021 COUNCIL BY-ELECTION

The CAO/Election Officer reported on the results of the Council By-Election held on May 10th.

Election Results Report for the May 10th By-Election
Town of Borden-Carleton

Total no. of Eligible Electors. 524
No. of Votes Cast 189
No of Spoiled Ballots 01

Votes cast for each candidate:

Hagen, Krista 47
Stewart, Eric 100
Wedge, Margaret 41

As no other candidate was close enough to request a recount, the CAO stated that Mr. Stewart could be sworn in at this meeting.

Eric Stewart will be sworn in as a Councillor
for the Town of Borden- Carleton

Councillor Elect Eric Stewart then took the Oath of Office for Councillor of the Town of Borden-Carleton as administered by the CAO Jim Wentzell

Members of Council congratulated Eric on his election victory and welcomed him back to the Council table. It was noted that Eric will serve as Chair of the Finance Committee.

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the April 13, 2021 regular Council meeting be adopted as presented.

Moved by Deputy Mayor Randy Ahearn Seconded by Councillor Nicole Arsenault

CARRIED 6-0

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Barb Wood read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Barb Wood, Seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

Fire Report:

Councillor Barb Woos presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report be accepted as presented

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 6-0

Recreation/Arena Reports: Verbal Report.

Councillor Larry Allen presented the report from the Recreation Director Holly Bernard for the past month. The Canteen will be closing for the season on May 18th.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault

CARRIED 6-0

Properties and Planning Report: Verbal Report

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee. It is planned that the necessary wiring at the Lighthouse be completed. The CAO was also requested to follow up on the status of the Wayfarers signage that was part of Phase 1 Destination Borden-Carleton.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Deputy Mayor Randy Ahearn.

CARRIED 6-0

Finance and Administration Report:

The CAO stated that due to the numerous commitments undertaken in the past month that a financial report was not prepared for this meeting.

Public Works/ Streets and Lights Report: Verbal Report

Councillor Nicole Arsenault gave a verbal report on the activities of the Public Works/Streets and Lights Committee.

The MLA had approached members of Council about various transportation issues. Topics include: speeding on Dickie Road and Speed Bumps; A roundabout at Hwy 10 and the TCH; and the widening of the road along Hwy 10. The CAO was requested to contact the province to see what the regulations are for speed bumps on Highways.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 6-0

Water and Sewer Report: Deputy Mayor Randy Ahearn gave a verbal report on the activities of the Water/Sewer Utility for the month.

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

CARRIED 6-0

6. EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood advised the meeting there was no report for this month.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report for this month. It is hoped to have a drone conduct aerial photography in the near future to enable an application be made for funding for new Trails in the Town.

7. CORRESPONDENCE

Information Items:

INFORMANTION ITEMS:

7.1 **Climate Caucus:** Inviting elected individuals to join their organization.

7.2 **Occupational Health & Safety:** Advising that the Town is due to an Inspection of all facilities.

7.3 **Recreation PEI:** Newsletter May 2021

7.4 **RWAM:** Advising in order to retain group coverage, a minimum of 3 employees are required. The CAO advised that both he and the Recreation Director would join the group plan so it could continue.

ACTION ITEMS:

7.5 **PEI Crime Stoppers:** Requesting a grant from the Town towards their program. No action was taken by Council in respect to this request.

7.6 **Brent Miller:** Requesting that the Town's Utility extend Water to his residence at 21 Abbey Lane. The CAO had responded to Mr. Miller that the existing water main was 2.1km from his property and that there were no plans to extend the watermain at this time.

8. UNFINISHED BUSINESS

8.1 **RCMP Policing – No New information.**

8.2 **Town By-Election – Report was received at the beginning of the meeting.)**

8.3 **Housing (EOI) (will be discussed in Camera)**

8.4 **Customer Satisfaction Survey – no new information at this time.**

8.5 **Water Tower Project – A RFP is being finalized by the Town's Consultant**

9. NEW BUSINESS

9.1 **Completion 2019/20 Audit and 2020/21 Audit**

The CAO reported that the Auditors would be here to complete the Audits around mid July. A number of supporting materials normally completed by the Auditors would be completed by him for the Auditors.

9.2 **Canada Summer Jobs Approval 2021**

The CAO reported that one student was approved for 8 weeks for at Town Hall. This position would be shared with the Recreation Dept.

9.3 Moving of Gazebo being donated to the Town

It was reported that this could be an expensive undertaking as the Gazebo was attached to large posts several feet in the Town. It is planned to move it to the location of the Old Go-Kart property.

9.4 Sewer/Water Operating and Capital Budgets 2021/22

The CAO circulated to members of Council draft Water & Sewer Operating and Capital budgets for 2021/22

It was duly moved and seconded that the Water/Sewer Operating and Capital Budgets for 2021/22 be approved as follows:

Budget Recap:	Sewer	Water
Operating Surplus(Deficit)	11,359	(9,300)
After Amortization	(48,650)	(74,300)
After Capital/Revenue	(58,400)	(82,590)

Sewer/Water Capital Budget 2021/22 433,500 (Net = 18,000)

Moved by Councillor Barb Wood, seconded by Councillor Laurel Palmer-Thompson.

CARRIED 6-0

9.5 Five (5) Year Capital Plan 2021/22 to 2026/27

It was duly moved and seconded that the Town's Five (5) Year Capital Plan be approved as follows:

Town	1,216,000
Arena	405,500
Utilities	<u>441,000</u>
TOTAL	2,062,500

Removed from the plan was a new recreation complex valued at 350,000

Moved by Councillor Nicole Arsenault, seconded by Councillor Laurel Palmer-Thompson.

CARRIED 6-0

10. IN CAMERA -MGA Section 119

MGA 119 (e) Contractual Discussions

MGA 119 (d) Human Resources

It was duly moved and seconded that Council go INCAMERA to discussion proposals received for Housing in Borden-Carleton on town owned lands as permitted under Section 119 (c) of the MGA- Contractor Discussions as well as personnel discussions as permitted by Section 119(d) of the MGA – Human Resources.

Moved by Councillor Deputy Mayor, seconded by Councillor Laurel Palmer-Thompson.

CARRIED 6-0

Council went into Camera at 8:00pm

Council returned to open session at 9:00pm

There being no further business to come before the meeting, the meeting adjourned at 9:00pm

Mayor Charles Mackenzie

CAO Jim Wentzell



Town of Borden-Carleton

Special Council Meeting Minutes

MAY 31, 2021 - 20 Dickie Road, Borden-Carleton, PE

6:30pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arseneault, Councillor Elect Eric Stewart.

ALSO, PRESENT: Interim Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Mayor Charles Mackenzie at 6:30pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that
No member of Council declared a Conflict of interest at the meeting.

3. Mowing Quotes to Replace Town's Zero Turn Ride on Mower

The CAO circulated to Council a recap of Quotations received for a new Commercial Zero Turn Mower for the Parks & Recreation Dept.

It was duly moved and seconded that Council accept the quote from Good Equipment Ltd for a Kubota Z6227 Mower at a cost of \$11,000 plus HST.

Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 6-0

4. Resolution to Request Provincial Funding for Fire Dept Bunker Gear

It was duly moved and seconded, whereas on March 30, 2021 Council approved the 2021 Capital budgets for the Town and Arena, that the Town of Borden-Carleton make an application to the Rural Growth Initiative Programs to fund Bunker Gear for the Borden-Carleton Fire Department and that the project be designated as priority number 2021-01.

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

Moved by Councillor Barb Wood, seconded by Councillor Laurel Palmer-Thompson

CARRIED 6-0

5. Date of August Town Council Meeting

It was agreed that the regular Council meeting scheduled for August 10, 2021 would be cancelled.

6. Fundraising Idea! – New Backstop and Ball Field Fencing

The CAO outlined to Council a fundraising project to raise monies for a New Backstop and Fencing at the Ball field plus other Recreation needs involving the selling of refreshments at Gateway Village Parking areas to cars arriving in the Province. Council agreed that the CAO and Recreation Director proceed to see if approvals could be obtained from the Province for such a project.

7. ADJOURNMENT: Motion to go IN CAMERA

8. IN CAMERA SESSION

It was duly moved and seconded that Council go in camera to discuss the following subjects and to give direction to the CAO:

- 7.1 Opening Up of the PROV & Effect on Borden-Carleton
- 7.2 Negotiations with Proposed Developer – Read Road Project

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood.

CARRIED 6-0

Council went into Camera at 7:15pm

Council returned to open session at 8:00pm

There being no further business to come before the meeting, the meeting adjourned at 8:00pm

Mayor Charles Mackenzie

CAO Jim Wentzell



**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
May, 2021**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 238 hours providing policing services to the Town of Borden-Carleton, during the month of May 2021.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community and school visits.

A total of 13 calls for service were received during this past month. One Summary Offence Charge and two written warnings were issued under the Provincial Highway Traffic Act, in Borden- Carleton.

Three Criminal Record Checks were completed for residents of Borden-Carleton, this past month.

OCCURRENCES	May 2021
Assistance to Canadian Agency	1
False Alarms	1
Health Act	4
Mischief – Damage to Property	2

Traffic Violations	1
Quarantine Act	3
Roadside Suspensions (Alcohol Related)	1
Total Calls for Service	13

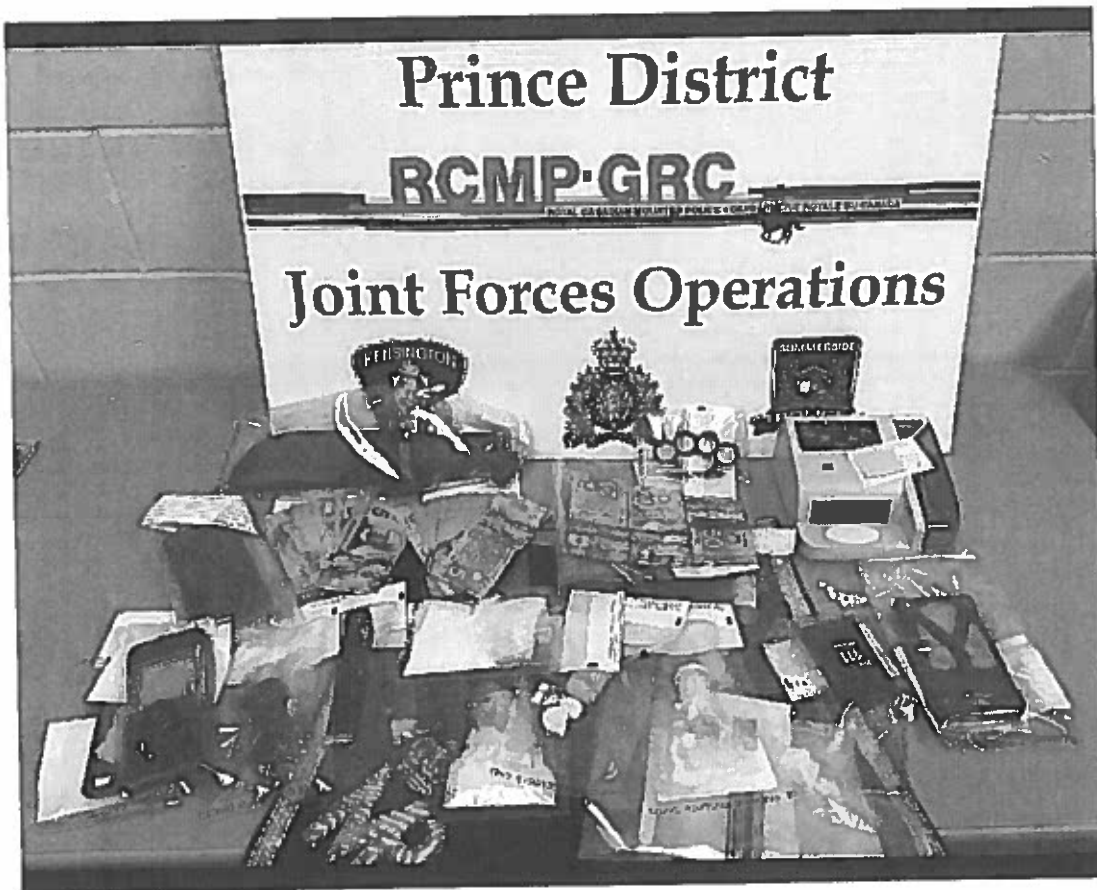
Highway Traffic Act Violations	May 2021
No Registration	1
Written Warnings	2

At midnight on May 22, 2021, a 39-year-old male driver was stopped on Abegweit Boulevard, for failing to properly signal his vehicle turning. The attending police officer smelled an odour of alcohol from the driver and when questioned, the driver admitted to consuming alcohol. An alcohol-screening roadside test was completed, resulting with a "Warn." A seven-day License suspension was issued and the vehicle was impounded for three days.

On May 22, 2021, at approximately 3:00 PM, Members of East Prince RCMP conducted a Checkstop Operation on the Dickie Road in Borden-Carleton. Approximately 20 vehicles were stopped to detect for violations under the Provincial Highway Traffic Act. One charge under the Highway Traffic Act was issued.


Again, on May 24, 2021, at approximately 2:30 PM, Members of East Prince RCMP conducted a stationary radar Checkstop on the Dickie Road, with a focus on seatbelt and cell phone violations. No violations were noted during this Checkstop.

On May 13th, 2021, Prince District Joint Forces Unit (JFO) executed a Search Warrant in Summerside, PE. JFO seized the following, as a result of the search: 24.96 grams of cocaine, 52.36 grams of crystal meth, \$4497 in cash, a safe, a money counter, 3 scales, 4 phones, brass knuckles, cutting agents, 2 switchblades, packaging supplies, score sheets, 3 ounces of hash, methylphenidate pills, oxycodone pills, 30 hydromorphone pills, and other prescription pills. Two people were arrested and charged as a result of this investigation, one of which was remanded into custody. Police believe these drugs were destined for the streets of Summerside and other communities throughout Prince County, Prince Edward Island. This search will have an impact on the illicit drug trade throughout Prince Edward Island.



Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

S/Sgt. Troy MacLean,
District Commander
Prince District RCMP
902-436-9300


Sgt. Neil Logan
Operations NCO
Prince District RCMP
902-436-9300



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Annual Performance Plan

Plan annuel de rendement

Acknowledgement of Consultation

Attestation de la consultation

District / Detachment Information - Renseignements sur le district ou le détachement

Fiscal Year - Année financière 2021 - 2022
RCMP COST CENTRE STANDARD HIERARCHY
C
CONTRACT POLICING BRANCH
PROVINCIAL POLICING
PRINCE DISTRICT
Prince District

Community Name(s) - Nom(s) de la(des) collectivité(s)

1. O'Leary
2. Prince District
3. Tignish
4. Alberton
5. Confederation Bridge
6. Evangeline
7. Borden-Carleton
8. Lennox Island

This letter acknowledges that the stakeholders of the above-noted detachment / district / unit area or community(ies) and the RCMP have consulted and discussed our progress against last year's priority issues. Further it has been agreed that over the coming year we will collectively focus on the following priority issues.

La présente lettre atteste que les responsables de la région du détachement/district/service ou de la ou des collectivités susmentionnées et de la GRC se sont consultés et ont discuté des progrès accomplis par rapport aux enjeux prioritaires de l'année dernière. Il a aussi été convenu que les enjeux suivants constituent les enjeux prioritaires sur lesquels nous concentrerons conjointement nos efforts au cours de l'année à venir.

Community Priority Issue(s) - Enjeu(x) prioritaire(s) pour la collectivité

1. Police / Community Relations - Police Visibility / Community Events
2. Traffic - Checkpoints/Traffic Enforcement
3. Aboriginal Community Engagement/Youth Engagement - Cultural Training/Exposure
4. Organized Crime - Intelligence Gathering/GD Cultivated CI's

District / Detachment Commander - Chef de district / détachement

Troy MacLean

District / Detachment Commander



Signature - Signature

2021/05/27

Date

Community Representative - Représentant(e) de la collectivité

Al McInnis

Name - Nom

Signature - Signature

Date

David Gordon

Name - Nom

Signature - Signature

Date

Eric Gavin

Name - Nom

Signature - Signature

Date

Darlene Bernard

Name - Nom

Signature - Signature

Date

bcadmin@borden-carleton.ca

From: Shawn Jessome <Shawn.Jessome@medacomatlantic.com>
Sent: June 4, 2021 4:00 PM
To: bcadmin@borden-carleton.ca
Subject: Re: [External] Reports Please for Next Town Council Meeting

Hi Jim,

Easy report for this month. There were no calls for the last month and regular training has been held every Thursday night.

Shawn

Sent from my iPhone

On Jun 2, 2021, at 8:15 PM, bcadmin@borden-carleton.ca wrote:

The next meeting of Town Council is on Tuesday June 09, 2021 Can I please have your Report by 4:00pm on Friday June 04, 2021.

Thank You

Jim Wentzell
CAO
902437 2225

RECREATION DIRECTOR'S – REPORT TO TOWN COUNCIL

Report to Council, Tuesday June 8th

Canada Day will be a go this year with a revised schedule of events. Residents will have to pre-register for all events so we can not only keep a contact tracing list but also so we stay within the allotted amount of people for events. Events will be;

Corn/mussel Boil (drive thru style)

Bike Rodeo

Flag raising/town award ceremony

Adult prize bingo

Kids prize bingo

please be advised that this is a tentative schedule as we are making sure we can get everything to work out on our properties

We have a date for the Ellis Family Band; September 25th. Jim and Holly will be working out all the details in the coming weeks on whether we can up the capacity or not which will then determine if we need to raise the cost of tickets.

The summer day camp is set to begin on July 5th. We have one summer student starting in June 21st to help with the Canada Day activities and the other two will be starting on July 5th.

Frankie Perry and Matthew MacKenzie have started under the Special Projects grant and Laurie Henry will be starting on Monday, June 14th.

Summer Day Camp Counsellor

What we are looking for.

We are looking for an energetic, patient, kind, out going person to help with our Summer Day Camp. This position is mostly Monday to Friday but there will be the odd week night and possibly weekend that you will be required to work.

What does a Camp Counsellor do?

Camp Counsellors work to enhance campers' experience by providing engaging, stimulating, and safe activities for them to participate in. They are responsible for making sure campers know what activities they are meant to be participating in throughout the day, and they must take attendance before any activity begins to ensure that all campers are accounted for. Typically, a Camp Counsellor creates a mentally and physically healthy environment for the campers. It is also their responsibility to create and maintain a great relationship with the campers and their parents or guardians. At the end of camp sessions, whether during sleep away or in day camps, a Camp Counsellor makes sure every camper returns to their parents or guardians safely.

Skills and Qualifications

- Developing, supervising, and participating in camp-wide programming activities with campers of different ages
- Working co-operatively with other Camp Counsellors to ensure campers are safe, while maintaining adequate health and hygiene measures
- Building relationships with all campers by showing compassion, empathy and understanding
- Taking roll call at the beginning and end of every activity
- Providing positive feedback for parents

Experience Required

A Camp Counsellor should have some experience working with children. Often, volunteer or sports coaching experience will be considered relevant.

Start/End Date: July 5th to August 27th

Who can apply?

Be an active student with the intention of returning to school in the next school year;

Be a PEI resident that is eligible to work in Canada; and

Be 15 to 29 years of age.

How to apply.

Please send your resume to bordencarletonrec@gmail.com

bcadmin@borden-carleton.ca

From: Borden-Carleton Office <accounts@borden-carleton.ca>
Sent: May 17, 2021 10:29 AM
To: bcadmin@borden-carleton.ca
Subject: FW: July 1st festivities

From: Maïté Mézierre <dgba@ssta.org>
Sent: May 17, 2021 10:06 AM
To: ACCOUNTS@BORDEN-CARLETON.ca
Subject: July 1st festivities

Bonjour, Hello,

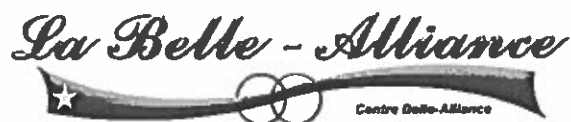
I'm the executive director at La Belle-Alliance, the French community centre in Summerside.

One of your mandate is the promote and share the French and Acadian culture. Each July 1st, we partner with a town in your region and this year we would like to be in Borden-Carleton if you are hosting events. We would sponsor a French musician or group that would be included in your line-up.

We understand that because of Covid-19, you might not.

Please let me know as soon as possible and contact me if you have any questions: 902-786-8761.
Have a great day

Maïté Mézierre
Directrice générale/Executive Director
La Belle-Alliance
5, avenue Maris Stella
Summerside, PE, C1N 6M9
Téléphone : (902) 888-1681
Cellulaire : (902) 786-8761
Courriel : dgba@ssta.org



Fiers de soutenir notre collectivité

Recensement de 2021.





2021 Provincial 16U Girls Roster Announced

05/26/2021, 3:00pm ADT
By Baseball PEI

The roster for the 2021 Provincial 16U Girls team, who will represent Baseball PEI at the Atlantic Baseball Challenge – 16U Girls in Summerside, PE, from 27-29 August 2021, has been announced:

- Maddy Arsenault (Albany, PE; 2006)
- Lily Atkins (Stratford, PE; 2004)
- Emily Gardiner (Savage Harbour, PE; 2007)
- Carys Jelley (Charlottetown, PE; 2006)
- Claire Keough (Borden-Carleton, PE; 2004)
- Gabriella Livingstone (Charlottetown, PE; 2006)
- Olivia Lowe (Murray River, PE; 2007)
- Layla O'Brien (Georgetown, PE; 2007)
- Jeanna Pickering (Borden-Carleton, PE; 2004)
- Madison Powell (Mount Stewart, PEI; 2007)
- Karli Snow (Summerside, PE; 2007)
- Victoria Surrect (Darnley, PE; 2006)
- Greta van Diepen (Green Meadows, PE; 2005)
- Martha van Diepen (Green Meadows, PE; 2006)
- Brandie Warren (Borden-Carleton, PE; 2007)

Evan Myers is the head coach of the 2021 Provincial 16U Girls team, with Dave Atkins and Mackenzie Pinet serving as assistant coaches. The Provincial 16U Girls team will play games against 15U teams across the province in preparation for ABC – 16U Girls event.

Tag(s): Home About Association Websites News Provincial 16U Girls

TOWN OF BORDEN-CARLETON

2.4 Development Approval

No development shall be undertaken within the Town unless a development permit has first been obtained upon application to the Development Officer by the Owner of the property to be developed, or by a person having a documented beneficial interest in the property.

2.4.1 Development Permit Required

No person shall, without first applying for and receiving a permit from the Authority Having Jurisdiction:

- (a) change the use of a parcel of land or a Structure;
- (b) commence any Development;
- (c) construct any Structure on a Property;
- (d) make exterior Structural Alterations to any Structure;
- (e) make any water or sewer connection;
- (f) make any underground installation such as a septic tank, a fuel tank, a foundation wall or the like;
- (g) move or demolish any Structure;
- (h) establish or operate an Excavation Pit;
- (i) construct a driveway;
- (j) place, dump any fill or other material;
- (k) subdivide or consolidate a parcel or parcels of land;
- (l) construct a Fence over 4 ft. / 1.22 m or more high;
- (m) establish or place a Swimming Pool;
- (n) construct a Deck.

2.4.2 No Development Permit Required

Unless otherwise specified, no Development Permit shall be required for:

- (a) laying paving materials for patios or sidewalks;
- (b) constructing Fences of less than 6 ft. / 1.83 m in height (subject to 2.36);
- (c) installing clothes lines, poles, and radio or television antennae (except ground based satellite dishes);
- (d) making a garden;
- (e) growing a crop or preparing land for a crop;
- (f) conducting routine maintenance which has the effect of maintaining or restoring a Structure or any of its elements to its original state or condition;
- (g) making landscape improvements, constructing ornamental Structures or play Structures of less than 64 sq. ft. / 5.95 sq. m.;
- (h) constructing a Dog House or Dog Run;
- (i) a Development that involves the interior or exterior Renovation of a Building that will not change the shape of the Building or increase its volume, will not add more Dwelling Units, or will not involve a change in Use of the Building; and
Town of Borden-Carleton Zoning and Development Bylaw 21
- (j) Public utilities located within the Street right-of-way;
although the applicable requirements of this Bylaw must still be met.

SPEED HUMP INSTALLATION POLICY TIE POLICY

The Department of Transportation, Infrastructure and Energy does not install permanent or temporary speed humps on Provincially owned highways (streets or right-of-ways). The Department will allow installation of Temporary Speed Humps under the following conditions:

1. The proposed locations for the temporary speed humps are located within an incorporated municipality.
2. The Municipality carries liability insurance to a value not less than Two Million Dollars and provides proof to the Department that they have notified their insurer provider that they are installing these devices in the public Right of Way. This proof should be provided annually.
3. These installations will not be permitted on any Provincially owned highway that is classified as an Arterial, Collector, or Local Class 1 highway according to the Roads Act - Highway Access Regulations (HAR's). This restriction shall also apply to any highway that the Municipality may also consider to be a collector (connector) type road within its boundary.
4. These installations will not be permitted on any provincially owned highway that has a posted speed greater than 50 km/h.
5. These devices shall not be installed within 75m of a traffic signal.
6. These devices are suited best to an urban cross-section (with curbs on both sides of roadway) but may be permitted on ditched cross sections when approved devices are placed adjacent the speed humps that deter vehicles from driving around the speed humps.
7. These devices shall not be located within 25m of a stop sign or a bus stop.
8. These devices shall not be placed on grades greater than 8 percent.
9. If a series of speed humps are to be installed on a street the spacing shall not be less than 60m and should not exceed 250m.
5. For greater certainty on any particular highway that is restricted from the installation of these temporary speed humps a municipality should contact the Traffic Operations Engineer or Regional Engineer at TIE.
6. These temporary speed hump installations are only permitted during the period of May 1st to October 31st in any particular calendar year.
7. These installations shall be installed as per manufacturers instructions and any holes in the driving surface left after removal each year shall be filled with an approved asphaltic or bituminous sealant.
8. These installations may be installed full width of the asphalt driving surface or may be less than full width to allow for passage of bicycles at the outer edge of the asphalt. The height of the speed humps shall not be greater than 76.2mm (3 inches) if the length to be crossed is less than 4.267m (14 feet)
9. The Town's of Stratford and Cornwall have installed temporary Rubber Mini Speed Humps for at least two years now that measure 53mm (2.1 inches) in height and a crossing length of 902mm (35.5 inches). These units are considered acceptable by the Department. Speed Bumps are not permitted.
10. The installations shall be provided and be maintained with the appropriate warning signs as directed by TIE. These signs and appropriate poles and mounting hardware may be purchased by the municipality from TIE.



Memorandum

Project Name: Borden, Rte.1 / Rte. 10 Intersection:
In-service Road Safety Review

Project #: FRE-00257283-A0

To: Stephen Yeo, P.Eng.

From: Peter Lougheed, P.Eng., PhD

Date: September 2nd, 2020

Subject: Borden In-service Road Safety Review

Prepared By: Peter Lougheed, P.Eng., PhD

1 Study Objectives

In November 2019, EXP was asked to undertake an in-service road safety review at Borden, Prince Edward Island, at the intersection of Rte. 1 and Rte. 10 (see Figure 1).

The primary objectives of this Study were to:

- 1) Carry out an in-service road safety review of current traffic and roadway conditions within the Study Area. This included identifying any traffic behaviour, geometric design concerns, and specific road environment characteristics that may contribute to increased road safety risk at this location.
- 2) Establish targeted mitigating measures for the Study Area location that may reduce road safety risk and improve operations for all users.

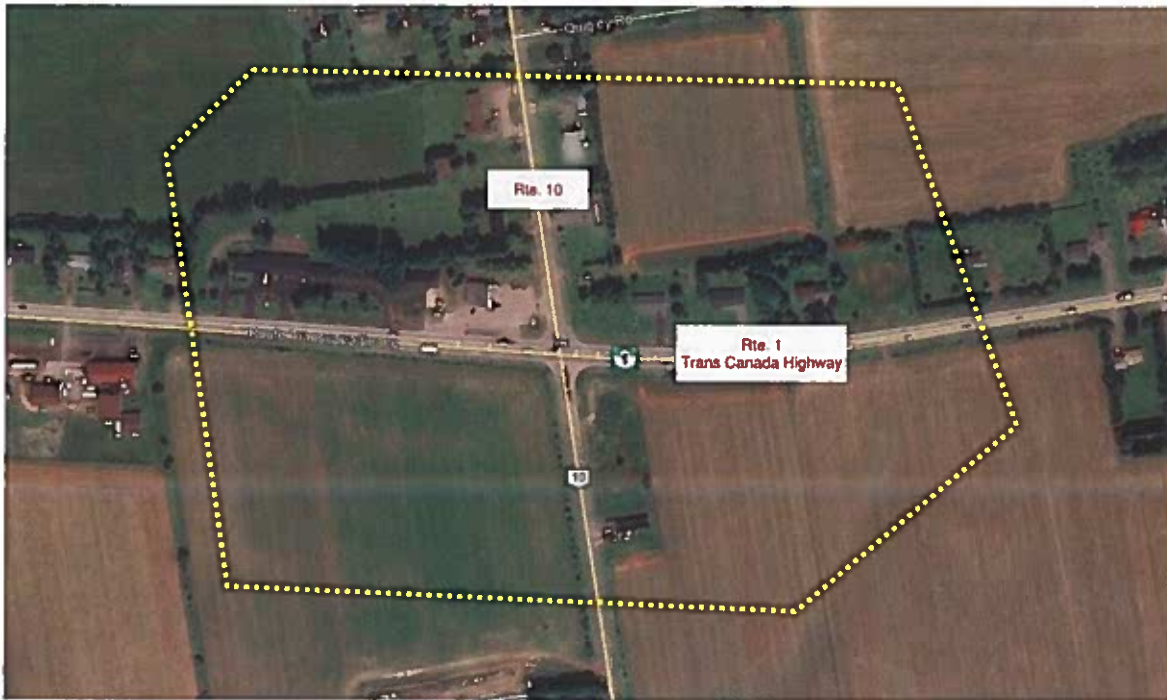


Figure 1 - Study Area: Borden, Prince Edward Island

2 Field Visit

The Study Team first visited the Study Area, at Borden, Prince Edward Island, on Wednesday, December 11th, 2019. During that visit, the Team met with Wendy McIsaac- CAO of the Town of Borden, to discuss the collision history and contributing factors within the Study Area.

The Study Team visited the Study Area again on Tuesday, August 11th, 2020. During this site visit, the Team reviewed the Rte. 1/Rte. 10 intersection and surrounding area during both daytime and nighttime conditions.

Table 1 presents a list of potential safety issues noted within the Study Area during the site visits and subsequent analysis (see site images Figures 2 to 5, located below Table 1).

Note: Route 10 is a designated scenic route.

Table 1: Summary of Observe Safety Issues

Location	Issue
Rte. 1 Westbound intersection approach	<ul style="list-style-type: none"> Intersection visibility is limited when approaching from the east on Route 1 (TCH). However, the available sight distance for this movement is greater than the minimum Transportation Association of Canada (TAC) recommended stopping sight distance for a design speed of 100 km/h (see Figure 2, below).
At intersection	<ul style="list-style-type: none"> Stop bars may not be properly employed at this intersection, based on the Manual of Uniform Traffic Control Devices for Canada (Figure 3). If no opposing traffic is present, left-turning vehicles may make their manoeuvres without coming to a full stop.
At intersection	<ul style="list-style-type: none"> Flashing red and amber beacon present but dim during daylight (Figure 4).
Rte. 1 Westbound intersection approach	<ul style="list-style-type: none"> Although the westbound posted speed limit has been reduced from 90 km/h to 80 km/h, speeding is still a potential issue. The estimated 85th percentile speed of westbound traffic on Rte. 1 is 95 km/h.
Rte. 1 Westbound intersection approach	<ul style="list-style-type: none"> Speed limit sign appears obscured/faded, especially during nighttime conditions (Figure 5).



Figure 2 – Westbound approach



Figure 3 – Left-turn lane



Figure 4 – Eastbound approach: Overhead flashing lights



Figure 5 – Westbound speed limit sign

Collision History

At the time of submission for this Draft Report, no collision data were provided to the Study Team, and, therefore could not be assessed. An analysis of the collision history for the Study Area is important to further identify and understand safety issues at this location. When these data are received, this section of the Final Report will be completed.

3 Potential Solutions

Table 2 presents a list of potential remedial solutions aimed to address safety issues noted during the site visits and subsequent analysis. This Table includes descriptive entries for each potential solution, including a brief discussion of the safety concept, implementation costs and timeframes, and the expected impact the presented solutions may have on roadway safety.

It should be noted that several of the potential solutions included in this table could be implemented in the short term with low to medium implementation costs.

Table 2: Summary of Potential Improvements

Potential Modifications	Category	Concept	Cost	Timeframe	Expected Impact
Speed Radar Signs on both Rte 1 Approaches	Signage	<ul style="list-style-type: none"> Speed radar signs warn the driver of non-compliance with the posted speed limit. They can be used to alert the driver of a zone where adhering to speed limits has a higher impact on safety. 	Low to Moderate	Short	Moderate safety improvement
Physical Median	Physical Modifications	<ul style="list-style-type: none"> The introduction of a physical median on the Route 1 intersection approaches could better define directional lanes and further separate opposing traffic. This upgrade would also make the intersection more visible from all approaches. 	Moderate	Medium	Moderate to significant safety improvement
Roadside Curbing	Physical Modifications	<ul style="list-style-type: none"> A change in the roadway cross-section would alert the driver that there is a change in driving conditions, and therefore slow down. 	Moderate to High	Medium	Moderate safety improvement
Bolder Pavement Markings	Pavement Markings	<ul style="list-style-type: none"> A change in pavement marking conspicuity would alert the driver that there is a change in conditions. 	Low to Moderate	Short to Medium	Minor safety improvement

Potential Modifications	Category	Concept	Cost	Timeframe	Expected Impact
Remove Stop Bars	Pavement Markings	<ul style="list-style-type: none"> Stop bars are normally only used for stop-controlled conditions. Left-turning vehicles on Rte. 1 are not required to stop when no opposing vehicles are present. The current pavement markings conflict with the free-flow control for this movement. 	Low	Short	Minor safety improvement
Access Control Near Intersection	Physical Modifications	<ul style="list-style-type: none"> Multiple driveway accesses close to an intersection can have a negative impact on safety performance. Close nearest driveway on Rte. 1 eastbound approach. 	Moderate	Medium to Long	Moderate safety improvement
Location and Visibility of Intersection Ahead Signs	Signage	<ul style="list-style-type: none"> Moving intersection ahead signs further back would alert drivers at a better time. Trim vegetation in front of signs at all approaches. Maintain existing signage – surface/paint. 	Low	Short	Minor safety improvement
Nighttime Lighting Conditions	Luminaires	<ul style="list-style-type: none"> Upgrade to LED luminaires. Upgrade line reflectors. Install brighter flashing beacon. 	Medium	Medium	Will improve nighttime visibility for all intersection approaches.
Roundabout	Physical Modifications / Traffic Control	<ul style="list-style-type: none"> This intersection traffic control type reduces the speed of the vehicles approaching the intersection from all directions, which is expected to improve the safety performance by reducing the severity of collisions. Without collision data, the effect of a roundabout being installed at this intersection cannot be fully determined at this time. Unbalanced traffic flows at this intersection make a roundabout a less desirable intersection option. 	High	Long Term	Potentially significant safety improvement (requires collision data to confirm).

4 Recommendations

Based on the analysis presented in this Report, the implementation of the following recommendations is expected to improve the safety performance of the Rte. 1/Rte. 10 intersection located in Borden, Prince Edward Island.

- 1) Properly maintain speed limit and directional signage.
- 2) Improve nighttime conditions by upgrading to LED luminaires.
- 3) Install Speed Radar Signs on Rte. 1 eastbound and westbound intersection approaches.
- 4) Install Physical Median on Rte. 1.

Thank you for this opportunity.



Peter Lougheed, P.Eng., PhD

Town of Borden-Carleton

JUNE ~~MAY~~ 3, 2021

- 1) Water consumption for May was 9,036 cubic meters
- 2) Total of 9 water samples taken for May
- 3) UV lights cleaned
- 4) I attended the annual water and wastewater seminar last month. It was a two-day internet seminar.
- 5) There was a wiring problem with well #3, I believe it is repaired.

Ongoing items

- 1) The quarterly sewer samples will be taken next week.
- 2) I have picked up four new valve box tops to replace broken ones.
- 3) I hope to start replacing them next week as weather and time permit.
- 4) I am trying to keep Island Coastal from breaking to much of the water and sewer infrastructure as they prepare the new parking lot.

From: Age-Friendly PEI <agefriendlypei@gmail.com>
Sent: May 19, 2021 2:23 PM
To: undisclosed-recipients:
Subject: Fwd: Age-friendly PEI - Introduction
Attachments: AFPEI Appendix Attached to Introduction Letter to Communities.docx

AGE-FRIENDLY PRINCE EDWARD ISLAND

May 19, 2021

349 Beaver Street
Summerside, PEI
C1N 2A2

Greetings from Age-friendly Prince Edward Island,

This letter introduces you to Age-friendly PEI, an organization that promotes age-friendly (AF) activities and initiatives to support AF-living environments across PEI, where Islanders of all ages are welcome. AFPEI assists communities and organizations with their own AF projects and processes.

Background

AFPEI was formed as a result of 7 years of experience, successes, and challenges with developing an AF Summerside, where we created an awareness of AF communities and, then, saw an opportunity to focus on inclusive communities Island-wide.

Who Is AFPEI?

We are a diligent group, dedicated to promoting social inclusion in PEI communities. AFPEI creates awareness about the value of people of all age groups. We do this through involving multiple generations in co-operative projects, engaging AF local businesses, running day-long workshops, and using local media, among others.

AFPEI welcomes the opportunity to continue to educate and share its AF knowledge with Islanders. AFPEI members have experience with the Public Health Agency of Canada's (PHAC) National AF Reference Group, *PEI Seniors' Health and Wellness Action Plan (2018)*, and the World Health Organization's *International Federation on Aging*, as well as its AF Network.

What do we do?

AFPEI has two main goals. One is to support communities across PEI to have their own community-specific AF initiatives/projects.

Our second goal is to provide province-wide activities and initiatives that feed into and support an AF PEI.

What's in it for you and your community/organization?

Your community/organization can benefit from AFPEI's consultations and guidance to assist you to undertake AF initiatives/projects and work toward gaining recognition in the forthcoming Government AF Recognition Program. ***Please see the attached list of the types of activities and projects with which AFPEI can assist.***

What can your community/organization do?

Begin by taking inventory of any possible AF assets within your community. You may not recognize them as AF, but if they are applicable to any age group, then your community already has AF assets.

You can also consider a community event or initiative in your area, as this could be an opportunity, to take advantage of the resources and skills available within AFPEI.

Your community can help to expand on the AF living environment across the Island and take an AF journey that can be shared across, and with other, communities.

What is the cost?

There is no cost to receive AFPEI consultations and guidance.

If you are interested in having AFPEI do a presentation, or meet with you, or if you are interested in finding out more about AF initiatives and how they can benefit your community/organization, please feel free to contact our Coordinator, Marcy Bouchie, at 902-303-6444 or at agefriendlypei@gmail.com and JOIN US ON FACEBOOK!

Please feel free to forward this letter to any local or provincial organization that you are aware of that may be interested in benefiting from AFPEI services. The beauty of the Island is also that people may wish to contact any member of AFPEI they may already know (please see attached).

With you in building an inclusive AF Island!

Sincerely

Members of Age-friendly PEI

AGE-FRIENDLY PRINCE EDWARD ISLAND

ADDENDUM TO AFPEI INTRODUCTION LETTER

Types of Activities and Projects AFPEI Can Assist with:

- How to set up and support a local AF business project
- How to set up and support intergenerational programs
- How to set up and support senior mentor programs
- How to promote and support a community Shed Group, a community intergenerational jam session
- How to establish and support community education sessions
- How to prepare grant applications and the submission of proposals (with prior planning)
- How to create a budget plan for AF-specific activities or projects
- How to connect with communities with similar AF interests (even if you believe your community is too small to carry out AF changes)
- How to use and understand the *PEI Health and Wellness Action Plan*
- How to gain acknowledgment from the Provincial AF Recognition Program (to be announced), and
- How to gain involvement from community leaders.

AFPEI members

Member	Role
Mr. Peter Holman	Co-chair
Dr. Judy-lynn Richards	Co-chair
Ms. Marcy Bouchie	Coordinator
Ms. Emma Enman	Secretary
Mr. Don Reid	Treasurer
Ms. Nancy Beth Guptill	Media Expert
Mr. Paul Stevens	Member
Sr. Norma Gallant	Member
Ms. Kim Enman	Member



Agriculture and
Land

Agriculture et
Terre



Office of the Minister

PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre

C.P. 2000, Charlottetown
île-du-Prince-Édouard
Canada C1A 7N8

June 1, 2021

Town of Borden-Carleton
Mayor Charles MacKenzie
Po Box 89
Borden-Carleton, PE C0B 1X0

Via Email

Dear Mayor MacKenzie:

There is important work underway that may have a significant impact on future official plans and bylaws. *Land Matters PEI* is a public consultation process currently underway related to the *Planning Act* and the *Lands Protection Act*

<https://www.landmatterspei.ca>

It is expected that the Land Matters Advisory Committee will report to Government in late spring 2021. Government will then take some time to consider the recommendations of the Advisory Committee and propose any appropriate changes to legislation. It is anticipated that by January 2022, the results of the Land Matters PEI consultation and any proposed legislative changes will be more fully understood.

We understand that developing and maintaining your municipality's official plan and zoning and development bylaws requires significant commitment of time and resources. We want you to be aware of the Land Matters PEI process and timelines as recommendations from the Advisory Committee may result in changes to legislated requirements for municipal planning documents, including your official plan and bylaws.

We are committed to provide more updates on the progress of Land Matters PEI and any implications for amendments to official plans and bylaws, as soon as possible.

Sincerely,

The Honourable Bloyce Thompson, MLA
Minister of Agriculture and Land

/taj

From: Laurie Langlois <llanglois@carhahockey.ca>
Sent: June 3, 2021 1:49 PM
To: bcadmin@borden-carleton.ca
Subject: HockeyVacciNation – CARHA Hockey Campaign

Hello!

I hope this email finds you and the community of Borden/Carleton well! We have an exciting new campaign from CARHA Hockey to share with you and your community members and we hope you can spread the word for us! See below info on the campaign:

Do you want to give back to your community? Then we have the campaign for you! Join us in celebrating Canada's journey and teamwork towards getting back on the ice and be a part of our **#HockeyVacciNation** for a chance to win cash prizes, including a **Grand Prize of \$10,000** that will be donated on your behalf to a charity of your choice, local business, community project, etc.

Participation is easy! Visit www.thenextstride.ca and submit a photo of yourself getting vaccinated, nominate members of your community for their efforts throughout the pandemic, showcase your work from home or virtual learning set ups, and much more. We as Canadians have all done our part to keep each other safe, so let's acknowledge and celebrate us!

At CARHA Hockey we believe in the power of sport and community recreation programs. The Next Stride was created as a platform for positivity and celebration as we overcome the challenges of COVID-19 together and get one stride closer to playing the sport we love (*or recreational activity that your community members embrace – depending on who audience is who we're sending e-mail to!*)

Join us as we rally our hockey community together. I'm available for a call at your convenience to review this great campaign and get your team involved.

Laurie Langlois | Manager, Membership Services

CARHA Hockey | 613-244-1989 / 1-800-267-1854
Suite 610, 1420 Blair Place
Ottawa, ON K1J 9L8

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65 Grafton Street, P.O. Box 2140
Charlottetown PE C1A 8B9 Canada tel: 902.892.2485 fax: 902.566.5283
stewartmckelvey.com

Donald JA Cameron
Direct Dial: 902 629 4568
Direct Fax: 902 566 5283
dcameron@stewartmckelvey.com

May 26, 2021

Jim Wentzell
CAO, Town of Borden-Carleton
20 Dickie Road, PO Box 89
Borden-Carleton, PE
C0B 1X0

Dear Mr. Wentzell:

**Re: Borden-Carleton the Coastal Heart of PEI - Prohibited Mark
Reference No. 926409**

We are pleased to enclose herewith the original Certificate relating to the above noted mark. Public notice of use of mark by the Town of Borden-Carleton has been given pursuant to section 9 of the *Trade-marks Act* (Canada). The mark was published on the website of the Canadian Intellectual Property Office on May 12, 2021.

As notice of use of the mark by the Town of Borden-Carleton has now been given, the *Trademarks Act* (Canada) prohibits its use by others. The Town of Borden-Carleton may authorize its use for such purposes as it sees fit. As unauthorized use of the mark by any other party is prohibited under the *Trademarks Act* (Canada), any use should be monitored carefully by the Town of Borden-Carleton.

We trust the foregoing and enclosures to be satisfactory. If, however, you have any questions or concerns, or require anything further, please do not hesitate to contact the undersigned.

Yours truly,

STEWART MCKELVEY

Donald JA Cameron

DJAC/sag

Enclosures (including original Certificate)



CERTIFICAT



CERTIFICATE

926409

*Numéro de dossier
File number*

Autorité publique / Public authority
Town of Borden-Carleton

Date d'avis public / Date of public notice
12 mai/May 2021

La présente certifie que, conformément à l'alinéa 9(1)n)(iii) de la Loi sur les marques de commerce, le registraire des marques de commerce a donné un avis public de l'adoption et de l'emploi au Canada de la présente marque officielle.

This is to certify that the Registrar of Trademarks gave public notice under subparagraph 9(1)(n)(iii) of the Trademarks Act of the adoption and use in Canada of this official mark.



Registraire des marques de commerce, par intérim
Acting, Registrar of Trademarks

Canada

bcadmin@borden-carleton.ca

From: bcadmin@borden-carleton.ca
Sent: June 7, 2021 3:11 PM
To: Charles MacKenzie (Judy@pei.sympatico.ca)
Subject: Request to Swap Chair of Committee

Hi Charles

Barb and Nicole mentioned to me that they were interested in exchanging the Chair of their committees with Barb becoming Chair of Streets and Lights and Nicole becoming Chair of Fire & Police

I mentioned to them I would put this on the Council Agenda

Jim Wentzell
CAO
902 437 2225

bcadmin@borden-carleton.ca

From: John Flood <jbflood@gov.pe.ca>
Sent: May 14, 2021 3:55 PM
To: bcadmin@borden-carleton.ca
Subject: RE: Borden-Carleton RCMP Costs 2021-22

Hi Jim,

Thanks for touching base. We have been awaiting a new Deputy Minister to start with us at Justice and Public Safety and his first day will be this upcoming Monday. I have discussed with my Director re bringing this topic up with the new DM early in his tenure and I will get back to you as soon as I further information. Have a great weekend and enjoy the nice sunny weather, take care.

John

>>> <bcadmin@borden-carleton.ca> 5/14/2021 12:27 PM >>>
Hi John

Just a follow up. Its been two months since the Town sent a request to the Province for a review of Policing Costs to the Town of Borden-Carleton. I hope we can get an official response to our request so we can explore what our Options are in respect to Police Service

Thanks

Jim Wentzell
CAO
902 437 2225

From: John Flood <jbflood@gov.pe.ca>
Sent: March 1, 2021 8:35 AM
To: bcadmin@borden-carleton.ca
Cc: Jamie Fox <jdfoxmla@assembly.pe.ca>; Emily Allen <eallen@gov.pe.ca>; Shawn Arbing <SMARBING@gov.pe.ca>; Tracey Allen <tallen@gov.pe.ca>; Barb Wood <johnandbarb@pei.sympatico.ca>
Subject: RE: Borden-Carleton RCMP Costs 2021-22

Good morning Jim,

I have forwarded your letter and a written submission that I prepared outlining the town's concerns to my senior management after it was received. I have also forwarded this inquiry to them as well and I hope to hear back on this matter soon,take care

John

John Flood
Acting Police Services Manager
Justice and Public Safety
Phone(902) 620-3557
jbflood@gov.pe.ca

bcadmin@borden-carleton.ca

From: Stephen Yeo <sjyeo@gov.pe.ca>
Sent: June 4, 2021 2:14 PM
To: bcadmin@borden-carleton.ca
Cc: Charles MacKenzie
Subject: Re: Parking Lots - Gateway Village

Hi Jim,
As soon as testing is not required, I plan to remove the RAP from the parking lot, place top soil and hydro seed the affected area to return it to a grass area.

Regards

Steve

Stephen J. Yeo, P.Eng.
Chief Engineer
Capital Projects Division
PEI Department of Transportation and Infrastructure
ph: (902) 368-5105
fax: (902) 368-5425 >>> <bcadmin@borden-carleton.ca> 6/2/2021 12:27 PM >>>
Hi Stephen

We would like to thank you and other officials of the Department meeting with the Mayor and I last Thursday to discuss the opening of the province to visitors from other parts of Canada and the reason for the construction of Parking Lots at Gateway Village.

Can you confirm with me the Dept's plans to restore the two sites to green area this Fall. What ever detail and timing would be appreciated as Council is getting questions from citizens of the Town.

Thank You

Jim Wentzell
CAO
902 437 2225

Caution External Email - Do not click links or open attachments unless you recognize the sender.

Statement of Confidentiality

June 02, 2021

To Residents of Borden -Carleton

Information Sheet – Impact on Opening of the Province to Visitors

Town Council has asked me to provide residents of Borden Avenue and Miller Street and other residents in the area, an update on construction taking place in the Town in respect to the re-opening of the province to visitors from other parts of Canada.

The Dept of Health & Wellness will establish a rapid testing area for vehicles entering the province. To undertake this task, two Parking lots are being constructed in Gateway Village. Contractors have been hired to remove approximately 12” of topsoil, replace it with Shale and then topped with asphalt millings. This work started last Thursday May 27th.

To have this work completed before date the Province has set for opening up of the Province (June 27th), several trucks will be travelling on Miller Street and Borden Avenue to the Fabrication Yard off of Industrial Drive. The reason Borden Avenue was chosen, is that the street was built to handle truck traffic. The mounds of topsoil you see will also be taken to the Fabrication Yard.

We know you understand this work is being done to ensure the safety of Islander’s and visitors to PEI through COVID-19 testing. Council appreciates your understanding and requests your cooperation and patience throughout the construction period. Town staff is cooperating with the Province and meeting with Provincial staff weekly to deal with any issues that may arise. WE know there will be times that dust is a problem. There will be a Water tanker on site to help minimize this issue.

It is the plan of the Province to restore the green space in late fall, when it is anticipated testing would no longer be required at this location.

Jim Wentzell
CAO
bcadmin@borden-carleton.ca

Town of Borden-Carleton
PO Box 89
Borden-Carleton PE C0B 1X0
Tel: 902-437-2225 Fax: 902-437-2610
www.borden-carleton.ca

Town of Borden-Carleton
GC Bell Memorial Scholarship

Application Overview

Value \$500.00

The Town of Borden-Carleton/ GC Bell Memorial Fund is making a scholarship available to a graduating student at KRHS or TOSH who is a resident of the Town of Borden-Carleton.

This scholarship will be awarded to the applicant meeting the following qualifications and requirements.

Qualifications:

- Good Academic standings with an 80 plus average.
- Diligent Student.
- Active volunteer with in the Town of Borden-Carleton.

Requirements:

- Be a resident of Borden-Carleton. A letter of residency will be required from the Town office.
- Graduating from High School and going on to attend post – secondary.
- A copy of the university/college acceptance letter.
- Write a 250 word minimum letter of intent (name, address, future plans, involvement in school, and community).
- Transcripts of your marks.

Interested students should apply in writing no later than **June 5, 2020**.

Send Application to:

Town of Borden-Carleton
Attn: Tasha Sherry
PO Box 89
Borden-Carleton ,PE
COB 1X0

Koraleigh Ahearn
249 Main Street
Borden-Carleton, PE, C0B 1X0
902-432-4428
Koraleighahearn2003@gmail.com

Town of Borden-Carleton
Attn: Jim Wentzell, CAO
PO Box 89
Borden-Carleton, PE
COB 1X0

June 1st, 2021

Town of Borden-Carleton G.C. Bell Memorial Scholarship

Dear Selection Committee,

My name is Koraleigh Ahearn, and I am a grade twelve student at Kinkora Regional High School who lives at 249 Main Street, Borden-Carleton. I am writing this letter to apply to the Town of Borden-Carleton G.C. Bell Memorial Scholarship. I have always harboured a love for making a difference in people's lives, so I am pursuing a career as an educator. After high school, I plan to obtain a Bachelor of Arts Degree majoring in English at the University of Prince Edward Island. After graduating with an Arts Degree, I plan to get a Bachelor of Education Degree, ultimately becoming a teacher.

As a member of a small, tight-knit community, I have always been involved in both my neighbourhood and school community. From when I was young to the present, I have participated and volunteered at many community activities, including Canada Day festivities, Gateway and Winter Carnival Days, Christmas events, Library events, and Remembrance Day ceremonies. Additionally, I participate in roadside cleanups each year, ensuring our community remains a clean and safe space. Throughout my four years at KRHS, I was an active member of our school's Agriculture Diploma Program, Blazer Book Club, and Art Club. I also was a breakfast program volunteer, providing students with healthy and nutritious smoothies and snacks, as well as an In-School Mentor to students experiencing academic and social challenges. Being involved has always been a largely valued aspect of my life, and I plan to continue contributing to my community in my future as I pursue a career in teaching.

I want to thank you for the opportunity to apply for this scholarship, and I hope you will consider me as a candidate.

Kind regards,

Koraleigh Ahearn

Cole DesRoche
226 Main Street
Borden-Carleton, P.E.I. C0B 1X0

My name is Cole DesRoche and I am a graduating student at Kinkora Regional High School. As an ambitious young man, I am currently working hard to complete my high school career in good standing and to take as much learning as possible away from it. Over the past 4 years, I have successfully balanced my academics and extracurricular activities with a part-time job, family commitments, and volunteering for various town events. Throughout highschool, I have played a variety of sports including hockey, soccer, baseball, badminton, volleyball, track and field, cross country and golf. This desire to keep active and always be in a team environment has led me to the person I am today.

During the last four years I have attended a part-time job at Ceretti's Grocery & Hardware which has allowed me to interact with the residents of the town daily. I have also volunteered in various events for the town of Borden-Carleton, such as our Canada Day events, Lowthers Haunted Barn, and delivering groceries to individuals isolated during the pandemic. In 2018, I received the 'Borden-Carleton Youth of the Year Award', for my efforts in helping out the Town. Being involved in sports, volunteering and other extra-curricular activities have given me a well-rounded high school experience while also causing me to develop a passion for being involved any way I can. I am certain this drive will continue through to my college career.

In the future after receiving my diploma for Sports and Recreation at Holland College, my goal is to find employment at an organization where I can continue to grow my knowledge on sports and recreation. With my new found knowledge and experience in the field I hope one day I will be given the opportunity to give back to the town by providing and organizing more recreational sports and activities. Lastly, I would like to thank the town for providing me with the opportunity to apply to this scholarship.

Thank you for the consolidation,

Cole DesRoche

**Town of Borden- Carleton, Prince Edward Island
Town Code of Conduct Policy**

Policy # _____

Council approval date _____ **Effective** _____

Purpose

1. This policy is to establish the Town Borden-Carleton Council's standards of professional conduct for council members, committee members, town staff and contracted positions named in section 2; the standards in this policy are built upon the following foundational principles:

- a) customer service;
- b) town participation and consultation;
- c) equality and respect;
- d) transparency and accountability; and
- e) integrity and impartiality.

Definitions

2. For clarification purposes the following definitions form part of this policy:

- a) Council member means those persons duly elected to serve on the Town Council of the Town of Borden-Carleton.
- b) Committee member means those persons duly appointed by Town Council to serve on committees, boards and commissions of the Town including persons who may not be members of Council.
- c) Town staff include the CAO appointed by Town Council and those persons hired by the CAO or previous administration to carry out duties as an employee of the Town.
- d) Contracted position includes individuals performing duties on a contract basis that otherwise would have been performed by an employee of the Town. This includes but not limited to: Fire Chief, Town Planner, By-law Enforcement Officer, EMO Coordinator and Water/Wastewater Plant Operator.

Professional Conduct Standards - General

3. Council and committee members, town staff and contracted positions, in carrying out their respective duties shall:

- a) act in good faith at all times, putting the public interest ahead of personal interest;
- b) be cognizant of issues involving actual or potential conflicts of interest, and promptly declare such conflicts should they occur;
- c) not disclose confidential information of the Town;
- d) not exceed their authority, breach any statute or bylaw, or ask others to do so;
- e) endeavor to ensure that town funds are expended efficiently, economically, in accordance with approved budgets, and in the best interests of the residents of the Town; and
- f) exercise reasonable care and diligence.

Professional Conduct Standards – Town Council and Committee Members

4. In addition to section 3, town council and committee members shall:

- a) seek information from town staff or contracted positions through the administrator;
- b) not give direction to town staff or contracted persons; all instructions to, or information from, town staff and contracted persons shall be given, or obtained, through the administrator;
- c) encourage full and open discussion on all matters;
- d) abide by majority decisions of council;
- e) be punctual in attending to meetings and municipal events;
- f) not make improper use of their position, or of information acquired because of their position to gain, or attempt to gain, directly or indirectly, an advantage for themselves or for any other person;
- g) attend all meetings of the council or committee and review all materials and research provided by staff prior to a meeting of the council or committee; and
- h) be mindful of their responsibility to serve the best interests of the entire town.

Professional Conduct Standards – Town Employees/ Contracted Positions

5. In addition to section 2, town/town staff members shall:

- a) carry out their duties in accordance with their position descriptions and do so with proper respect for each other, council, and the public they serve;
- b) not grant any special consideration, treatment, or advantage to any citizen or group of citizens beyond that accorded to all citizens;
- c) bring all recommendations or reports for the council or its committees to the council or applicable committee through the administrator;
- d) not receive direction from a town council or committee member but shall receive direction from the council or a committee through the administrator; and
- e) not make improper use of their position or of information acquired because of their position, to gain, or attempt to gain, directly or indirectly, an advantage for themselves or for any other person.

Breaches of this Code

6. This Code of Conduct shall be self-regulated by the Council.